



Shipping & Receiving Associate

Shipping Department - FT

Who We Are:

Saalt empowers people to care for their periods in a healthy and sustainable way. We do this by creating high-performance products and stigma-breaking branding that engage customers and communities, pioneering the way to bring sustainable, clean period care to the mainstream consumer. Saalt invests in women and communities across the globe through period care donations, and by funding scholarships and life skills training to change generations.

As a certified B Corp, we strive to be the change we seek in the world, conduct business knowing that people and planet matter, and aspire to use business as a force for good to benefit all. We create modern reusable period care without the toxins, the chemicals, and the wrappers you throw away every month. We commit to do more with less, make deliberate choices about our bodies, and believe everyone should know what their cervix is.

Our growing team is based in beautiful Boise, Idaho. www.saalt.com

The Challenge:

Saalt is looking for a Full-Time Shipper/Receiver to support fast growth and our growing line of consumer-packaged goods specializing in reusable period care. You'll be at Saalt's front lines fulfilling daily website orders, packing and shipping beautifully presented promotional boxes, and packing bulk purchase orders for third party retailers. As a company known for its high standard of customer service, your attention to detail and efficiency will help us improve and optimize our fulfillment speed and accuracy over time while minimizing shipping errors to our customers. Perks include self managed PTO and a flexible work environment, team events, no cost in-house preschool and a highly collaborative team invested in each customer and team member.

What You'll Do:

- Fulfill and ship daily website orders.
- Transfer products accurately paying attention to item, lot number, and quantity.
- Improve accuracy and speed over time while minimizing shipping errors to customers.
- Pack and ship weekly promotional boxes with attention to detail and presentation to send to third party partners, influencers, and media.
- Pack and ship bulk quantity boxes for purchase orders sent to domestic retailers.
- Assist management in optimizing the shipping process for efficiency and any additional staffing needs.
- Stock and organize products and supplies as needed.

- Unpack, organize, and maintain received shipments of product and supplies.

What You'll Need to Succeed:**Technical:**

- High school diploma or equivalent (preferred)
- Effective planning and time management skills to execute multiple tasks simultaneously
- Ability to work independently within a fast-paced environment
- Ability to stay organized across multiple communication platforms
- Ability to physically move between sitting and standing while packing boxes for several hours
- Strong attention to detail and analytical skill

Experience and Competencies:

- Excellent written and verbal communication skills
- Effective planning and time management skills to execute multiple tasks simultaneously
- Ability to work independently within a fast-paced environment. Ability to stay organized across multiple communication platforms
- Ability to physically move between sitting and standing while packing boxes for several hours
- Strong attention to detail and analytical skill
- Shopify and Shipstation experience a plus

Compensation:

Competitive salary and benefits.

Perks:

Company paid Health Insurance (medical/dental/vision/hearing/life)

401k & Roth 401k with company match up to 4%

Performance bonus

No cost in-house preschool

Cell Phone reimbursement

Team Events

Casual Dress Code

Flexible PTO

Wellness Bucks

At Saalt, we immerse our Team in an exceptional work environment with opportunities to learn and grow. You will be surrounded by colleagues who are committed to ensuring your success. If you are looking to make an impact on the world, Saalt is the place for you.