

CarShirts.com Exchange Authorization Form

To exchange an item, please follow the simple steps listed below:

1. Print out this page on your printer.
2. Please write the Original Order Number in the appropriate space on this form.
3. Complete the form with your personal information and product information.
4. Enclose this form with your package and ship prepaid to:

CarShirts.com
Exchange Dept
4425-C Treat Blvd, Suite 173
Concord, CA 94521

Order Number # _____ Today's Date _____

CUSTOMER INFORMATION

Name: _____ Phone number: (____) _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Email address: _____

If the item was a gift to you, please provide the Name and Email Address of the person who gave you this gift.

Name: _____ Email: _____

REASON FOR EXCHANGE

- Item does not fit
- Do not like the design of the item or color
- Other _____

PLEASE EXCHANGE THE ITEM FOR:

- Same item, different size, please indicate new size _____
- Same item, different color, please indicate new color _____
- Exchange for a new item:

New Item Number _____ Size _____ Color _____

We want you to like your purchase:

If you're not completely satisfied with any item you've purchased, you may exchange it (**Excluding Hats**) WITHIN 30 DAYS OF RECEIPT (**60 Days for Holiday Gifts**) for exchange of the same item in a different size, or a different item, excluding original shipping charges. Shipping charges are non-refundable.

The customer is responsible for shipping costs on returned merchandise to CarShirts.com (unless CarShirts.com shipped the incorrect product).

The returned item(s) must be in New Condition, not worn, and with the original tags and labels attached if possible. Please Print and include a copy of the [Exchange Authorization Form](#) in your package.

Restocking Fee's:

The ONLY time we will ever charge a restocking fee (20%) is if a customer intentionally shoves returned merchandise into the return box and sends it back to us Wrinkled and Unsaleable!

Washed, worn or altered items cannot be exchanged:

CarShirts.com ships ALL clothing orders Neatly Folded and Packed, please return items in the same condition you received them to avoid being charged a Re-Stocking Fee (20%). We don't mean you have to iron or press the merchandise, just be considerate when returning your merchandise to CarShirts.com.

Refused Packages:

If you Refuse your package, and it was shipped via FREE Shipping, the Actual Shipping Costs Incurred by CarShirts.com will be Deducted from your Online Credit for future merchandise.

Incorrect Addresses:

If you placed an order with an incorrect address and your package is returned as undeliverable, and it was shipped via FREE Shipping, the Actual Shipping Costs Incurred by CarShirts.com will be Deducted from your Online Credit Amount for the undeliverable package. If you need your order reshipped to a correct address, you will need to pay for the actual shipping costs for the second shipment.

Mailing your Exchange:

We recommend that you send your return via an insured carrier. We are not responsible for lost returns. Customer is responsible for all shipping charges of returned items. We suggest that you ship the items and a completed return form via UPS or USPS Insured to:

CarShirts.com
EXCHANGE DEPT
4425-C Treat Blvd, Suite 173
Concord, CA 94521

All EXCHANGES must have the [Exchange Authorization Form](#) enclosed with your returned products.

You will be notified via e-mail when we receive your Exchange.

Please Note: No exchanges after 60 days.

Merchandise shipped to CarShirts.com after the 60-day period will be refused. CarShirts.com reserves the right to refuse merchandise returns showing evidence of wear, scratch marks or discoloration. Any merchandise returned not in original condition will be sent back to the purchaser C.O.D. No replacement merchandise will be shipped until original merchandise is received and inspected.

Please allow at least 30 business days from the date the item is received by CarShirts.com to process an exchange for merchandise. For your protection, we recommend that you ship your package via UPS ground or any other standard service that provides tracking.

You can exchange your item for a different size, color or product. When providing the return information, just indicate the new size, color or product. We will ship you the new item upon receipt of the returned merchandise. If the item you are requesting is not available, we will notify you via e-mail.

CarShirts.com will Ship your Exchanged items back to you at **Free of Charge**, CarShirts.com will determine the best rate and shipper for the exchanged item(s). If you need your item(s) shipped back to you quicker, please contact us to purchase the additional postage amount.

If you have any questions regarding an exchange, please contact us here CarShirts.com and we will be happy to help you. Thank you for your cooperation!