

Bill Reid Foundation
Area: Limitations
Specific: Director and CEO's Report

Date Approved: December 8, 2016

Reviewed: January 15, 2019

Director and CEO's Report

Purpose

The purpose of this policy is to define the key elements to be included in the Director and CEO's Board Report to ensure that it contains the information required by the Board to make informed decisions.

Procedures:

The Director and CEOs report will be distributed to the Board a week prior to scheduled Board Meetings.

Director and CEO's Report will report on

- Progress made against key objectives in annual operating plan and strategic plan
- Key Performance Indicators such as attendance, program participation and membership
- Current financial position (including revenue, expenses, and public sector support)
- Identify key strategic issues with which the Board should be aware, and/or require Board input and guidance to address
- Risk assessment, including reputational risk