

Information & Instructions: Bankruptcy Petitions & Schedules and Index of Forms and Schedules

PREVIEW

1. Each bankruptcy district imposes requirements in addition to those stated in the bankruptcy rules and official forms.
2. The practitioner should review the local rules and check to see if the general forms comply with local additions.

Information & Instructions: Bankruptcy Index

1. Index of Forms and Schedules Used in a Bankruptcy Filing.
2. The following index lists the required forms for filing a bankruptcy case.
3. These forms start or commence the case, the other pleadings which follow are used in the processing of the claim including adversary proceedings.

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Form: Bankruptcy Index

INDEX PETITION FORMS AND MANDATORY FORMS

1. Voluntary Petition
2. Local Rule Filing, if applicable
3. Notice of Available Chapter
4. Summary of Schedules
5. Schedule A Real Property
6. Schedule B Personal Property
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13. Schedule I Current Income of Individual Debtor(s)

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14. Schedule J Current Expenses of Individual Debtor

15. Statement of Financial Affairs

16. Disclosure of Compensation of Attorney for Debtor

17. Statement of Non Attorney Representation (Local Rule)

18. Notice of Appeal

19. Verification of Creditor Mailing List

20. Disclosure of Compensation for Bankruptcy Petition Preparer

21. Chapter 7 Individual Debtors Statement of Intention (For Chapter 7 only)

22. Exhibit A to Voluntary Petition (For Chapter 11 only)

23. Form 4. List of Creditors Holding 20 Largest Unsecured Claims (For Chapter 11 only)

24. Chapter 13 Plan and Motion to Avoid Liens (For Chapter 13 only)

Information & Instructions: Bankruptcy Petition And Required Schedules

1. The following petition and accompanying schedules are from the official bankruptcy forms and are illustrative of a typical bankruptcy filing.

2. The bankruptcy petition, official form 1 has been amended to simplify the pleading. It should be easier to complete than the older form.

3. The graphics have also been changed with the intention of making the form easier to understand.

4. The current bankruptcy forms combine a bankruptcy information sheet into the petition.

5. The rules have changed the format of the standard bankruptcy petition.

a. The rules require the preparation of a name & address matrix and each schedule of assets and debts should be totaled at the end of each page.

b. Accordingly many attorneys prefer to use the computerized bankruptcy programs for the preparation of the initial bankruptcy petition.

6. The following form does not contain the graphical matrix which the computerized programs offer.

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7. The form includes the **PREVIEW** Petition, Affidavits, statement of affairs (one for non-business debtors and another one for business debtors and schedules).

Information & Instructions: Bankruptcy Petition Cover Sheet

1. This is the initial pleading to start a bankruptcy. The cover sheet along with the accompanying schedules must be filed.

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