

Welcome to your Online Stanford 10 Testing Day!

Here is what you need to do:

1. Ten minutes before testing begins, **call into conference** call with your phone for session numbers and approval from proctor.

631-992-3444 or 877-273-4202

Text proctor regarding problems with conference call.

2. **Open Pearson Browser** already downloaded prior to practice test on student computer. **Call Pearson Technical Support** regarding problems.

800-514-8494.

3. **Wait** for proctor to begin call.

4. A few minutes before each subtest, **call back into conference call** for proctor instruction, examples and approval. Stay on call to ask questions.

5. **If you need more time** than given for session, do not close section and press “completed” button. Instead, press **CTL+SHIFT+Q** to exit unfinished test. Then **open a new browser** screen to log into next scheduled session. Be sure to **call into conference call on-time** for the next scheduled session.

6. When you have time, **log back into unfinished session and text proctor** about which test you are awaiting approval for re-entry.

Proctor will remain available via text until everyone has finished testing, so please **do not leave premises between sessions.**

Troubleshooting Help: (No data will be lost; test picks up where left off)

If the test shuts down, log back into session and text proctor to approve again.

If the test becomes unresponsive, shut everything down and restart browser.