

**Ross Valley Yellow Bus Transportation Services**

**Joint Exercise of Powers Agreement**

**Joint Committee**

**March 21, 2022**

**6:00 PM**

**Zoom Meeting**

<https://us02web.zoom.us/j/83578683973?pwd=Q1R6dkdKK2Q2V3pPRIRUTnliRjZ5QT09>

**Meeting ID: 835 7868 3973 Password: 932174**

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**I. CALL TO ORDER AND ROLL CALL**

**JEPA Board members:**

Town of San Anselmo: Brian Colbert, Dave Donery

Town of Fairfax: Renee Goddard

County of Marin: Katie Rice, Nancy Vernon

Ross Valley School District: Wesley Pratt, Marci Trahan

**II. ORAL COMMUNICATIONS**

Persons wishing to address the Joint Exercise of Powers (JEPA) Joint Committee on subjects not on the agenda may do so at this time. Please note, however, that the JEPA is not able to undertake extended discussion or action on items not on the agenda. Matters requiring action will be referred to the joint committee or staff or placed on a future JEPA meeting agenda. Please limit your comments to three (3) minutes.

**III. JEPA BUSINESS MEETING**

	<b>Item</b>	<b>Presenter</b>	<b>Action</b>
A.	Accept September 13, 2021 Meeting Minutes	Chairperson	Approve
B.	Update from Ross Valley School District	JEPA Board Member	Information
C.	2021/22 Program Update and Future Service Planning	Marin Transit	Information
D.	Measure AA Yellow Bus Funds and Term Renewal	Marin Transit	Information
E.	FY 2021/22 Budget Review and FY 2022/23 Budget Draft	Marin Transit	Information
F.	Set date, time, location and agenda topics for next meeting	Chairperson	Approve

**IV. BOARD MEMBER REPORTS**

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V. **ADJOURNMENT** - to the next regular meeting

## **GENERAL PUBLIC INFORMATION**

### **ASSISTANCE FOR PEOPLE WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the San Anselmo Town Clerk at 415-258-4660 or email [ckacmar@townofsananselmo.org](mailto:ckacmar@townofsananselmo.org). Notification at least 48 hours prior to the meeting will enable the Town to make reasonable accommodation to help insure accessibility to this meeting.

### **AVAILABILITY OF INFORMATION**

Any writings or documents provided to a majority of the JEPA joint committee regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at San Anselmo Town Hall located at 525 San Anselmo Avenue.

### **PUBLIC HEARINGS**

Public Hearings provide the general public and interested parties an opportunity to provide testimony on these items. If you challenge any proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing(s) described later in this agenda, or in written correspondence delivered to the Joint Powers Agency at, or prior to, the Public Hearing(s).

### **TIMING OF ITEMS ON AGENDA**

While the JEPA attempts to hear all items in order as stated on the agenda, it reserves the right to take items out of order. No set times are assigned to items appearing on the JEPA agenda.



# Meeting Minutes

March 21, 2022

Agenda Item III.A Accept September 13, 2021 Meeting Minutes

**Ross Valley Yellow Bus Transportation Services**

**Joint Exercise of Powers Agreement**

**Joint Committee**

**September 13, 2021**

**6:00 PM**

**Zoom Meeting**

**<https://us02web.zoom.us/j/81220462160?pwd=OUkxeDUzTEtGdWg1U1NCY0lrV0JiQT09>**

**Meeting ID: 812 2046 2160**

**Password: 277766**

**I. CALL TO ORDER AND ROLL CALL 6 PM**

**JEPA Board members:**

Town of San Anselmo: Brian Colbert, Dave Donery/Absent

Town of Fairfax: Renee Goddard

County of Marin: Katie Rice, Nancy Vernon

Ross Valley School District: Wesley Pratt/Absent, Marci Trahan

**Marin Transit:** Christopher Whitlock, Nancy Whelan

**II. ORAL COMMUNICATIONS**

Persons wishing to address the Joint Exercise of Powers (JEPA) Joint Committee on subjects not on the agenda may do so at this time. Please note, however, that the JEPA is not able to undertake extended discussion or action on items not on the agenda. Matters requiring action will be referred to the joint committee or staff or placed on a future JEPA meeting agenda. Please limit your comments to three (3) minutes.

