

eLearning Library (2021)

The <u>eLearning Library</u> supports and prepares you for the various stages of your <u>Emergency Response Program</u>. Throughout the life cycle of your Program, these courses will provide you and your team with the knowledge to advance your emergency preparedness. Each course contains a knowledge transfer assessment and provides you with a certificate of completion once you pass the assessment. Your course library has a user-friendly dashboard that provides you with a real-time view of your progress and allows managers to track their team's progress easily.

Cost for the eLearning Library is per company, not per user which gives you the flexibility to add new users throughout the year at no additional cost. In addition, you have 24/7 access to your library with your annual subscription. You can use the content to hold refresher training, team meetings around specific topics and safety briefings anytime throughout your subscription.

Courses are assigned based on the progressive stages of your Emergency Response Program.

Stage 1 – Emergency Response Planning

In this course, participants will learn the foundation of emergency response. How to organize the team for your Tabletop Exercise and ultimately introduce the process of your Tactical Emergency Response Plan. This course includes 4 (1) hour modules.

Stage 2 - Building a Family Assistance Program

As you progress through your Tabletop Exercise, it will become apparent the vital role Family Assistance plays in your Emergency Response Program. In this course, you will identify the different milestones of Family Assistance, to align your team and external Fireside Partner resources to ensure families receive the emotional support, direction, and compassion needed as we navigate through the challenging times in the aftermath of an emergency. This course includes 3 (1) hour modules.

Stage 3 – Preparing for your Live Drill Exercise

At this stage, you have completed one or more Tabletop Exercises and developed a good foundation for your Family Assistance Program. In this course, you will continue to grow and hone your skills to ensure you have correctly identified your roles and responsibilities in advance of your live drill. This course includes 2 (1) hour modules.

Stage 4 – Emergency Communication

The fourth and final stage in the cycle of your Emergency Response Program focuses on Emergency Communications. In this course, we will address the critical communication requirements after an accident. Communication in areas such as:

- What to say to your employees
- Addressing the concerns of owners and customers
- Talking with family members after a traumatic event
- Preparing appropriate media statements
- And many more...

This course includes 3 (1) hour modules.

The eLearning Library will be continually updated to provide additional course resources for you throughout your annual subscription.