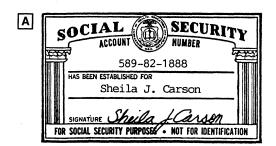
PART THREE / PRACTICAL READING AND WRITING

Personal Papers, Cards, and Forms

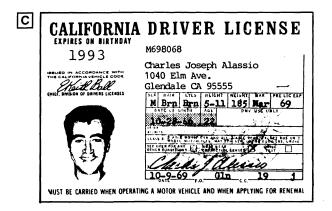
When you move to a new place, you usually have to read a lot of information, show different kinds of personal papers and identification cards, and fill out many forms. These may be associated with housing, transportation, money, or other necessities of everyday life.

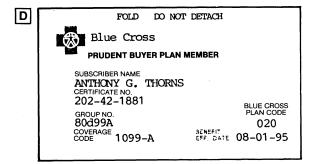
<u>A.</u>

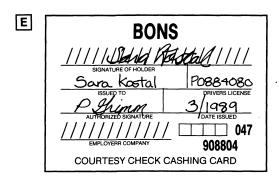
When might you need to show these personal identification cards or fill out these forms? To match them with their possible purposes, write a letter from \boldsymbol{A} to \boldsymbol{J} on each line.

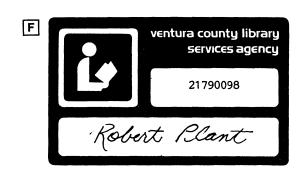












RECEIVED FROM	IENT AND DEPOSIT RECEIPT			
the sum of \$	DOLLARS),			
evidenced by	, as a deposit which, upon acceptance of this rental agreement, the Owner			
	DEPOSIT RECEIVED BALANCE OWING PRIOR TO OCCUPANCY			
Rent for the period from lo \$ Security deposit (not applicable foward last month's rent) \$ \$	\$			
Other	\$			
TOTAL \$	\$			
Tenant hereby offers to rent from the Owner the premises situated in the City of	County of			
State of described as				
and consisting of	U.S. Postal Service CHANGE OF ADDRESS ORDER	CUSTOMER INSTRUCTIONS: Complete items 5 thru 14 Please PRINT all information except item 13.		
until19	CHANGE OF ADDRESS ONDER	USPS Use Only		
on a month-to-month basis thereafter, until either party shall terminate in	Clerk Carrier Endorsement 12. Carrier ID	3. Date entered on Form 3982 4. Purge Date		
RENT: Rent shall be S, per month, payable in advant at the following address:				
or at such other places as may be designated by Owner from time to time. In t	Change of Address is for (Check one)	6. I guarantee to pay forwarding postage on my Fourth Class I		
late charge of \$ plus interest at% per month c dishonored bank check. The late charge period is not a grace period, and Own	☐ Firm ☐ Family ☐ Individual	☐ Yes ☐ No		
penod Any unpad balances remaining after termination of occupancy are sub- 3. MULTIPLE OCCUPANT is sepressly understood that this agree	Print Last Name or Name of Business (If more than one,	e, use separate order for each)		
by any one uch a congressity was the order to the agree				
	Print First Name of each individual covered by this orde Change of Address Order is for a business.	ler $\mathit{finchide}(\mathit{Jr}_i, \mathit{Sr}_i, \mathit{ctc}, i_i)$ leave a blank space between names. Leave blank i		
1				
or Identification Card (Includes Name Change) A PUBLIC SERVICE AGENCY ALL APPLICANTS PLEASE Your thumbprint is required (12800(c) Vehicle Code). First time applicant must present evidence of date of birth such	birth cartificate (grining) or			
e If you have a disability or impairment requiring assistance to com	LJCompl			
certified copy) or other legal document acceptage to the depart If you have a disability or impairment requiring assistance to com oral test, please ask a DMV employee. COMPLETE THE APPROPRIATE SECTION(S)(Print carefu	end us			
certified copy) or other legal document actorpains to the departies if you have a disability or impairment requiring assistance to con oral test, please ask a DMV employee. COMPLETE THE APPROPRIATE SECTION(S)/Print careh. DRIVER LICENSE Complete parts 1, 2, & 3 (size complete part TYPE OF APPLICATION (check applicable boxes) Original Renewal Instruction Permit	ne Chang	HANGE OF ADDRESS CARD		
certified copy) or other legal document acterpate to the department of the liquid partment	ne Chang ALIEN'S CI			
certified copy) or other legial document actorpates to the departs if you have a disability or impairment requiring assistance to compare the time and the property of the pro	me Chang t (license e pontains a NAME (Last in CAPS) (First)	(Middle) I AM IN THE UNITED STATES AS:		
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- 1. ____ to pay for groceries and get cash back
- 2. ____ to show to a police officer if he or she stops you on the highway
- 3. ____ to prove citizenship
- 4. ____ to copy a number onto a job application
- 5. ____ to check out books and magazines from the library
- **6.** _____ to show to a receptionist in a doctor's office
- 7. ____ to get a driver's license or an I.D.
- 8. ____ to report a new address (for immigrants, refugees, and visitors only)
- 9. ____ to receive mail at a new address
- 10. ____ to rent an apartment for a specific length of time

If you write all your personal information on a card or piece of paper, you can carry it with you. Then it will be easier for you to fill out forms.

B. Fill out this general form with personal information. (You will probably not be able to fill out all blanks at this time.)

NAME	last	first	middle		maiden	
ADDRESS	numb	ber	street		apartment	
		-4-4			·	
TELEBUONE Home	city	state or pr			zip code	
TELEPHONE Home	area code	number	Duan read	3	number	extension
DATE OF BIRTH	month day	year	PLACE OF BIR	.TH	city	country
SEX HEIG	•	WEIGHT	HAIR COLOR		,	
(Check one)	citizen	immigrant _	refugee	visitc	or	
COUNTRY OF CITIZE	ENSHIP				I entered the	United States
or Canada in			on			
city	-	state or province		month	day	year .
PERSONAL NUMBER	łs	passport			alien registration	า
		social security			driver's license	e
(Check one)	_ married _	single	_ divorced _	widowe	ed	
SPOUSE	name		citizenship		date of bir	-14
CHILDREN 1			Citizerisnip		Uale OI DII	τη
	name	sex	citizenship		date of bir	rth
CHILDREN 2	name	sex	citizenship		date of bir	rth
OCCUPATION			EMPLOYER			
NAME OF BUSINESS	;		PHONE			-
BUSINESS						phone
BUSINESS	name		ac	ddress		priorie
	name name			ddress		phone
	name	name			relationship	
REFERENCES	name	name			relationship	
REFERENCES	name			ddress	phone	
REFERENCES NEAREST RELATIVE CAR	name address model	year	ac	ddress		
REFERENCES NEAREST RELATIVE CAR	address model Checking	year	ac	ddress	phone	
REFERENCES NEAREST RELATIVE CAR	name address model	year	ac	ddress	phone rance company	
REFERENCES NEAREST RELATIVE CAR	address model Checking	year bank account bank account	ac	ddress	phone rance company number	

<u>*C.</u>

Get blank forms of different kinds (Examples: a housing application, an application for a library card, a school registration form). Fill out the appropriate blanks with the above personal information. (You might want to have conversations with classmates and fill out some forms for them.) What other kinds of information do the forms require? Discuss them with the class.