**III. JEPA BUSINESS MEETING**

<b>Item</b>	<b>Presenter</b>	<b>Action</b>
A. Accept June 14, 2021 Meeting Minutes	Chairperson	Approve

M/S Brian Colbert, Marci Trahan to accept the June 14, 2021 minutes.

Ayes: Brian Colbert, Renee Goddard, Nancy Vernon, Marci Trahan Noes: None Absent: Wesley Pratt, Dave Donery, Katie Rice (yet to arrive)

B. Update from Ross Valley School District JEPA Board Member Information

Superintendent Marci Trahan reported that enrollment numbers were down for White Hill and Hidden Valley but the current sixth grade is growing. The schools in District are following COVID guidelines and calling for masks for indoors

and outdoors. The state just released guidelines for after school enrichment and the administration is in process of reviewing.

Fairfax Council Member Renee Goddard and Nancy Vernon agreed to conduct bike, ped, car counts at White Hill to compare results to counts last spring.

Supervisor Katie Rice announced that the Deputy Public Health Officer Dr. Lisa Santora stated that there had been only 4 possible in-school transmissions across all the schools this fall.

No Public Comment.

#### C. 2021/22 Service Planning/Budget Status Update Marin Transit Information

Operations Analyst Chris Whitlock reported on lottery results: 309 families registered (347 students total) and 247 families responded (303 students total). Routes were awarded beginning July 17 and remaining passes were made available to non-lottery participants on August 4.

Takeaways from lottery: summer roll-out potentially impacted participation, new process prevented need for families to rush in purchasing passes, some families who registered changed their minds about using the service or didn't respond to the second survey, post- COVID behaviors for families have changed with more students riding bikes, walking or carpooling.

Results from second lottery survey saw 3 routes (all leaving White Hill immediately after the bell) were requested more than others and currently are sold out with wait lists. Noted that none of AM busses are sold out in contrast to PM.

Due to COVID and decrease in White Hill enrollment, Marin Transit estimated an approximate 25% reduction in number of passes sold. The actual: 567 one-way passes distributed for 336 students for a 34% reduction. Income qualified price ridership went up from 25 to 30 students across schools.

Goddard commented that Marin Transit and RVSD may want to increase promotion around the \$100 price point for income qualified. Rice asked for more information about the universe for this group of students to better understand the increase.

Whitlock reported that while a 5-bus program allows for more sustainable pass price, yellow buses are unable to transport as many students as possible at one time. Additionally, bell times at White Hill and Hidden Valley are now the same. In 2019, the "late bus" at White Hill left 10 minutes after the bell and in 2021 leaves 40 minutes after the bell.

San Anselmo Mayor Brian Colbert commented that he wasn't surprised that the late bus had less ridership. Rice asked if Marin Transit would consider doing a survey to parents to find out why their children are or aren't riding yellow bus. And to determine if the discount for the late bus was motivating enough for families/students to be comfortable with a 40-minute wait after school.

Colbert and Goddard agreed to work with Marin Transit on survey.

Vernon asked Trahan if school could do more promotion to income qualified families. She stated that they reach out to these families in the spring/summer if they are returning. New families aren't identified and contacted until after school starts.

Rice asked if buses don't restrict to 50 students and go back to the 57-62 passengers, what is that financial difference assuming those passes are sold?

Public Comment. Sharon Sagar asked about ridership from Ross Valley Charter. Currently, 2 students are riding the yellow bus.

Rice asked Trahan to talk to principals at Hidden Valley and White Hill to see if they would consider staggering bell times next year. This could potentially reduce the wait time for the late bus at the middle school.

Trahan remarked that bus capacity could return to 57 students. She is going to do analysis re: impact of bell times on drop in passes sold and asked for ridership numbers before COVID and bell change to do analysis.

An update on Michael's Transportation: 3 of the drivers have returned and 2 are new. Michael's is now responsible for notifying schools and families with excessive delays or cancellations. Service issues are reported to Marin Transit for monitoring.

