

# Learning Headquarters' Writing Lead Teacher Training

-Building Capacity at Your Site-

Join our  
2018-2020 Cohort!



**Cohort Begins  
Fall 2018!**

Are you enjoying teaching  
Common Core Writing by utilizing  
Learning Headquarters' materials  
and strategies?

Would you like to share your  
expertise with others, while  
learning more in-depth information  
about teaching writing, in order  
to build capacity at your site?

This Trainer of Trainer Model  
has been designed just for you!

# Who? or What?

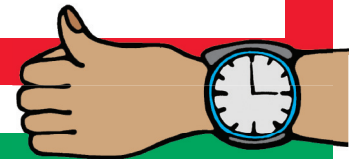
## Learning Headquarters' Writing Lead Teacher Training



Writing Lead Teachers (WLTs) are well-practiced with LHQs' system and materials in their teaching situation and ready to be catalysts for their school/district in taking writing instruction to the next level.

# What About?

This two-year, collaborative model is designed to empower key educators in facilitating school- and district-wide systematic change to increase student achievement through the lens of writing. Cohort members will build skills and knowledge on writing instruction, instructional leadership, coaching, and peer support. WLTs will leave ready to facilitate the LHQ licensed writing plan, lead writing circles, and provide focused feedback at their home school/district in order to support fellow educators in the implementation of a powerful writing system.



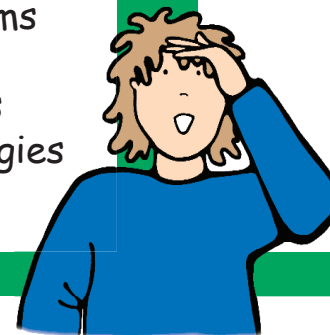
## Why?

- increase student achievement
- help ALL children to succeed



## How?

- ground-breaking systems
- interactive tools
- dynamic best practices
- research-based strategies
- on-going support



## Where? & When?

- 2018-2020
- face-to-face meetings
- online interactions
- video modules
- digital cohort portal

# Year I Face-to-Face Trainings:

## Fall 2018, Date TBD: WLT Training I - Cohort Kick-Off

This training is designed to build the cohort and set the groundwork for a two-year collaboration with like-minded teacher leaders. This process supports all participants, from classroom implementer to site and district leads, to identify and increase their sphere of influence. Through interactive activities exploring the Common Core writing standards on multiple levels, including a scope and sequence of writing rigor, Writing Lead Teachers (WLTs) will leave empowered to move their site or district to the next level. Participants will receive tools, strategies, presentation slides, and facilitation tools to kick the year off with a bang!

## Winter 2019, Date TBD: WLT Training II - Demonstration Writing

**Day I - Writing Frame in Action:** This motivating session is designed to illustrate Learning Headquarters' Effective Daily Writing Instruction Frame, highlighting a dynamic writing demonstration lesson. Writing Lead Teachers will observe and debrief primary and intermediate in-class writing demonstrations presented by a Learning Headquarters' Lead Master Trainer at a local elementary school. The training will delve into the intricacies of managing a writing time frame while emphasizing delivering a demonstration lesson with vision-building think alouds, increased rigor, and active engagement. WLTs will leave ready to kick teacher demonstration writing up a notch.

**Day II - Observable Demonstration Writing Lessons:** This training will provide the tools and support for the Writing Lead Teachers to provide in-class demonstrations for fellow teachers. Through the lens of delivering a demonstration writing lesson, specific focus will be placed on preparation, delivery, and management. Cohort members will also delve into key facilitation skills for coaching and leading debriefings with adult learners.

## Spring 2019, Date TBD: WLT Training III - Common Core Writing Text Types and Instructional Sequence

**Day I - Common Core Writing Text Types:** Writing Lead Teachers will expand knowledge for instructing the three Common Core writing text types: argument (opinion), informative/explanatory, and narrative. This session will build understanding of the nuances among the three and break down the specifics of each writing type. Participants will leave with tools and techniques (e.g., story-telling skills, graphic representations, analogies, comparisons) to bring the text types to life for students and fellow educators.

**Day II - Writing Great 8 (Writing Instructional Sequence):** This session explores the Writer's Design Process and breaks it down into daily instructional bites. The Great 8 emphasizes the relationship between thinking, visualizing, verbalizing, and writing. WLTs will delve into dissecting rigorous writing expectations through planning and focused note-taking; prewriting in palatable instructional segments at the word or phrase level; drafting and reflecting with revision steps to ensure writers' self-monitoring; and publishing and showcasing to highlight new learnings. WLTs will practice how to utilize, as well as guide the implementation of, this effective sequence.

## Spring 2019, Date TBD: WLT Training IV - Common Core Reading Text Types and Instructional Sequence

**Day I - Common Core Reading Text Types:** Writing Lead Teachers will increase background and heighten understanding of three of the Common Core reading text types: informational non-fiction, literary fiction, and literary non-fiction. This session will lay out charts and tools to build the foundation for readers across content areas. Participants will leave with tools and techniques (e.g., text types structures, genre definitions, authors' tools guides, text maps) to bring the text types to life for students and fellow educators.

