

Bill Reid Foundation Policies

Policy Name: Role of the Treasurer 2022.1

Area: Process

Date Adopted: October 6, 2016

Reviewed: August 25, 2022

There shall be a Treasurer, normally elected by the Board from amongst its Directors, normally serving for a one-year term, renewable. The Treasurer's role shall include:

1. Keeping the financial records, including books of account, necessary to comply with the Society Act and the Income Tax Act;
2. Rendering financial statements to the Directors, Members and others when required; and
3. Being a Member of the Finance Committee.

Note: the offices of the Secretary and Treasurer may be held by one person who shall be known as the Secretary-Treasurer.