Budget Update: One-way passes priced at \$505, late departing afternoon routes priced at \$425 and income qualified one-way passes priced at \$100. Pass sales were down 34% from last operating year and contractor expenses increased from \$578 to \$632 per bus per day. Marin Transit operations oversight and customer service support now reduced by \$38,387 due to elimination of GPS tracking costs. 2021/22 budget deficit is \$31,736.12

#### D. Measure AA Remobilization Funding Action Marin Transit Approve

Whitlock stated that due to operational impacts resulting from the pandemic, 3 schools did not operate regular yellow bus programs and were unable to meet the eligible requirements in FY 2020/21. As a result, \$294,112 unspent funds are available.

In February 2021, Marin Transit's Board of Directors approved the following:

- Participating programs will continue to be eligible for funding even if they did not operate in FY 2020/21
- Due to the suspension and cancellation of yellow bus services in FY 2020/21, unspent funds will be available to all programs for remobilization and other high priority needs

Marin Transit asked JEPA for direction to take request for remobilization funds of \$38,482 to their November Board meeting to support incurred expenses resulting from Ross Valley yellow bus program suspension and startup.

Goddard asked what constitutes a remobilization fund. General Manager Nancy Whelan stated these are funds that couldn't be claimed during COVID and can be used for programs to get re-started. Colbert said it was a redistribution and asked what would happen to remainder of funds are not claimed. Rice asked if there were any federal dollars that could be pulled in and Whelan stated that she wasn't aware of any federal funding available and that state and federal funding couldn't be used on yellow bus. Rice requested the Marin Transit also look at the number of seats (from full capacity to 50) and requested an additional amount be requested in addition to the expenses incurred for pricing of income eligible one-way passes and the daily rate increase per bus.

No Public Comment.

M/S Renee Goddard, Brian Colbert to authorize Marin Transit to request a minimum of \$38,482 for remobilization funds to support incurred expenses resulting from Ross Valley yellow bus program suspension and startup and explore the potential for asking for additional funding based on seating capacity.

Ayes: Brian Colbert, Renee Goddard, Nancy Vernon, Marci Trahan, Katie Rice  
Noes: None  
Absent: Wesley Pratt, Dave Donery

**E. Set date, time, location, and agenda topics Chairperson Approve**

Next JEPa meeting will be held in January 2022 and date to be confirmed in future.

**IV. BOARD MEMBER REPORTS**

**V. ADJOURNMENT 7:30 PM - to the next regular meeting.**

Respectfully submitted,

Nancy Vernon  
County of Marin





# **Update from Ross Valley School District**

March 21, 2022

Agenda Item III.B Update from Ross Valley School District



# **2021/22 Service Planning and Future Service Planning**

March 21, 2022

Agenda Item III.C 2021/22 Program Update and Future Service Planning

- FY 2021/22 Pass Sales YTD
- RVSD School Transportation Parent Survey
- FY 2022/23 Service Planning

# **FY 2021/22 PASS SALES YTD**

## One-way Passes Sold By School and Type:

	Full Price (\$505)	Reduced Late Price (\$425)	Income Qualified Price (\$100)	Total
White Hill	434	65	25	524
Hidden Valley	37	-	8	45
Ross Valley Charter	-	3	5	8
<b>Total</b>	<b>471</b>	<b>68</b>	<b>38</b>	

❖ Hidden Valley Single ride passes: 45 sold at \$4/pass

# FY 2021/22 Pass Sales YTD



## Morning:

	Route	Passes Sold
<b>Hidden Valley Elementary</b>	HV Fairfax via Memorial Park	26
	<hr/>	
<b>White Hill</b>	WH-1 Memorial Park	28
	WH-2 San Anselmo Hub	35
	WH-3 Red Hill & Sequoia	16
	WH-5 Lower Butterfield	20
	WH-6 Upper Butterfield	33
	WH-7 San Anselmo Hub	44
	WH-8 Butterfield	44
	WH-18 Memorial Park	31
<hr/>		
<b>White Hill/RVC Shared Routes</b>	WH-17 San Anselmo Bub	14
<hr/>		
<b>Total AM:</b>		<b>301</b>

