

# SOURCE

COLLECTIONS

## NOT SATISFIED? WE'RE HERE TO HELP.

We hope that your purchase with us is just what you need. But if it isn't, we offer a 30 day exchange / refund policy. The item(s) must reach us within 30 calendar days from the day you receive your order.

All item(s) must be returned in it's original condition - unworn, unwashed, unstained and undamaged with it's tag intact. If the item shows signs of wear, your exchange / refund request will be considered void.

In order to protect the personal hygiene of all our customers, underwear(s) cannot be exchanged / refund once the individual packaging has been opened. However, should the individual packaging remain intact and unopened, they will still be eligible for exchange / refund.

Please fill in the form below to exchange / return your order:

**Order Date:** .....

**Order Number:** .....

Item	Qty	Exchange / Refund	Replacement Item, Size & Colour	Reason Code
<i>e.g. Tencel Crew Neck - S / Black</i>				

### Reasons for exchange / refund code

- 1 - Looks different from image on site
- 2 - Item does not fit me well
- 3 - Item does not suit me
- 4 - Poor quality
- 5 - Item defective / faulty
- 6 - Incorrect item received

Pack all the item(s) which you would like to return along with this form and send the parcel using a traceable delivery method to:

Source Studio  
10 Ubi Crescent, Unit 03-81  
Ubi Techpark Lobby E, Singapore 408564

**Questions?** Email us at [hello@sourcecollections.com](mailto:hello@sourcecollections.com)