**Day II - Reading Fab 5 (Reading Instructional Sequence):** This training is designed for Writing Lead Teachers to boost understanding of the powerful relationship between reading and writing. Dynamic materials will bring the elements, genres, and authors' tools for both literature and informational texts to life. An instructional sequence guides students through navigating complex texts, gleaning crucial information, and supporting thinking with text-dependent references. Cohort members will leave with resources to instill life-long reading habits and inspire students to read like writers and write like readers.

# Year II Face-to-Face Trainings:

## Fall 2019, Date TBD: WLT Training V - Year II Kick Off & Schoolwide Writing Plans

This training is designed to refresh the strength of the professional learning cohort and set the Year II plan in motion. Writing Lead Teachers (WLTs) will reflect on the work of Year I and discover the modes to catapult the sphere of influence in Year II. Participants will be geared up with tools and strategies to facilitate writing instruction school or districtwide.

## Fall 2019, Date TBD: WLT Training VI - Writing Frame in Action: Student Writing Groups and Conferencing

This motivating session is designed to illustrate Learning Headquarters' Effective Daily Writing Instruction Frame, emphasizing student writing groups and conferencing after a demonstration writing lesson. Writing Lead Teachers will observe and debrief primary and intermediate in-class writing demonstrations presented by a Learning Headquarters' Lead Master Trainer at a local elementary school. The training will highlight how to organize and implement writing groups in order to provide meaningful, manageable, and timely feedback to ALL writers. WLTs will leave ready to kick student writing groups up a notch!

## Winter 2019, Date TBD: WLT Training VII - Observable Student Writing Groups and Conferencing

This session will provide tools and support for Writing Lead Teachers to ignite student groupings during the Daily Writing Instructional Frame for fellow teachers. This writing workout routine models meeting the needs of ALL writers with a strategic structure to guide and support interactive and collaborative feedback, reader to writer. WLTs will utilize a balance of skill and conference groups, supported with anecdotal note-taking sheets, to provide feedback, validate targets, and tailor differentiated goals aligned to observational student data.

## Winter 2020, Date TBD: WLT Training VIII - Cognitive Planning and Backward Mapping

Writing Lead Teachers will learn techniques to support sites in working in teams to backward map a school year's integrated instruction. The focus will promote a balance of the three Common Core writing text types: argument (opinion), informative/explanatory, and narrative throughout the school year. Writing Lead Teachers will practice and personalize tools, strategies, and facilitation skills to lead their site(s) in cognitive planning of task creation through the use of Learning Headquarters' task templates.

## Spring 2020, Date TBD: WLT Training IX - Scoring Calibration

This training will empower WLTs to lead individual, grade level, or schoolwide writing scoring. Participants will learn how to make an assessment plan using an objective scoring process, complete with rubrics and a side-by-side scoring calibration protocol. WLTs will score, discuss, calibrate, and reflect on student writing, as well as learn to facilitate with these proven tools.

## Spring 2020, Date TBD: WLT Training X - Cohort Wrap-Up and On-Going Support

This summit will culminate the topics, modes, and tools that have been implemented during the two-year cohort. As the work of a WLT is constantly evolving, members will lay ground work for continuing to keep the writing movement in forward motion in their designated sphere of influence. WLTs will leave with on-going support in the life-long writing process.

In addition to these face-to-face trainings, the Writing Lead Teacher cohort will have access to on-going online support, research-based materials, newly-released updates, and engaging video support modules.



# Learning Headquarters' Writing Lead Teacher Training

## 2018-2020 WLT Cohort Registration Form

### Registration Options:

Phone with your credit card .(619) 229-0010  
 Fax your purchase order .....(619) 229-6672  
 Mail your payment to ..... **Learning Headquarters**  
 7290 Navajo Road, Suite 212  
 San Diego, CA 92119  
 Sign up online.....[www.learningheadquarters.com](http://www.learningheadquarters.com)

**Sign Up Now,  
Space is Limited!**

### Participant Information:

Name: \_\_\_\_\_

Grade Level(s): \_\_\_\_\_

District: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ (Note: Confirmation will be sent to this e-mail address)

**Method of Payment: \$2500 (\$1250/year x 2 years)**

Check  Cash  
 Visa  Mastercard

**Purchase Order**  
P.O.# \_\_\_\_\_

Due to limited space, please call or fax Learning Headquarters to reserve your seat while P.O. is being processed.

Exp. Date \_\_\_\_\_ Verification Value \_\_\_\_\_ last 3 digits printed on the signature strip of the credit card  
 Billing Zip Code: \_\_\_\_\_  
 Cardholder: \_\_\_\_\_  
 Signature: \_\_\_\_\_

**Please note:  
Each WLT will be required to sign a VIDEO RELEASE form to complete the registration process.**

**Full payment is due prior to the inservice. Reserve now to guarantee seating.  
Cancellations must be received 72 hours prior to the start of Day I of the Writing Lead Teacher Training I in order to receive a refund/reschedule.**

**Learning Headquarters**  
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[www.learningheadquarters.com](http://www.learningheadquarters.com)