## Afternoon:

	Route	Passes Sold
	HV Fairfax via Memorial Park	19*
<hr/>		
	WH-9 San Anselmo Hub	50
	WH-10 Memorial park	50
	WH-11 Good Earth - Fairfax	33
	WH-12 Butterfield	12
	WH-13 Red Hill Ave & Sequoia	14
	WH-14 Butterfield	27
	WH-15 Butterfield	50
<hr/>		
	WH-16 PM	21
<hr/>		
<b>Total PM:</b>		<b>276</b>

\*HV-PM total excludes Single Ride Passes

## White Hill Enrollment vs. Pass Sales

<b>Academic Year</b>	<b>Enrollment</b>	<b>One-Way Passes Sold</b>
<b>2017/18</b>	<b>808</b>	<b>951</b>
<b>2018/19</b>	<b>744</b>	<b>876</b>
<b>2019/20</b>	<b>765</b>	<b>825</b>
<b>2020/21</b>	<b>675</b>	<b>-</b>
<b>2021/22</b>	<b>661</b>	<b>524</b>

❖ FY 2022/23 White Hill Enrollment Projection: ~ 600

# **RVSD SCHOOL TRANSPORTATION PARENT SURVEY**



**Audience:** All White Hill & Hidden Valley families

**Purpose:**

- Determine current modes of transportation
- Gauge effectiveness of discount for late-departing afternoon routes
- Collect data for future service planning

**Survey Date Range:** 2/08/22 – 2/22/22

## **Respondents: 192 total**

- 157 White Hill
- 22 Hidden Valley
- 13 White Hill & Hidden Valley parents

## **Yellow Bus Pass Holder Respondents: 142**

- 74% of total respondents

## **Non-Yellow Bus Respondents: 50**

# Parent Survey Takeaways



Primary Mode of Transportation	Morning	Afternoon
Yellow Bus	69%	65%
Car (solo)	18%	15%
Bike/Scooter	5%	6%
Carpool	4%	5%
Public Transit	2%	5%
Walk	2%	4%

- ❖ Approximately 55% of respondents reported using the same mode of transportation before the pandemic
- ❖ Approximately 92% reported the discount on late departing routes was not a factor in their decision to purchase a route

Feedback Type	Total
More Afternoon Service	36%
Too Expensive	24%
Commendations	21%
Driver Conduct	7%
Scheduling Complaint	4%

- ❖ Other types of feedback: improve communicating delays, provide a day pass option at White Hill, improve communicating lottery roll-out, non-program related feedback, etc.

## Survey Takeaways:

- ❖ Yellow bus passholder families use other modes of transportation in the afternoon as opposed to the morning
- ❖ Afternoon discount does not impact a family's decision to purchase a pass
- ❖ Cost of passes is a concern for families

# **FY 2022/23 SERVICE PLANNING**

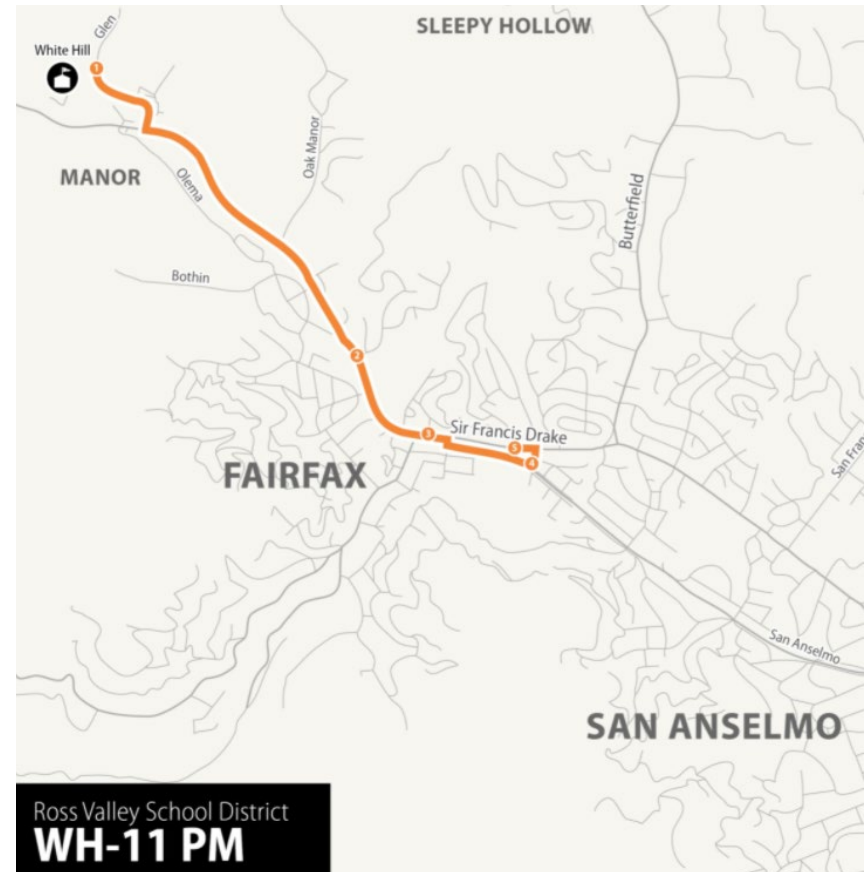
## Objectives:

