

CHECKLIST

CI	CLOSETS		
Wash, fold, and store winter clothes Wipe down closet shelves	Donate or throw away shoes and clothes that you no longer wearBring spring a summer clothes out of storage		
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Defrost/clean fridge and freezer Clean all appliances Empty "junk drawer" Clean pantry and trashcan area	 Dust and clean all surfaces, including tops of cabinets and inside drawers Toss out expired spices, along with frozen and canned food 		
BATHROOMS			
 Throw out old/expired makeup, personal care products, and take medications to an approved drop-off site. Clean all mirrors. Wipe down all surfaces, including the vanity. 	 Scrub the shower and tub, including the grout. Clean all faucets, including showerheads Scrub and disinfect the toilet, including the base Replace the old shower curtain 		
LAUNDRY ROOM			
Organize all laundry supplies Clean the lint trap and vent on your dryer Toss out and replace old laundry baskets	Clean the washing machine, inside and out there are cleaners designed specifically for washing machines		
BEI	DROOMS		
 Donate any clothing that you no longer wear Organize closets - storage bins can help Wash all bedding, including mattress pads and bed skirts Flip the mattress- if it's not a pillow top 	 Dust all bedroom furniture - front, back, sides, top, and bottom Clean and sanitize all kids toys - donate ones no longer used and organize the rest Wash all stuffed/plush toys 		
LIVING/FAMILY ROOM			
 Wash all pillows, blankets, and cushion/armrest covers Clean/vacuum draperies Dust ceiling fans Polish all furniture Vacuum couch and chairs 	 Dust lamps, including the shades Sanitize all remotes Clean all electronic devices, including all components of a home theater system Shampoo all area rugs and carpets 		



COMPLETE HOME CLEANING CHECKLIST

	₩ OFFICE		
_ 	Dust all furniture including the desk and bookshelves Sanitize all computer surfaces, including the mouse and keyboard	Organize any files, recycle paperwork that is not necessary	
	₩₩ DINING ROOM		
	Dust all furniture Clean china and polish silverware	Vacuum chair cushions Clean any light fixtures	
All Rooms	ALL ROOMS		
	Wipe down walls Clean baseboards Sweep, mop, vacuum all floor surfaces Shampoo all carpeting Clean vents Replace filters	Clean windows, including curtains and blinds Dust window sills and curtain rods Replace batteries in smoke and carbon monoxide detectors Clean doorknobs and light switches Dust all pictures and other displayed items	
GARAGE			
	Declutter and organize Clean windows, floors, and walls Install storage containers if needed to stay organized	Replace garage door opener batteries Clean garage door and frame	
OUTSIDE			
\	Clean out the gutters Wash windows Power spray dirt, grime, and mildew off the home	Trim trees and bushes Mow and edge lawn Spray off driveway and sidewalks	
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