

**BILL REID FOUNDATION**  
**Area:** Process Policies  
**Specific:** Collections Development Policy

**Approved:** August 2018

**Purpose**

The purpose of the Bill Reid Foundation (BRF) Collections Development Policy is to establish and provide direction for the procedures governing the ongoing development and enrichment of the BRF Collection, including both acquisitions and deaccessioning.

**Scope**

This Collections Development Policy has been developed to guide the Content Committee in its development of the BRF Collection and to rigorously frame the content of the Collection in relation to the BRF mandate and its programming. The Collections Development Policy's defining principles reflect the mandate of the BRF. The final decision rests with the Board of Directors, and the Curator or Director and CEO sign the Donor Offer and Deed of Gift agreement.

**Policy**

Works of art or cultural property will be acquired through purchase, gift, bequest, exchange, transfer, or commission. Regardless of the mode of acquisition, all works are considered on the basis of the same selection criteria.

As per the Management Services Agreement between Simon Fraser University and the Bill Reid Foundation (Section 25) the Foundation will acquire any Bill Reid art or artefacts on behalf of the University (the University has First Right of Refusal).

Acquisitions will be judiciously selected by the Director and CEO, Curator and the Content Committee, to contribute to the strengths of the collection, to fill gaps, and to meet the strategic direction of the Bill Reid Foundation.

The Content Committee must approve or reject all recommendations of works of art for acquisition and deaccession for the BRF Collection.

A work of art may only be deaccessioned on the authority of the Content Committee and approval of the Board of Directors. A deaccessioned work of art will be removed from the collection and considered for disposal by sale, exchange or destruction. All funds received from the sale of deaccessioned works of art will be used by BRF for future acquisitions in accordance with the accessioning principles in the Collections Development Policy.

**Ethics and Standards of Acquisitions**

In its collecting activities, BRF acts in a responsible manner to preserve artistic heritage. Illegal, unethical or irresponsible traffic in works of art is prohibited. BRF conforms to national and international ethical standards put forth by the Canadian Museums Association (CMA) and the International Council of Museums (ICOM).

In all activities related to collections, BRF employees, volunteers, committee members or Board of Directors members act in accordance with the BRF Conflict of Interest and Financial Threshold Policy and must not be, either in fact or appearance, in conflict of interest with the purposes of the BRF Collection. See Conflict of Interest and Financial Threshold Policy.