

**Ross Valley Yellow Bus Transportation Services**

**Joint Exercise of Powers Agreement**

**Joint Committee**

**October 10, 2022**

**6:00 PM**

**Zoom Meeting**

**<https://us02web.zoom.us/j/87041036220?pwd=SUpmY2JLVmJnSERoZlZ0V1Fydzh2Zz09>**

**Meeting ID: 870 4103 6220**

**Passcode: 605884**

**I. CALL TO ORDER AND ROLL CALL 6 PM**

**JEPA Board members:**

Town of San Anselmo: Brian Colbert, Dave Donery  
Town of Fairfax: Renee Goddard, Heather Abrams  
County of Marin: Katie Rice, Nancy Vernon  
Ross Valley School District: Wesley Pratt, Marci Trahan

**Marin Transit:** Christopher Whitlock, Nancy Whelan, Kyle French

San Anselmo Council Member Brian Colbert noted that this meeting will be Fairfax Council Member Renee Goddard and RVSD Trustee Wesley Pratt's final JEPA meeting and let them know they will be missed.

No member of public to speak in open time.

**II. ORAL COMMUNICATIONS**

Persons wishing to address the Joint Exercise of Powers (JEPA) Joint Committee on subjects not on the agenda may do so at this time. Please note, however, that the JEPA is not able to undertake extended discussion or action on items not on the agenda. Matters requiring action will be referred to the joint committee or staff or placed on a future JEPA meeting agenda. Please limit your comments to three (3) minutes.

**III. JEPA BUSINESS MEETING**

<b>Item</b>	<b>Presenter</b>	<b>Action</b>
<b>A. Accept April 25, 2022, Meeting Minutes</b>	<b>Chairperson</b>	<b>Approve</b>

M/S Renee Goddard, Wesley Pratt to accept the April 25, 2022 minutes. Unanimous approval.

**B. FY 2022/23 Program Update**                      **Marin Transit Update**

Marin Transit General Manager Nancy Whelan introduced new Operations Manager Kyle French.

Marin Transit Operations Analyst Chris Whitlock gave the 2022/23 program update. The purpose of the lottery is to provide an equitable method for passes and equal opportunity for route of choice.

Between May 2 and May 13, 2022, 285 families registered (316 students total) which is down slightly from last year. Route award distribution started on May 15th. Hidden Valley and Ross Valley Charter started on May 23rd.

Families requested the following afternoon routes the most on the lottery registration form:

- WH-9 Express to San Anselmo Hub: 86 students
- WH-10 Memorial Park: 84 students
- WH-15 Red Hill Ave via Butterfield: 75 students

Some changes were made for morning bus choice later in summer when parents found out student's start time.

Marin Transit will be discussing improvements to lottery in the future. It's a lengthy process.

### ***2022/23 Route Adjustments***

Afternoon route WH-11 PM was revamped to WH-12 PM Red Hill Ave via Butterfield to serve both Fairfax and Sleepy Hollow.

### ***FY 2022/23 YTD Pass Sales***

Notable increases at Hidden Valley and all White Hill zero period routes. Income qualified passes increased by 5 and all 4 early departing afternoon routes at White Hill are sold out. Pass Sales YTD: 598.

Goddard asked if buses could run at full capacity or still COVID restrictions. Whitlock provided that buses still leave seat behind driver open. And Hidden Valley buses can fit more students given their size.

Pratt asked if a waitlist for afternoon buses at White Hill still existed. Whitlock replied that due to the route adjustment, the wait list dropped from 60 to 22 students. There is no wait list for morning buses. Pratt expressed concern for the amount of activity after school and potential need for another bus that left at 3pm. Whitlock replied that scheduling is hard given Hidden Valley and all students at White Hill now get out at the same time. Pratt expressed concern about number of e-bikes and that more cars are inevitable during rainy season.

Supervisor Rice asked if those on waitlist were riding the later bus. Whitlock said that some students were and some weren't. Superintendent Trahan asked if White Hill and Hidden Valley were to have staggered end times, how much time between would there need to be. Whitlock replied that 2 years ago White Hill got out at 3:10 and Hidden Valley at 2:50 which gave more flexibility to routes. Marin Transit team offered to do further work on determining best estimate of what the bell time separation would need to be. Trahan offered to talk to principals once more information is had.

### **C. FY 2022/23 Budget Year-end Estimate**

Projected surplus for 2022/23 is \$22,221. This is the last year for Michael's contract so Marin Transit will issue an RFP and renegotiate.

**D. Set date, time, location and agenda topics for next meeting**

TBD

**IV. BOARD MEMBER REPORTS**

**V. ADJOURNMENT - to the next regular meeting**

Respectfully submitted,

Nancy Vernon  
County of Marin