- If feasible, implement survey feedback
- Focus on pain points. E.g., Afternoon service, empty seats on departing buses
- Maximize available resources along the main corridors of service area and primary destinations
  - Butterfield & Sir Francis Drake
  - San Anselmo Hub

PM Route	Current Waitlist	Destination
WH-15	60	Red Hill Ave via Butterfield
WH-9	29	San Anselmo Hub
WH-10	11	Memorial Park
WH-11	0	Good Earth - Fairfax

## Route WH-11 PM White Hill to Good Earth (Fairfax)

- Currently ends at Good Earth before turning around toward Ross Valley Charter for second afternoon route
- Only route that departs school immediately after the bell that **is not** sold out





## **Option A:** Extend WH-11 PM to Red Hill Ave via Butterfield Rd

- PRO: Provides service to ~ 17 more students
- PRO: Provides more flexibility for those alighting on Butterfield and San Anselmo Hub
- CON: Will result in delayed service to Ross Valley Charter. Minimal impact.



## **Option B:** Extend WH-11 PM to San Anselmo Hub

- PRO: Provides service to ~ 17 more students
- PRO: Provides more flexibility for those alighting on Sir Francis Drake Blvd and San Anselmo Hub
- CON: Will result in delayed service to Ross Valley Charter. Minimal impact.



## WH-11 extension feedback request:

– **Option A** More service on Butterfield?

or

– **Option B** More service along Sir Francis Drake and San Anselmo Hub?

## Other considerations for 22/23 service plan:

- Update stop times on schedules to reflect current traffic patterns
- Address open seats on sold-out routes
  - Make seats available to existing yellow bus passholders on a first come basis
    - Requires assistance by White Hill staff to facilitate waiting students
    - Requires raising the late-departing pass price to the full pass price





# Measure AA Funds

March 21, 2022

Agenda Item III.D Measure AA Yellow Bus Funds and Term Renewal

# Measure AA Funds and Term Renewal

New three-year term 2022 – 2025

- Funds allocated to regular home to school (yellow bus) programs in the county
- Measure AA funds provide a subsidy based on the one-way pass price and the number of passes distributed
- On average these funds cover 10 – 20% of total program costs



**First 3-year term** annual Measure AA funds for RVSD: \$132,956

- Additional \$30,000 provided annually to off-set program costs

**New 3-year term** annual Measure AA funds estimated for RVSD:

- Option 1 with five schools participating: \$190,057
- Option 2 with six schools participating: \$184,209

Marin Transit Board considers approval on June 6, 2022





# **FY 2021/22 Budget Review and FY 2022/23 Budget Draft**

March 21, 2022

Agenda Item III.E FY 2021/22 Budget Review and FY 2022/23 Budget Draft



- 5 bus program
- One-way passes priced at \$505
- Late departing afternoon routes priced at \$425
- Income qualified one-way passes priced at \$100 (20% of full price)
- 577 one-way pass sold YTD (33% reduction from last operating year)
- Contractor expenses increased from \$578 to \$632 per bus per day

