Indigenous Program Assistant (Summer Student)
Bill Reid Gallery of Northwest Coast Art
639 Hornby Street, Vancouver BC
604.682.3455

Period of employment: May 19 - August 8, 2020 (12 weeks)
Hours: 9:30 am – 5pm Tuesday to Saturday (7 hours per day with 1/2-hour lunch)
Salary: $15.00 per hour

The mandate of the Bill Reid Gallery (BRG) is to reveal the vital and diverse Indigenous cultures of the Northwest Coast through the extraordinary work of Bill Reid and inspirational contemporary art. We respectfully acknowledge the Squamish, Musqueam and Tsleil-Waututh Peoples on whose traditional territories we live and work, and all the First Nations of the Pacific Coast.

Job description:
The Bill Reid Gallery is excited to celebrate the 100th anniversary of Bill Reid’s birth in 2020. As part of this celebration, we will be offering a special exhibition on Bill Reid’s life and legacy, as well as increased public programming, including a free birthday weekend at the end of June, daily exhibition tours, and special events and activities through the summer. The Indigenous Program Assistant will work with the Curator, Education Specialist and Indigenous artists to offer daily tours of the gallery, organize hands on activities in our new Hummingbird Gathering Space, and help to coordinate artist demonstrations and activities for our birthday weekend. The student will also have the opportunity to participate in other museum outreach activities, such as National Indigenous Peoples’ Day and community events. The Indigenous Program Assistant must be organized and detailed oriented and will perform other related duties as required.

Skills required:
- Student in the field of art history, education, Indigenous studies, museum studies, or curatorial studies;
- Must be a current student between the ages of 16 and 30 and intend to return to your studies in the fall;
- Indigenous students are strongly encouraged to apply;
- Good level of computer literacy including spreadsheets, database software, email;
- Fluent in English, Indigenous language would be an asset;
- Knowledge of Northwest Coast art and Indigenous cultural history an asset; and
- Candidates will be chosen on the basis of their skill level and ability, therefore we welcome all applicants regardless of race, gender or disability.

Applications:
Please forward applications with cover letter and resume by email to:
Beth Carter, Curator
bcarter@billreidgallery.ca
Applications will be accepted until April 21, 2020.

POSITION IS DEPENDENT ON GRANT FUNDING
We thank all applicants for their interest;
However, only those selected for an interview will be contacted.