

Appointment of a registered agent for service of process

# PREVIEW

1. Foreign corporations, as well as domestic corporations, authorized to transact business in Texas must have and continuously maintain a registered agent in Texas.
2. Registered agents are persons or firms which accept legal papers and service of process on the corporation. A registered agent may be one of the following:
  - a. an individual resident in Texas whose business office is identical with the registered office of the foreign corporation,
  - b. a domestic corporation, or
  - c. a foreign corporation authorized to transact business in Texas, having a business office identical with such registered office.
3. The following form may be used by a corporation to appoint a registered agent. The application for certificate of authority names the registered agent. In the event that person or firm can no longer serve, then a new designation should be filed with the Secretary of State and the filing fee paid.

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**Form: Appointment of a registered agent for service of process**

**PREVIEW**

[Name of corporation], a corporation organized under the laws of the State of \_\_\_\_\_, which will have its principal business office in the State of \_\_\_\_\_ at \_\_\_\_\_ [address], City of \_\_\_\_\_, County of \_\_\_\_\_, designates, constitutes, and appoints \_\_\_\_\_ [name of agent] as its agent in the State of Texas upon whom process, notice, or demand required or permitted by law to be served upon the corporation may be served. The business address of the agent is \_\_\_\_\_ [address], City of \_\_\_\_\_, County of \_\_\_\_\_, State of Texas.

The corporation consents that process, notice, or demand may be served on the agent designated above and that if such agent, or the agent's successor, is no longer authorized to act as registered agent of the corporation or cannot be found at the address set forth above, service of such process, notice, or demand may be made on the Secretary of State of the State of Texas.

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[name], President and [name], Secretary, of the corporation, have executed this appointment at [designate place of execution] on \_\_\_\_\_.

\_\_\_\_\_  
[Corporation's Name]  
[Authorized Officer]

[Corporate seal]

**THIS DOCUMENT**

**THANK YOU**

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