

INDIGENOUS ASSISTANT CURATOR

The mandate of the Bill Reid Gallery of Northwest Coast Art is to reveal the vital and diverse Indigenous cultures of the Northwest Coast through the extraordinary work of Bill Reid and inspirational contemporary art. We respectfully acknowledge the x̱w̱məθkwəy̱əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and Səlílwətaʔ/Selilwitulh (Tseil-Waututh), and all the Indigenous peoples of the Northwest Coast, on whose traditional and unceded territories we live and work.

The Gallery plays an important role in sharing Northwest Coast contemporary art, culture, Indigenous ways of knowing and contemporary issues through an active exhibition program, K-12 education programs, and special events and workshops. The Gallery is a registered charitable organization based in downtown Vancouver.

Job description

The Gallery is seeking an Indigenous Assistant Curator to play an active role in developing program content and presenting Indigenous arts and culture from Indigenous perspectives. In collaboration with the Curator, the Assistant Curator will plan and facilitate exhibitions and public programs, and develop community relationships that help further the Gallery's mission. The Assistant Curator will gradually take on more senior roles and responsibilities.

This position is made possible with funding from the NIB Trust Fund.

Specific duties include:

Exhibitions

- Works with Curator, artists, and external curators on exhibition development and design. Assists with exhibit installation and deinstallation as required.
- Assists Curator with research and development of didactic materials
- Participates in planning of exhibition schedule, and acts as lead Curator for some exhibitions
- Prepares loan forms and procures visual images and credits
- Coordinates touring exhibitions, including preparation of contracts and coordinating shipping
- Responds to public or institutional requests for exhibition images and other general inquiries
- Provides support for grant proposals and reports, and other fundraising initiatives

Public Programming

- Collaborates with the Curator and Education Programmer on public program schedule that furthers mission and enhances exhibitions on view
- Delivers exhibition tours as required
- Facilitates workshops and public programs as required
- Seeks input from community members to develop or enhance public programs
- Initiates and maintains community relationships and program partnerships
- Participates in special events as required

Collections Management

- Meets with donors and collectors in the community
- Participates in process for accessioning new materials
- Documents acquisitions and enters into collections database for internal and external use

Qualifications

- Post-secondary degree in visual arts, curatorial studies, museum studies or related discipline, or equivalent of experience and formal training. Community-based training and Indigenous studies an asset.
- 2-3 years of recent experience in gallery or museum setting
- Extensive knowledge of Indigenous artistic practices in Canada, and trends in curatorial practice
- Demonstrated experience with curating and executing visual arts exhibitions
- Demonstrated experience working with Indigenous artists, elders, and community
- Strong knowledge of fine art handling and shipping
- Strong writing and presentation skills, and ability to manage competing deadlines and overlapping projects
- Indigenous language an asset

The Bill Reid Gallery is committed to the values of equity, diversity and inclusion. In recognition of the critical importance to this role of a lived understanding of Indigenous communities, history, worldview and culture, qualified Indigenous candidates are encouraged to apply and will be given priority. Candidates will be chosen on the basis of their experience and suitability.

The Assistant Curator will work 4 days per week, with additional hours for Gallery programs and events as required. Annual salary is \$46,000 based on experience and qualifications. The successful candidate will be eligible for enrolment in a group benefits plan.

Please forward applications by email only to bcarter@billreidgallery.ca. Please include your **resume and a cover letter**.

Applications will be accepted until August 9, 2020

We thank all applicants for their interest, however, only those selected for an interview will be contacted.