

FOLEY-BELSAW LOCKSMITHING

PO BOX 401

RIVER FALLS WI 54022

Professional Locksmith COURSE ENROLLMENT FORM

Student Name _____

Telephone _____

Address _____

E-mail _____

City _____

Signature Agreeing to Payment Terms (sign below)

State _____ Zip Code _____

X _____ Date: ___/___/___

SECTION 1 Course Options (Choose only 1).

- LS1C - CORRESPONDENCE COURSE, TEXTBOOKS, EXAMS, & SUPPLIES
SINGLE PAYMENT PLAN \$750 (Free Shipping in USA).**

Return this form with \$750.00 as payment in full.

- LS2C - CORRESPONDENCE COURSE, TEXTBOOKS, EXAMS, & SUPPLIES
PAYMENT PLAN: 3 Payments of \$260 each for a total of \$780 (Free Shipping in USA).**

Return this form with \$260.00 for Volume 1, Lessons 1-20, and the supplies for these lessons.

The 2nd payment of \$260.00 is due within 6 months. This includes Volume 2, Lessons 21-49, and supplies.

The 3rd payment of \$260.00 is due within 12 months. This includes the Diplomas for the Professional Locksmithing Course, Advanced Course, & the materials for the Commercial Locksmithing Course.

Failure to make timely payments may result in cancellation of the course and forfeiture of any monies paid. Wisconsin residents add applicable Sales Tax.

SECTION 2 Choose your method of payment.

- Check or money order enclosed (made payable to Foley-Belsaw Locksmithing) for the course indicated above.

- Bill my credit card for payment plan indicated above:

MasterCard Visa Discover

Card No. _____

Exp. Date (Month/Year) _____ / _____ 3-digit Security Code _____

Name on the Card _____

Included With The Correspondence Course:

- All Lessons for Basic & Advanced Locksmithing
48 Lessons and Exams Total
- All Supplies and Hardware
- Lock Picks, Pinning Tools, and Supplies to complete the hands-on sections of the course
- Technical and Business Guidance
- Business Builder & Reference Guides
- Wholesale Tools and Supplies
Catalogs (Add a Mark-up of 50-100%!)
- SPECIAL BONUS Commercial Locksmithing Course

**YOU RISK
NOTHING
BY ENROLLING
NOW**

Examine your first lessons, then decide. You may withdraw within 30 days of enrolling for a full refund.

OFFICE USE ONLY

Order #:

Date Entered:

Amount Received:

Reference #:

**MAIL COMPLETED FORM
AND PAYMENT TO:**

Foley-Belsaw Locksmithing
PO Box 401
River Falls, WI 54022-0401

PERSONALIZED INSTRUCTOR & STUDENT ADVISOR SERVICES

Our Instructors will take a deep personal interest in your lessons. Remember, if you have any questions about your lessons, please call the school at 1-715-410-9552, 8:00 – 5:00 CST, Monday through Friday.

The Instructors at Foley-Belsaw Locksmithing have years of technical home study instructional and industry experience. Our Instructors will do their best to offer you individualized help on any lesson you may be having problems with... and this professional help is yours at no extra charge by simply contacting the school. We also have a highly trained Customer/Student Service Staff that will assist you with any other questions that you may have.

On acceptance of your Enrollment Application, Foley-Belsaw Locksmithing will immediately ship your supplies and send you a link to the online learning center. You have 10 days from your enrollment date to review these materials without obligation. As you proceed through your course and complete your lessons, you will be evaluated and graded by your Instructor. Your Instructor will review your work and give you the correct answers along with any comments and suggestions for improvement

GRIEVANCE POLICY

It is the Institute's desire to assist our students whenever we can. To that end, we encourage all students who have a concern to contact us and take advantage of the Student Services provided for their use. Students may contact the Institute via the US Mail, E-mail, Fax or by Telephone at the address/numbers listed below. In order to assist students quickly and completely, it is suggested that they follow the following procedure.

1. Students should start out by contacting one of our Customer Service Representatives. They are trained to provide you with assistance in a variety of ways and can offer additional direction when and if it is necessary. If a student feels that the representative was not able to adequately address their concern, students may request to speak with their Instructor.
2. If, after exploring their concerns with their Instructor, they feel that they need further assistance, students should feel free to contact the Institute's Director of Training or President.

TRANSCRIPT REQUESTS

The school will provide one free transcript to the student. Additional transcripts may be purchased at www.foleybelsawlocksmithing.com. Foley-Belsaw Locksmithing keeps most records for at least 10 years. We also have access to records from the Foley-Belsaw Institute.

Contact Information:

Foley-Belsaw Locksmithing Telephone (715) 629-2098
N865 920th St Fax (715) 629-2098
River Falls, WI 54022
E-mail: info@foleybelsawlocksmithing.com

COURSE SCHEDULE

It is expected that students will complete the course within 18 months of enrollment. That is about one lesson per 11 days. Students who go past this deadline may incur extension fees of \$10.00 per month.

