



April 29th, 2020

Dear Circle Craft Members,

This package should contain the following:

1. The AGM Agenda.
2. The draft minutes from the 2019 AGM for approval at the 2020 AGM.
3. Biographies on those people running for the Board.
4. Audited financial statements for Circle Craft. If you have questions on these statements please feel free to contact the Board of Directors at board@circlecraft.net.
5. Committee Reports. The reports from the Chair and Committees will not be presented at the AGM in order to free up more time for discussion and Q&A. Instead, they have been included here so you can read them before the AGM. The board will be happy to answer questions or hear comments related to the reports but will not otherwise be directly addressing them at the AGM.

In addition, those of you who have not yet paid your 2020 dues will have a notice informing you of that fact. Please be sure that your dues are up to date prior to June 3rd, 2020 for your votes to count! If you are in any doubt, contact Dani for clarification (accounting@circlecraft.net).

Please note that due to the COVID-19 pandemic, this year's AGM will be held online on **June 3rd at 3pm**. The following is the link/login information for the meeting:

<https://us02web.zoom.us/j/84449976231?pwd=dDdZcFc0S3g1bkFCMctWdFduTm9Xdz09>

Password: circle

We will be hosting a practice session one week prior to the AGM, on May 27th at 3pm. The link for this session, along with ZOOM instructions, will be emailed to membership at least two days prior to the session. This practice session is optional and will give you a chance to familiarize yourself with the app, and the new online meeting format, prior to the AGM.

Sincerely,

David Camisa
Circle Craft | Administrative Assistant