

Information or instructions: Letter to a health care provider requesting a medical narrative concerning the client's medical treatment

PREVIEW

1. The following letter may be sent to the client's health care providers in order to formally request a medical narrative.
2. The client may also sign forms furnished by the health care provider.

Form: Letter to a health care provider requesting a medical narrative concerning the client's medical treatment

[Date]

[Health care provider's name]
[Address]

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Regarding: Request for a Medical Narrative Concerning [Client's name]

Dear [Salutation]:

My law firm represents [Client's name] and we are processing a claim for the personal injuries [he or she] sustained as a result of an accident which occurred on [date].

Enclosed is a medical release authorizing you to give me [Client's name's] medical records and reports.

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In an attempt to settle this case out of court, we intend to submit to the defendant(s)'s representative a copy of your medical evaluation and report that I am requesting at this time.

Please send me a detailed, chronological report in narrative form setting forth the following information about [name]'s medical treatment and condition regarding the injuries received in the above referenced injury:

1. Your findings;
2. Your diagnosis;
3. Your treatment;
4. Your prognosis;
5. A copy of each x-ray report and laboratory report, if any;
6. A statement as to the permanency of the injury;

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7. A statement as to the psychological effects, if any, which this injury may have had on [name];

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8. Photographs, if any, which may have been taken of the injured area;

9. An itemized statement of your fees to date; and

10. An estimate, if available, of future medical bills and treatment.

As you know, an injured person may recover damages, not only for injuries to normal parts of the body, but also for injuries to those parts of the body which were abnormal before the injury took place. If you found any pre-existing conditions, it is important for me to know whether these have been aggravated or inflamed in any way in this case.

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Please bill me for your services so that I can pay you for the medical narrative. Your prompt attention to this request may expedite a settlement of this case. I will keep your office advised of efforts in this regard.

Thank you for your cooperation.

Very truly yours,

[Attorney's name]

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THANK YOU

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