HOW YOU ARE EVALUATED

At the completion of a lesson or group of lessons (Skill-Pak), you will take an "open book" exam which is graded on the following scale:

Lesson Score	Letter Grade	Rating- Pass/Fail
90% to 100%	A	Excellent/Passing
80% to 89%	B	Very Good/Passing
70% to 79%	C	Good or Passing
60% to 69%	D	Passing
Below 60%	F	Failing

An overall program average of 60% or above is required to graduate and receive a diploma. Additional copies of diplomas can be purchased at \$30 and certification cards can be purchased for \$10.

REFUND POLICY

1. Students who cancel the course within 10 days of their initial enrollment and return all course materials will receive a full refund of all monies paid.
2. Students wishing to cancel must contact Foley-Belsaw Locksmithing at 1-715-629-2098 for a returned goods authorization number. Returning materials to an improper address or without a returned goods authorization number may cause you to incur a processing fee of \$50.00. Foley-Belsaw Locksmithing is not responsible for any materials returned to an incorrect address or without proper authorization.
3. Students will receive refunds within 40 days of cancelling the course.

Your training is backed by Foley-Belsaw Locksmithing, a corporation built on the reputation of the Foley-Belsaw Company that has a record of satisfied customers throughout the United States and 50 foreign countries since 1926. Foley-Belsaw Locksmithing, as an equal opportunity educational provider and employer, does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity, gender expression, genetic information, or any other basis prohibited by law in educational programs or activities that it operates or in employment decisions.

We suggest that you keep a copy of this enrollment information for your records.



FOLEY-BELSAW LOCKSMITHING Professional Locksmith Correspondence Course

www.foleybelsawlocksmithing.com

The Professional Locksmith Training Course includes everything you need to learn Locksmithing at home, including Locks, Keys, Tools, and Lesson Books. As an added bonus, you will receive the new Commercial Locksmithing Course at no additional charge!



SPECIAL COURSE BONUS!
The Commercial Locksmithing Course (a \$100 Value).
Includes 8 Advanced Lessons so you will be ready to work on Commercial Buildings, too!



Become a Certified Locksmith!

The recently-updated Foley-Belsaw Locksmithing Course now includes 50 lessons, 50 exams, and certification.

Lessons include:

- Key Identification
- Key Duplication
- Warded Locks
- Resettable Padlocks
- Lever Tumbler Locks
- Wafer Tumbler Locks
- Combination Locks
- Automobile Locks
- Pin Tumbler Locks
- I-Core Locks
- Safe Deposit Box Locks
- Safe and Vault Locks
- Car Opening
- Rekeying
- Master Keying
- Lock Picking
- Impressioning
- Key Bumping
- Cutting Keys by Code
- Transponder Keys
- Reading Wafer Locks
- and a lot more....
- Valuable Business Guides to jumpstart your Business
- Valuable Reference Guides
- Technical Support while you take the course and after you graduate!
- Take up to 24 months to finish and when you do, you will receive 3 diplomas, Professional, Advanced, and Commercial Locksmithing, from the most trusted name in locksmith training since 1961.

PROFESSIONAL LOCKSMITHING COURSE LESSON SCHEDULE

Lesson No.	Description
	Table of Contents
	Introduction
Lesson 1	The Key Blank Catalog
Lesson 2	Key Identification
Lesson 3	How to Duplicate Flat Keys
Lesson 4	Duplicate Bit & Barrel Keys
Lesson 5	How to Duplicate Cylinder Keys
Lesson 6	Warded Lock Construction
Lesson 7	Impression Key for Warded Locks
Lesson 8	Warded Bit Key Locks
Lesson 9	Resettable Padlock Construction
Lesson 10	Lever Tumbler Locks
Lesson 11	Wafer Tumbler Locks Wafer
Lesson 12	Combination Locks
Lesson 13	Automobile Lock Servicing
Lesson 14	GM Sidebar Lock Construction
Lesson 15	Automotive Lock Removal
Lesson 16	Pin Tumbler Lock Construction
Lesson 17	Keying Pin Tumbler Locks Alike
Lesson 18	Picking Pin Tumbler Locks
Lesson 19	Chicago Ace Lock
Lesson 20	Key-in-Knob Data
Lesson 21	Car Opening and Lockouts
Lesson 22	Car Opening Tools & Techniques
Lesson 23	Pin Tumbler Master Key System
Lesson 24	Master Keying Pin Tumbler Locks
Lesson 25	Impression Pin Tumbler Locks
Lesson 26	Understanding I-Core Locks
Lesson 27	Servicing & Rekeying Best I-Core Lock
Lesson 28	Emhart Interlocking Pin Cylinders
Lesson 29	The Profile Cylinder
Lesson 30	Key Bumping
Lesson 31	Dimple Cylinders and Keys
Lesson 32	Double-Bitted Cam Locks
Lesson 33	Lock Pick Guns
Lesson 34	Schlage Primus Lock
Lesson 35	Key Machines
Lesson 36	Setting Up a Key Board
Lesson 37	Reading Wafer Tumbler Locks
Lesson 38	Cutting Automotive Keys by Code
Lesson 39	Transponder, Electronic, & VATS Keys

