



## Return Form

We are sorry you need to return or exchange your product(s). Please fill out this form to explain your reason for return/exchange and help us expedite the return process. For additional assistance, please contact us at (877)-365-9386, Monday - Friday 7 am - 5 pm CST or at customerservice@americansale.com. Thank you!

**1. To prepare your return:**

- Please use the original packaging or a strong corrugated carton.
- To expedite your return/exchange, please insert this form.
- Pack and tape your package securely.
- Affix any return shipping label (personally purchased or provided from Customer Service Dept.)
- Ship your package via United Parcel Service (UPS), or insured Parcel Post. (Sorry, we do not accept C.O.D.)

**Return Shipping Address:** American Sale, 8405 West 185<sup>th</sup> Street, Tinley Park, IL 60487 **Attention:** Internet Return

**2. Reason for your return:**

<i>Service</i>	<i>Quality</i>	<i>Size/Measurement</i>		
1. Damaged packaging, 2. Wrong Item Shipped, 3. Item not received, 4. Arrived too late, 5. Other (explain below)	6. Quality less than expected, 7. Not as pictured, 8. Defective/Damaged, 9. Missing Parts, 10. Did not last	11. Too small/large, 12. Does not fit, 13. Incorrect measurements than listed		
Item #	Reason #	Description	QTY	Price (each)

**3. Tell us more:** (Your questions, suggestions, or even your compliments, are always welcome!)


**4. What should we do?** (Please select appropriate option)

- Please exchange my order as noted below  
  Please refund my card  
  Please call me for more information

(Note: Reimbursement/charge is made through your original method of payment. Please allow time for processing.)

**5. For exchange orders, please complete the following:**

Item #	Color	Size	Description	QTY	Price (each)

**Customer Information:** (if we have any questions)

Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_

Signature: \_\_\_\_\_

Email: \_\_\_\_\_

Order #: \_\_\_\_\_

Date: \_\_\_\_\_