

## Quick Start Guide for incounter napkin dispensers, 07.2050 models

This guide is intended as a brief instruction for safe installation, use and maintenance of the napkin dispenser. Installers, users and maintenance personnel must read and follow these instructions. Any person having difficulty with the instructions must seek advice from the Company before using the goods.

## Description of the dispenser

The dispenser, depending on the model, is to be used for storage, dispensing one stack of disposable napkins. The napkins are held in compression between the lower carrier and the hinged loading lid and are drawn through the opening in the hinged loading lid.

## Check on delivery

An identification label is on the dispenser. This identification label details the model and type. Check that this conforms to the requirements. Each dispenser is also identified by a unique serial number.

Report damage or non conformity to the dealer within three days of delivery. Retain all packaging material.

Remove all packaging and protective material from the dispenser.

#### Installation and adjustment of the dispenser

Prepare cutout in counter top. Consider future servicing requirements.

Adjust the dispenser to suit the napkins as follows:

Adjustment of the dispenser is not normally necessary. If increased spring tension is required, additional springs can be supplied by the dealer.

To fit additional springs, remove the dispenser from the counter and fit additional springs parallel with those existing. Springs should be evenly distributed across the hangers and equal numbers on each side of the dispenser.

Reposition dispenser in the counter.

# Use of the dispenser

Open the hinged loading lid of the dispenser. Carefully place the stacks of napkins on the lower carrier. Close the hinged loading lid.

## Cleaning of the dispenser

Remove dust and spillage from the lid, flange and carrier plate of the dispenser daily with a moist cloth. Remove dust and spillage from inside the dispenser regularly:

#### Maintenance of the dispenser

Maintenance and repairs should only be performed by qualified persons using original parts.

Check the condition of the mechanical parts at least twice a year.

Adjust the spring tension as described in 'Installation and adjustment of the dispenser at least twice a year.