Lesson No.	Description
Lesson 40	Kwikset Cylinder
Lesson 41	Kwikset SmartKey Cylinder
Lesson 41.5	Schlage F-Series Cylinder

ADVANCED COURSE

Lesson No.	Description
Lesson 42	Safe Deposit Box Locks
Lesson 43	Opening Safe Deposit Boxes
Lesson 44	Making the First Key and Door Repair

Lesson 45	Safe and Vault Locks
Lesson 46	Basic Operating Principles of Safe Locks
Lesson 47	Hole Type Combination Changes
Lesson 48	Key Change Combination
Lesson 49	Combination Lock Theory

REFERENCE GUIDES

Description
How to Make Money as a Locksmith, Volume 1
How to Make Money as a Locksmith, Volume 2
How to Make Money as a Locksmith, Volume 3

Forced Entry of Buildings
Locksmith Dictionary
Guide to Door Hardware
Locksmith Quick Reference Guide

COMMERCIAL LOCKSMITHING COURSE

Lesson No.	Description
Lesson 1	Door Closers
Lesson 2	Panic Bars & Exit Devices
Lesson 3	Basic Electrical Components
Lesson 4	How to Use a Multimeter
Lesson 5	Electric Strikes
Lesson 6	Electromagnetic Locks
Lesson 7	Access Control Devices
Lesson 8	Master Key Systems

COMPLETING THE COURSE

Simply read through each lesson, practice the hands-on tasks, and then complete the exam. It is that easy!

Each lesson is clearly illustrated with drawings and photographs to make learning fun and easy.

Read some of the testimonials from real students that have completed the course.

Here are a few testimonials from some of the many graduates of the Foley-Belsaw Locksmithing Course:

“I am thrilled to inform you that way back I enrolled in your great Locksmith course and I have never been more happy. Everything you state in your course and advertising is accurate with one exception. The money you can make is underestimated, of course, I would have done the same.

I started the course and ran out of materials fast and paid the balance of the course so I could get lessons quicker. I finished the course in less than a month.

I have been a Locksmith for over 40 years now, and I am 71 and still going great guns. After only three years, my part time job exceeded my full time job being an Electronic Technician with a Fortune 500 Company. After I quit and went full time Locksmithing, I made over a million dollars, and that was with no employees. I owe all that to you.

So, I just had to write to thank you for giving me such a lucrative career. please feel free to use all or parts of my letter whenever or wherever you wish forever.”
-- Dave Fairbrother, A Good Locksmith, Milwaukee, WI

“I am a Proud Foley Belsaw Graduate. I took the course in the early ‘70s. It has changed my life. At least it has allowed me to enter a profession that I would have otherwise overlooked.

“Why take the Foley Belsaw Course?” I would explain it in this way. You can work as a locksmith for fifty years, and be as smart as any locksmith in the country, but you can only become a “Certified Locksmith” by completing a standard course in locksmithing from an accredited training school. Our signage reads “Certified-Bonded Locksmiths.” If you want to work here, you will have to become Certified. The course will not make you a locksmith, but it will train you in the “basics” of the many facets of the trade. Experience will allow you to grow and hone your skills to ... “become” a locksmith. The course is an absolutely necessary (required) “starting point.”

--Robert Sieveking, Owner of Lock Doctor and Author of several locksmithing books as well as countless articles for The National Locksmith magazine and other trade publications

“The most exciting lesson so far. This is a great course. But every lesson is informative and well put together.”
Regards,

-- Jeff Jenkins.....from down under.
Thrumster, New South Wales, Australia

“Taking the course was the best thing I’ve ever done. I would encourage a lot more people to take the course,” he proudly says.

Today, Mike is the owner of ArkLaTex Locksmiths. His business is booming, and the success keeps coming just like the calls he receives for help over his special police radio. Local sheriff departments call on Mike frequently to assist motorists who have locked themselves out of their vehicles.

And on two occasions, Mr. Rayburn’s skills have even made him the hero! “I got an emergency call one day that an 18 month-old baby had been locked in her mother’s car. I arrived on the scene and was able to unlock the vehicle fairly quickly - even before the sheriff arrived” he said with a modest smile.

Mike has used his locksmithing skills to rescue babies, to help truckers locked out of their big rigs, and recently helped a Boys & Girls Club by bringing their facility up to snuff when he re-keyed their entire building and repaired the building’s emergency exits.

“The best part,” Mike said, “is feeling the satisfaction of helping someone out – especially when there’s a baby involved. There’s no other word for it than exhilarating!”

--Mike Rayburn, Haynesville, LA

“Take the Foley-Belsaw course, it will be fun and you will learn a lot!”

--Charles D. Wyatt, Jr. CML, CMS
President & CEO
A-Action Lock & Safe, Co.

“I didn’t realize how easy it is to repair locks. Thanks to the Foley-Belsaw classes, it’s simple. I graduated in just 6 months studying at home at night. I’d recommend the Foley-Belsaw Institute to anyone who wants to learn the profession.

--Tomas Castillo Student #96634