

Bill Reid Foundation Policies

Policy Name: Director and CEO's Report 2020.1

Area: Limitations

Date Adopted: December 8, 2016

Reviewed: January 15, 2019

Procedures

The Director and CEOs report will be distributed to the Board a week prior to scheduled Board Meetings.

Director and CEO's Report will report on

- Progress made against key objectives in annual operating plan and strategic plan;
- Key Performance Indicators such as attendance, program participation and membership;
- Current financial position (including revenue, expenses, and public sector support);
- Identify key strategic issues with which the Board should be aware, and/or require Board input and guidance to address; and
- Risk assessment, including reputational risk.

All outgoing correspondence will reflect the values and professionalism of the Foundation and Gallery. Bill Reid Foundation or Gallery letter head will be used for outgoing correspondence.

As Chair of the Board, or a Committee, a member of the Board may send out correspondence as identified in the Board or Committee Terms of Reference.

Board decisions shall be reflected as collective Foundation decisions and not any one person's opinion.