Stanford-10 Online Testing
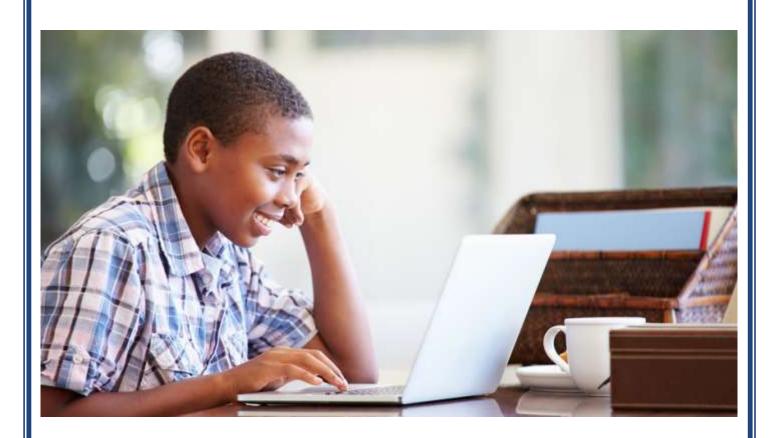
With Homeschool Testing Services

Homeschool Testing Services

info@homeschooltestingservices.com

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Stanford-10 Online Testing Parent Packet

Welcome to the Stanford-10 Online Assessment! Everything you need for test day will be found here. We are excited that you will be testing with us this year. Please let us know if you have any questions: info@homeschooltestingservices.com

Computer Set-up

Computer set-up is recommended at least 24 hours before the Stanford-10 Mandatory Student Orientation.

1. Using Internet Explorer run the Systems Check
   pearson.programworkshop.com
   In the Blue Band at the top
   1. Click "Check Readiness"
   2. Run Systems Check
   3. Correct any errors

2. Download the Pearson Browser using Internet Explorer
   pearson.programworkshop.com
   In the Blue Band at the top
   1. Click "Download Secure Browser"
   2. Add the Browser icon to your Desktop
   3. View our Video on How to Download the Secure Browser and pin it to your desktop for a step by step guide.

3. Open the Pearson Browser from your Desktop
   1. First- Close all other Computer Programs
   2. Open Pearson Browser
   3. Your screen should say:
      "Student Please enter your Session Number"

   4. Close browser top right corner

4. Do not add any new software before testing

5. Any computer problems contact ITS: 800-514-8494
   Is asked the school is Homeschool Testing Services

Your computer is now ready for the Stanford-10 Assessment!

Set-up Testing Space

Computer located in a room with no visual or auditory distractions.
- No wall maps, encyclopedias, technology
- Window views can be distracting
- Students need: blank scratch paper and pencil
- Ethernet cable connection recommended

Print Optional Student Log if Desired

- Add student's Homeschool Testing Services ID Number (found on your testing confirmation email).
- 3rd-4th Grade Student Log
- 5th-8th Grade Student Log
- 9th-12th Grade Student Log
- Session Numbers are emailed to you the day of testing

Stanford-10 Mandatory Student Orientation
- You will receive an email by 10:15am EST on your Orientation date.
- At least 24 hours before Orientation make sure you have downloaded the Pearson Browser to your computer.
- Your email will include a short orientation video and the session numbers for the practice test.
- Parents and students should watch the short orientation video included in the email.
- Upon completion of the video please log into the Pearson Secure Browser to have your student take the practice test anytime between 11am-2pm EST or 5pm-7pm EST.

  You will only be able to take the practice test during these hours.

Test Day Directions:

Step 1: Session Numbers

By 10:15am EST you will receive by email from the Homeschool Testing Services Test Administrator the Session Numbers for the test day.

(These numbers can only be generated and used on the day of testing.)

Step 2: Log into Pearson Browser

1. Begin testing anytime between 10:30am and 12:00pm EST

   Must begin testing by 12:15pm EST

   Testing must be complete by 5pm

2. Student opens the Pearson Browser

- Make sure all other computer programs are closed
- Opening the Pearson Browser locks your computer so that no other programs can run during testing.

3. Important: Students enter their ...

   1. HTS Student ID number
   2. First Name

   Right side of the screen, not the left

   DO NOT enter DOB

4. Wait for the Test Administrator to let you into the session

   (This may take up to 5 minutes, but not more)

5. Each subtest has its own Session Number, and the Test Administrator

   must let you into each session.

Step 3: Follow the Schedule

Follow the Subtest Order on your *Student Log*
Take breaks as needed, no need to pause your test

Total Average Test Time without breaks:
3rd-8th Grade: 2.5 hours each day
9th-12th Grade: 2 hours each day

Stanford 10 Online Schedule
(Estimated Times)

Day 1

	3rd & 4th Grade	5th - 8th Grade	9th-12th Grade
Reading Vocabulary	20	20	20
Reading Comprehension	50	50	40
Spelling	35	35	30
Social Science	25	25	25
Word Study Skills	20		

Day 2

	3rd & 4th Grade	5th - 8th Grade	9th-12th Grade
Mathematics Problem Solve	50	50	
Mathematics Procedures	30	30	
Mathematics			50
Language	45	45	40
Science	25	25	25

Step 4: Begin Testing

1. Make sure your student reads all test directions.
2. Students may choose to skip the Tutorial
   (this information was covered at the Mandatory Student Orientation).
3. Parents may read the direction and the "Sample Problems".
4. Continue testing until you reach the "Exit".
5. If you encounter a "Stop Sign", continue to test.
   - After the "Stop Sign" you will encounter new Directions
   - Make sure to read all Directions
6. When you complete a subtest
   - Open the Pearson Browser
   - Enter the next subtest Session Number
   - While waiting for approval take your 10 minute break
   - After break begin new subtest

Parents Responsibility:

* A parent must remain at home during testing.
* A parent may help the student navigate the Pearson Browser.
* A parent may read the student the test directions and Sample Problems only.
* To maintain confidentiality do not write down any test questions or take picture of the test.