Ross Valley Yellow Bus Program FY 2021-22 YTD Budget Review

		FY 2021/22 Estimated Actuals YTD	
		5 Bus Program, reduced PM	
Budget Assumptions	<b>Pass Sales</b>		
	<b>Full Price</b>	<b>Full</b>	<b>Reduced Late Bus</b>
	<i>Charter one way passes</i>		3
	<i>White Hill one way passes</i>	434	65
	<i>Hidden Valley one way passes</i>	37	0
	<i>Total # of one way Passes Sold - Full Price</i>	471	68
	<b>Reduced 50% - Income Qualified</b>	<b>Total: 539</b>	
	<i>Charter one way passes</i>		5
	<i>White Hill one way passes</i>		25
	<i>Hidden Valley one way passes</i>		8
	<i>Total # of one way Passes Sold - Reduced 50%</i>		38
	<b>Total of All Passes Sold</b>		<b>577</b>
	<b>Bus Pass Prices</b>		<b>Total</b>
	<i>Full price one-way pass price</i>	\$ 505.00	\$ 237,855.00
	<i>Reduced Late Bus</i>	\$ 425.00	\$ 28,900.00
<i>Reduced price pass</i>	\$ 100.00	\$ 3,800.00	
<b>Revenue</b>			
<i>Carry Forward</i>			
<i>Bus Pass Revenue</i>	\$	270,555.00	
<i>Per month processing fee - \$4.00 x passes sold x 10</i>	\$	7,520.00	
<i>Refund/Cancellations</i>	\$	(7,310.00)	
<i>COVID Refunds (Final)</i>			
<i>Single use pass sales</i>	\$	176.00	
<i>Measure AA Formula Funds</i>	\$	132,956.00	
<i>Additional Measure AA</i>	\$	30,000.00	
<i>Remobilization Funds</i>	\$	76,224.00	
<i>County of Marin</i>	\$	90,000.00	
<i>Town of San Anselmo</i>	\$	30,500.00	
<i>Town of Fairfax</i>	\$	30,500.00	
<i>Ross Valley School District</i>			
<i>Ross Valley Charter</i>			
<i>Grant Funding</i>			
<b>Total Revenue</b>	<b>\$</b>	<b>661,121.00</b>	
<b>Expenses</b>			
<b>Daily Rate/Bus</b>	\$	632	
<i>Contractor Expense (RVSD)</i>	\$	568,800.00	
<i>Consulting (website)</i>	\$	5,000.00	
<i>Lost F&amp;R Pass Sales</i>	\$	-	
<i>Fare Processing Charges</i>	\$	9,670.00	
<i>Marketing</i>	\$	500.00	
<i>AVL- Operating Costs</i>	\$	-	
<i>AVL-Data</i>	\$	-	
<i>Equipment (GPS)</i>	\$	-	
<i>Fuel Contingency</i>	\$	4,424.00	
<i>Bus Parking in Marin County</i>	\$	12,725.00	
<i>Marin Transit Operations Oversight and Customer Service</i>	\$	47,000.00	
<i>Bus Driver Incentive</i>			
<b>Total Expenses</b>	<b>\$</b>	<b>648,119.00</b>	
<b>Surplus/Defecit</b>	<b>\$</b>	<b>13,002.00</b>	

**20% Local Match Requirement**

## Assumptions

- 5 bus program
- One-way pass price increases from \$505 to \$515
- Late departing afternoon routes priced at \$425
- Income qualified one-way passes priced at \$100 (20% of full price)
- San Anselmo, Fairfax and County contributions remain the same
- Contractor expenses will increase from \$578 to \$651 / bus/ day
- Added fuel contingency
- Includes \$12,000 FY 21/22 carryforward

