

Glassboard Installation Instructions

CAUTION!

Edges of metal backing are **VERY SHARP!** Handle with care. (Not applicable for non-magnetic glassboards)

IMPORTANT!

- Do NOT drill holes in glass. Glass is tempered for safety. If you try to drill holes in tempered glass, it will shatter.
- The installation kit you received is for installation on a standard drywall surface. For concrete, block, or other wall types, you will need to get proper screws and anchors for your situation. You will need to find anchors that allow for a #8 screw as that is the size that will fit through the provided Clips.

TOOLS NEEDED:

- Level
- Phillips screwdriver
- Paper towels or microfiber cloth and window cleaner (for clean-up)

INSTRUCTIONS:

1. Check wall for studs or metal sheeting before installation. If one of the fastener locations is going into a wood or metal stud, you will not need to use the Anchor provided. (Note: We recommend avoiding metal studs if possible. However, if you do hit a metal stud or sheeting, drill a 1/8" pilot hole through the metal prior to driving the Screw into the wall.)
2. Tape this template to the wall in your desired location. (Use a level to assure proper installation.)
3. **NOTE:** If you are installing the glassboard in a HORIZONTAL orientation, you will only use the holes marked "HORIZONTAL." Likewise, if you are installing the glassboard in a VERTICAL orientation, use only the holes marked "VERTICAL."
4. Using the tip of an Anchor, or a sharp object, mark fastener locations by pressing through the paper template into the wall.
5. Remove paper template from the wall.
6. Using a Phillips screwdriver, press Anchor tip slightly into drywall at marked locations. Applying pressure, turn Anchor. Be sure to drive Anchor perpendicular to the wall. Continue turning Anchor until snug and flush with wall.
7. Insert Screws through Clip as shown in "Anchor Screw Assembly." Screw in 2 Clips along the BOTTOM EDGE ONLY. Be sure the flat edge of the Clips face UP. MAKE SNUG, BUT DO NOT OVERTIGHTEN.
8. **You will need at least one assistant with this step.** Carefully remove the glass from the packaging. **CAUTION:** The edges of the metal behind the glass are very sharp. Handle with care! Place the bottom edge on the Clips. Center the glass on the clips. **CAUTION:** Be sure to place the load evenly on all 2 Clips **simultaneously.** If you place too much pressure on one Clip at a time you run the risk of tilting the Clip.
9. While your assistant holds the glass in place, screw in the remaining 2 Clips along the top using the Clips and Screws. Be sure the flat edge of the Clips face down toward the edge of the glass. MAKE SNUG, BUT DO NOT OVERTIGHTEN.
10. Screw Decorative Caps onto each Clip to finish securing the glass. DO NOT OVERTIGHTEN.
11. Wipe off glass with window cleaner and a paper towel or damp microfiber cloth.
12. Stand back and admire!



Anchor Screw Assembly

WARNING: Be sure to drive anchors perpendicular to wall.

If you do not screw them in perpendicular to the wall the end caps will not be level with the wall.