

# **PTAC**

# Standard Louvered and Architectural Outdoor Grilles

# **Installation Instructions**

### **Standard Louvered Grille**

**NOTE:** A baffle kit <u>must not</u> be used with a standard louvered grille on any PTAC installation.

Before installing the grille, remove the cardboard stiffener and rear enclosure panel from the wall sleeve. These items can be removed from inside of the building. The sleeve stiffener must be taken out before the rear sleeve enclosure panel can be removed from the sleeve.

### **Sleeve Stiffiner Removal**

Fold the two outside flaps "A" in and downward to remove (Figure 1).

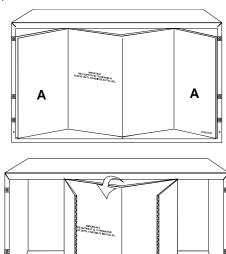


Figure 1

#### **Rear Enclosure Removal**

Remove the rear enclosure by folding the front ends of the top and bottom towards the center. Grasp the top and bottom flanges as shown in Figure 2 and pull out diagonally from one side of the sleeve.

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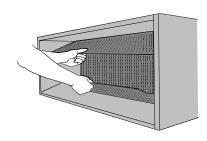


Figure 2

#### **Standard Louvered Grille Installation Instructions**

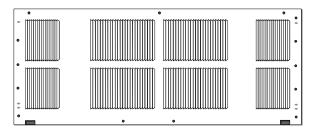


Figure 3

- 1. Position the grille so that all four flanges are in the up position.
- 2. Insert the six grommets provided so the square end protrudes through the grille in the opposite direction from the flanges.
- 3. Manipulate the grille out through the rear sleeve opening using the plastic handle (not shown) provided.
- 4. Align the guide pins located in the lower right- and lefthand corners of the grille (Figure 3) with the corresponding holes in the rear of the wall sleeve.
- 5. Secure the grille by threading each of the six screws into the plastic grommets.
- Remove the plastic handle (not shown) from the center of the grille prior to installing the chassis into the sleeve.



## CAUTION -

Be sure to keep a firm grip on the plastic handle and grille to prevent it from dropping and/or causing possible injury or property damage.

### **Architectural Louvered Grille**

**NOTE:** Some PTACs may include factory-installed baffles on the outdoor coil. Remove these baffles before installing the architectural grille.

- 1. Remove the cardboard sleeve stiffener and the rear enclosure of the sleeve as described on page 1.
- 2. Install the four threaded studs (B, Figure 4) into the threaded openings on the inside face of the grille.
- 3. Manipulate the grille out through the rear sleeve opening using the plastic handle provided.



## CAUTION -

Be sure to keep a firm grip on the plastic handle and grille to prevent it from dropping and /or causing possible injury or property damage.

- 4. Attach the grille to the sleeve by aligning and inserting the threaded studs in the corresponding holes.
- 5. Secure the grille to the sleeve with washers C and hex nuts D provided with the kit.
- Remove the plastic handle after installation is completed.

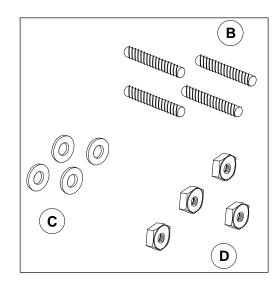


Figure 4

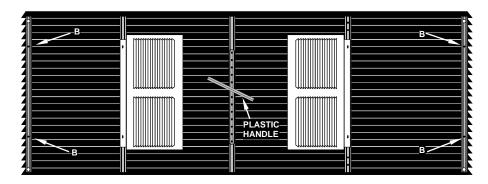


Figure 5

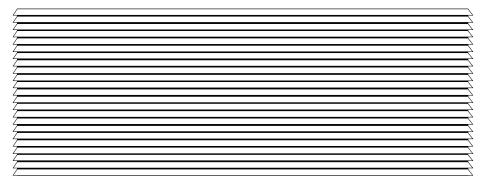


Figure 6