Ross Valley Yellow Bus Program FY 2022-23 Budget Draft

Option A

		FY 2021/22 Estimated Actuals YTD		FY 22/23 Scenario w/ Rate Increase	
		5 Bus Program, reduced PM		5 Bus Program, reduced PM	
<b>Budget Assumptions</b>	<b>Pass Sales</b>				
	<b>Full Price</b>	<b>Full</b>	<b>Reduced Late Bus</b>	<b>Full</b>	<b>Reduced Late Bus</b>
	Charter one way passes		3		3
	White Hill one way passes	434	65	434	65
	Hidden Valley one way passes	37	0	37	0
	<i>Total # of one way Passes Sold - Full Price</i>	471	68	471	68
	<b>Reduced 50% - Income Qualified</b>	<b>Total: 539</b>		<b>Total: 539</b>	
	Charter one way passes		5		5
	White Hill one way passes		25		25
	Hidden Valley one way passes		8		8
	<i>Total # of one way Passes Sold - Reduced 50%</i>		38		38
	<b>Total of All Passes Sold</b>		<b>577</b>		<b>577</b>
	<b>Bus Pass Prices</b>		<b>Total</b>		<b>Total</b>
	Full price one-way pass price	\$ 505.00	\$ 237,855.00	\$ 515.00	\$ 242,565.00
	Reduced Late Bus	\$ 425.00	\$ 28,900.00	\$ 425.00	\$ 28,900.00
Reduced price pass	\$ 100.00	\$ 3,800.00	\$ 100.00	\$ 3,800.00	
<b>Revenue</b>					
Carry Forward			\$	13,002.00	
Bus Pass Revenue	\$	270,555.00	\$	275,265.00	
Per month processing fee - \$4.00 x passes sold x 10	\$	7,520.00	\$	7,520.00	
Refund/Cancellations	\$	(7,310.00)	\$	(7,310.00)	
COVID Refunds (Final)					
Single use pass sales	\$	176.00	\$	176.00	
Measure AA Formula Funds	\$	132,956.00	\$	190,000.00	
Additional Measure AA	\$	30,000.00			
Remobilization Funds	\$	76,224.00			
County of Marin	\$	90,000.00	\$	90,000.00	
Town of San Anselmo	\$	30,500.00	\$	30,500.00	
Town of Fairfax	\$	30,500.00	\$	30,500.00	
Ross Valley School District					
Ross Valley Charter					
Grant Funding					
<b>Total Revenue</b>	<b>\$</b>	<b>661,121.00</b>	<b>\$</b>	<b>629,653.00</b>	
<b>Expenses</b>					
Daily Rate/Bus	\$	632	\$	651	
Contractor Expense (RVSD)	\$	568,800.00	\$	585,900.00	
Consulting (website)	\$	5,000.00	\$	5,000.00	
Lost F&R Pass Sales	\$	-	\$	-	
Fare Processing Charges	\$	9,670.00	\$	8,483.55	
Marketing	\$	500.00	\$	500.00	
AVL- Operating Costs	\$	-	\$	-	
AVL-Data	\$	-	\$	-	
Equipment (GPS)	\$	-	\$	-	
Fuel Contingency	\$	4,424.00	\$	12,000.00	
Bus Parking in Marin County	\$	12,725.00	\$	13,105.00	
Marin Transit Operations Oversight and Customer Service	\$	47,000.00	\$	47,000.00	
Bus Driver Incentive					
<b>Total Expenses</b>	<b>\$</b>	<b>648,119.00</b>	<b>\$</b>	<b>671,988.55</b>	
<b>Surplus/Defecit</b>	<b>\$</b>	<b>13,002.00</b>	<b>\$</b>	<b>(42,335.55)</b>	

20% Local Match Requirement

## **Results:**

- Deficit ~ \$42,500

## **Options:**

- Increase one-way pass price to ~ \$585
- Increase San Anselmo, Fairfax, County contributions
- Other?

