



## EDDIES GRUBHOUSE FUNCTION ROOM BOOKING CONFIRMATION FORM

### TERMS AND CONDITIONS

#### BOOKINGS & PAYMENT TERMS

In order to confirm a booking, the Booking Form and Credit Card Authorisation are to be signed then emailed to [manager@eddiesgrubhouse.com](mailto:manager@eddiesgrubhouse.com). Until these requirements are met, bookings are not confirmed.

#### CANCELLATION

In the event of a cancellation within 7 days of the function, the deposit will be kept by Eddies Grub House. Should a cancellation of a function fall within 24 hours of the event commencement time, 100% of catering set menu packages will also be charged.

#### CONFIRMATION OF GUEST NUMBERS

A guaranteed minimum number of guests attending the function are required at least five (5) working days prior to the function & final numbers provided will form the basis for the minimum number charged. Eddies Grub House is a flexible venue and accepts reductions of 1-2 guests no less than 24hrs before the function.

#### DEPOSIT

A 25% deposit is required for any booking larger than 10 guests requiring a catering package. This amount is based on the total catering package bill.

#### HIRE FEE

A hire fee may be required. Please speak with management directly to discuss if this applies to your function. This hire fee only applies if a pre order of food is not made for at least 80% of the group booking.

#### LOSS OR DAMAGE TO PROPERTY

The client shall remain responsible at all times for any loss or damage to the property of the Restaurant caused by the client, guests and invitees. Any damage to furniture will incur total cleaning costs. The client is also responsible for any equipment hired by us for a function. In the circumstance that this is damaged the client will be responsible

for the total cost. We are extremely careful when looking after guests and their property. Unfortunately, we cannot take responsibility for the damage, or loss of items, before, during and after a function.

#### PAYMENT

Payment of the total bill is required on the night of the event. Eddies reserves the right to automatically deduct any additional and unpaid charges incurred from your credit card without notification.

#### PARTIES & BOOKINGS

18th & 21st Birthdays and under must be preapproved by management as they are subject to further conditions. Bucks parties and similar functions as determined by the management may not be allowed on the premises. Eddies Grub House reserves the right to cancel any bookings up to and including the time of commencement of the event. Guest's under the age of 18yrs are permitted up until 8pm unless prior permission is granted by management.

#### UNACCEPTABLE BEHAVIOUR

The management of Eddies Grub House reserves the right to remove patrons attending functions from the premises for dis-orderly behaviour or showing signs of intoxication as determined at management and staff.

#### UNFORESEEN CIRCUMSTANCES

In the event of inability to comply with any of the provisions of this contract by virtue of any cessation or interruption of electricity or gas supplies, industrial disputes, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident the Restaurant reserves the right to cancel any booking or refund any deposit without notice. Should the room/s reserved be unavailable, due to unforeseen circumstances, we reserve the right to substitute similar venues. Every effort will be made to advise you in advance.

Date of confirmation

This document is completed and signed in acceptance with the Eddies Grub House Terms and Conditions.

Name

Phone

Email

Nature of Function:

Birthday / Farewell / Corporate / Other

Arrival Date

Arrival Time

Arrival Night of the week

Number of guests

Packages. Please confirm which package you have chosen or leave blank if guests are to order and pay at the bar.

#### PACKAGE 1.

\$20 each. (Standup)

Chef Selection of nibbles

- Mac & Cheese Balls
- Buffalo Wngs
- Fried Wings
- OG Mini Dog
- Fries

Vegetarian and Gluten Free options available.

#### PACKAGE 2.

\$30 each (Standup / Seated)

Nibbles followed by sliders

- Mac & Cheese Balls
- Buffalo Wngs
- Fried Wings
- Fries
- Sliders / Cheese Burgers + King of the Roost Chicken Burgers

Package per person

\$

Number of Guests

Qty

Total Amount

\$

#### DEPOSIT. I,

give permission for Eddies Grub House to charge my credit card the following amount and I understand that this amount can either be used on the night of the event or refunded to my credit card at the end of the

DEPOSIT AMOUNT: \$

(See Terms & Conditions for amounts)

#### VISA / MASTERCARD

Card Number

Exp Date

CCV

Card Holders Name

Signature

Please return to [manager@eddiesgrubhouse.com](mailto:manager@eddiesgrubhouse.com)