



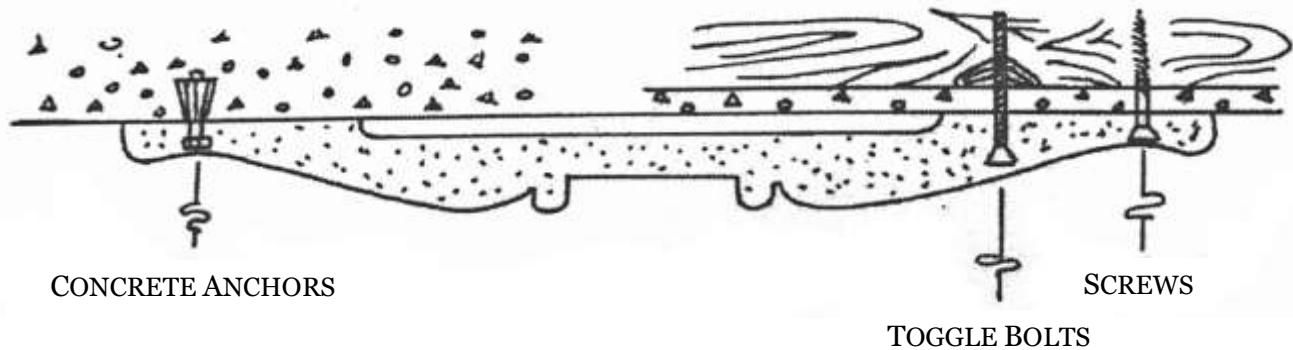
BROCKWELL INCORPORATED



www.COLUMNSDIRECT.com

4728 SCARBOROUGH PLACE ▪ STONE MOUNTAIN, GA 30087 ▪ PHONE: 980-282-8383 ▪ E-MAIL: sales@columnsdirect.com

INSTALLATION INSTRUCTIONS *PLASTER CEILING MEDALLIONS*



1.) Preparation

Some ceiling medallions have holes precast in them for access to electrical boxes and some do not. To use medallions without precast holes, a 3" – 4" hole needs to be drilled in the center using either a hole cutting drill bit or an electric saber saw. This can be done at the factory prior to shipping for a small fee. Your fixture will have a cup or canopy which will fit completely over the hole.

2.) Installing

On ceilings with drywall construction, the medallions can be fastened in place using pan head screws into the ceiling joist above or toggle bolts may be used if joist locations are not convenient. Four (4) screws will suffice for medium sized medallions; use more for large medallions. In addition to screws, a small bead of adhesive can be applied to the edge of the medallion. For concrete ceilings, the use of anchors along with construction adhesive is recommended. The best locations for drilling the medallions are those areas where the medallion is thick enough to countersink the screw heads and where the face detail is rather plain and easy to patch.

3.) Pointing and Patching

The mounted medallion will first need to be caulked around its perimeter with a good quality paintable caulk. The screw holes can be filled using drywall compound or pre-mixed, non-shrinking spackle. The careful use of a damp paintbrush over the surface of the drying filler will smooth over and hide the patch job. The medallion will be ready to be primed and painted after 24 hours drying time.



PLEASE NOTE:

Occasionally, a hair line crack may develop in the medallion either during shipping or during installation. Many homes, particularly older homes, do not have completely flat ceilings. During the fastening process you may hear a slight “snapping” sound and then notice a hair line crack.

Do not be alarmed!

All of our medallions are reinforced with natural hemp. Not only does the use of hemp reduce the weight of our medallions, it also binds the plaster. As a result, hair line cracks will not compromise the integrity of your medallion. Simply follow the same procedure covered above for filling the screw holes.

Careful use of a damp paintbrush over the surface of the drying spackle or drywall compound will seamlessly fill in the hair line crack.