## Assumptions:

- 5 bus program
- All one-way pass price increases to from \$505 to \$515
  - No discounted price for late departing routes (e.g., \$425)
- Income qualified one-way passes priced at \$100 (20% of full price)
- Contractor expenses will increase from \$578 to \$651 per bus per day
- Assumes a 6% reduction in pass sales due to declining enrollment
- San Anselmo, Fairfax and County contributions remain the same
- Added fuel contingency
- Includes \$12,000 FY 21/22 carryforward

Ross Valley Yellow Bus Program FY 2022-23 Budget Draft

Option B

		FY 2021/22 Estimated Actuals YTD		FY 22/23 Scenario w/ rate increase, no reduced pass, estimated 6% reduction in pass sales	
		5 Bus Program, reduced PM		5 Bus Program	
Budget Assumptions	<b>Pass Sales</b>				
	<b>Full Price</b>	<b>Full</b>	<b>Reduced Late Bus</b>	<b>Full</b>	
	Charter one way passes		3	0	
	White Hill one way passes	434	65	485	
	Hidden Valley one way passes	37	0	30	
	Total # of one way Passes Sold - Full Price	471	68	515	
	<b>Reduced 50% - Income Qualified</b>	<b>Total: 539</b>		<b>Total: 515</b>	
	Charter one way passes		5	0	
	White Hill one way passes		25	20	
	Hidden Valley one way passes		8	5	
	Total # of one way Passes Sold - Reduced 50%		38	25	
	<b>Total of All Passes Sold</b>		<b>577</b>	<b>540</b>	
<b>Bus Pass Prices</b>		<b>Total</b>		<b>Total</b>	
Full price one-way pass price	\$ 505.00	\$ 237,855.00	\$ 515.00	\$ 265,225.00	
Reduced Late Bus	\$ 425.00	\$ 28,900.00			
Reduced price pass	\$ 100.00	\$ 3,800.00	\$ 100.00	\$ 2,500.00	
<b>Revenue</b>					
Carry Forward			\$	13,002.00	
Bus Pass Revenue	\$	270,555.00	\$	267,725.00	
Per month processing fee - \$4.00 x passes sold x 10	\$	7,520.00	\$	7,520.00	
Refund/Cancellations	\$	(7,310.00)	\$	(7,310.00)	
COVID Refunds (Final)					
Single use pass sales	\$	176.00	\$	176.00	
Measure AA Formula Funds	\$	132,956.00	\$	190,000.00	
Additional Measure AA	\$	30,000.00			
Remobilization Funds	\$	76,224.00			
County of Marin	\$	90,000.00	\$	90,000.00	
Town of San Anselmo	\$	30,500.00	\$	30,500.00	
Town of Fairfax	\$	30,500.00	\$	30,500.00	
Ross Valley School District					
Ross Valley Charter					
Grant Funding					
<b>Total Revenue</b>	<b>\$</b>	<b>661,121.00</b>	<b>\$</b>	<b>622,113.00</b>	
<b>Expenses</b>					
Daily Rate/Bus	\$	632	\$	651	
Contractor Expense (RVSD)	\$	568,800.00	\$	585,900.00	
Consulting (website)	\$	5,000.00	\$	5,000.00	
Lost F&R Pass Sales	\$	-	\$	-	
Fare Processing Charges	\$	9,670.00	\$	8,257.35	
Marketing	\$	500.00	\$	500.00	
AVL- Operating Costs	\$	-	\$	-	
AVL-Data	\$	-	\$	-	
Equipment (GPS)	\$	-	\$	-	
Fuel Contingency	\$	4,424.00	\$	12,000.00	
Bus Parking in Marin County	\$	12,725.00	\$	10,604.17	
Marin Transit Operations Oversight and Customer Service	\$	47,000.00	\$	47,000.00	
Bus Driver Incentive					
<b>Total Expenses</b>	<b>\$</b>	<b>648,119.00</b>	<b>\$</b>	<b>669,261.52</b>	
<b>Surplus/Defecit</b>	<b>\$</b>	<b>13,002.00</b>	<b>\$</b>	<b>(47,148.52)</b>	

20% Local Match Requirement

## **Results:**

- Deficit ~ \$47,500

## **Options:**

- Increase one-way pass price to ~ \$615
- Increase San Anselmo, Fairfax, County contributions
- Other?



## JEPA request:

- Confirm amount of local contributions from the Town of Fairfax, Town of San Anselmo and County of Marin

## Next Steps:

- Set pass price and adopt budget in April
- Passes go on sale end of May



# Questions?

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