

Bill Reid Foundation
Policy Area: Process Policies
Specific: Agenda Planning

Date Approved: October 6, 2016

Reviewed: August 28, 2018

To accomplish its works with a governance style consistent with its polities, the Board will follow an agenda that:

1. Ensures that all Ends policies are monitored and reviewed annually;
2. Ensures that all Limitations policies are monitored and reviewed at least every 2 years;
3. Provides for continual improvement of Board performance through education and enriched input and deliberations;

Accordingly,

1. A multi-year agenda cycle will be developed and followed on a regular basis. Throughout the cycle the Board will attend to agenda items as expeditiously as possible.
2. A draft Agenda with relevant documents will be circulated to members at least one week in advance of a Board meeting. In case of decisions to be taken by conference call or electronic polling, notice of motion will be circulated at least one week in advance.
3. Meetings of the Board may be held at any time and place determined by the Board provided 2 day's notice has been sent to each director. (By-Law 9.2)