Frequently Asked Questions:

Can my student use a calculator on the test?
> Students in grades 7th-12th may use calculators at your discretion.

Can I have multiple students test at the same time?
> It is recommended that no more than 2 students test at the same time. Each student would need their own computer and quiet space to test.

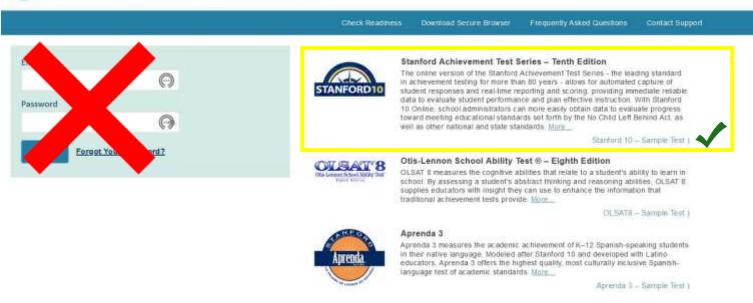**When will I receive my results?**

You will receive an email approximately one week after test completion letting you know that your results are available on your account at homeschooltestingservices.com.

Is there a way my child can practice for the test or see what the questions will be like?

Yes. Pearson offers practice tests at pearson.programworkshop.com. Do not sign in

on the left side of the website, just select "Stanford 10 - Sample Test" and your practice test will open in a new window.

Is there someone who can help me interpret the results?

Homeschool testing services will be offering this service for an additional fee. If you are interested in this service please contact us at info@homeschooltestingservices.com for more information.

Who should I call if I am experiencing a problem during testing?

If you experience a problem during testing please first refer to our troubleshooting page to resolve your problem. If you are still in need of assistance please call ITS at •800-514-8494 they will ask you for the name of the test which is the Stanford 10 and the name of the school, which is Homeschool Testing Services.

Stanford-10 Computer Requirements:

Windows: To administer a test, your computer needs Windows 7 or higher and Internet Explorer 11.0 or later. The latest version of Internet Explorer for Windows can be downloaded from Microsoft Downloads. See the appendix for a full list of technical requirements and recommendations.

Mac: In order to administer a test, you need Mac OS X 10.11 or higher with Safari 9.0. The latest version of Safari for Mac OS X can be downloaded from Apple Downloads. See the appendix for a full list of technical requirements and recommendations.

The administration of this test requires a broadband connection.
Testing requires a stable connection and wireless networks can introduce reliability and performance issues. We have enhanced our software to allow students to easily re-connect when an error occurs, but an unreliable connection can impact testing so wireless networks are not recommended unless evaluated using the system check prior to testing.

Every computer should be checked to verify it is properly configured for testing. Please go to the Pearson Administrator Site and click the **System Check** link. Please include your name and school information on the System Check form. Once the System Check is complete, please review the results and note the estimated number of concurrent users as displayed in the **Internet Connection** section.
The System Check determines Internet bandwidth to and from our servers at the time the check is run. You may see fluctuations in connection speeds and concurrent users due to the amount of Internet activity at your site. The numbers displayed may not accurately reflect bandwidth as reported by your Internet Service Provider (ISP). Please contact Technical Support for additional assistance. For best results, run the System Check at the time of day you plan on testing.

Troubleshooting

As the parent you can usually troubleshoot any computer problems that may occur. A common issue would be a computer freezes or doesn't respond to the test in the expected format. We suggest you try the following steps to troubleshoot any problems that occur. In this order.

1.Log out of the Secure Browser by clicking the "Pause" button and log back in with the session number. If that works, great! Your back in business. If that does not work then continue by trying the next step until you have successfully resolved the matter.

2. Reboot your computer and log back into the Secure Browser.

3. If your student's computer crashed or freezes more than once, you should plug your Computer into your router with an Ethernet Cable. If that isn't enough or isn't possible then try:

4. Turning off all other devices that use bandwidth. These are things you might not even think about, like apple watches, Alexa devices, Kindles, cell phones, Netflix, other computers, and online gaming systems.

5. If after all of these steps, you still cannot get the system to work please call the Computer Help Line ITS at 800-514-8494. They will ask you for the test name which is **Stanford 10** and the school which is **Homeschool Testing Services**.

When you have resolved your computer issue, have the student log back in, and the proctor will continue the test.

3rd-4th Grade Student Log

Test Day Login Information:

Student ID Number _____

First Name _____

Practice Test Session #_____

DAY 1

Subtest	Session #
Reading Vocabulary	
Reading Comprehension	
Spelling	
Social Science	
Word Study Skills	

DAY 2

Subtest	Session #
Mathematics Problem Solving	
Mathematics Procedures	
Language	
Science	

5ᵗʰ-8ᵗʰ Grade Student Log

Test Day Login Information:

Student ID Number _____

First Name _____

Practice Test Session #_____

DAY 1

Subtest	Session #
Reading Vocabulary	
Reading Comprehension	
Spelling	
Social Science	

DAY 2

Subtest	Session #
Mathematics Problem Solving	
Mathematics Procedures	
Language	
Science	

9th-12th Grade Student Log

Test Day Login Information:

Student ID Number _____

First Name _____

Practice Test Session #_____

DAY 1

Subtest	Session #
Reading Vocabulary	
Reading Comprehension	
Spelling	
Social Science	

DAY 2

Subtest	Session #
Mathematics	
Language	
Science	