

# First Last Name

Austin, TX 78759 | (555) 000-0000 | [your-email@email.com](mailto:your-email@email.com)

## Assistant Teacher

Conscientious and flexible middle and high school teacher, well-versed in using social skills and empathy to manage student behavior. Utilizes feedback from students to create compelling lesson plans that take into account the strengths and weaknesses of students. Builds strong and positive relationships with students and parents. Seeking a job with the Austin School District to utilize my teaching degree.

### SKILLS

- Proactive and creative thinker
- Relationship Building
- Classroom management
- Safety instruction
- Experienced learning content creator
- Coaching and mentoring
- Conflict mediation
- Injury prevention

### EDUCATION & LANGUAGE SKILLS

#### Bachelor of Science in Education and Teaching

06/2016

University of Illinois, Chicago, IL

**Language Skills:** Proficient in English, French, and Berber.

### PROFESSIONAL EXPERIENCE

#### COMPANY/SCHOOL NAME, City, State or Country

01/2017 – 06/2020

##### *Assistant Teacher*

- Organized and implemented lesson plans that correspond with district policy.
- Created a balanced environment for students with an emphasis in teamwork, nutrition and fitness.
- Assess student performance and adjust curriculum to fit their needs.
- Worked collaboratively with colleagues to plan and implement cross-curricular projects and activities.
- Communicated regularly with parents through email, newsletters, and parent-teacher conferences.
- Provide individual attention to students, while maintaining an overall focus on the whole group.
- Identify signs of emotional or developmental problems in students.

#### COMPANY/SCHOOL NAME, City, State or Country

08/2020 – Now

##### *Teacher*

- Adapted different teaching methods to promote learning in students of different skill levels.
- Implement reading and writing workshops to increase student literacy and support school programs.
- Served as a member of the school's crisis intervention team and provided emotional support to students.
- Documented individual data and updated classroom records.
- Assessed student progress with course material through routine quizzes and standardized assessments.
- Communicate student progress with parents and other stakeholders.