

# SOURCE

COLLECTIONS

## HOW CAN WE HELP?

We hope that your purchase at sourcecollections.com is just what you needed. But if it isn't, we are here to help! If you have any question relating to your order, or have any comments about sourcecollections.com, please email us at [customercare@sourcecollections.com](mailto:customercare@sourcecollections.com)

## RETURNS

We offer a 14-day return policy. The return item(s) must reach us within 14 calendar days from the day you receive your order. All item(s) must be returned in its original condition - unworn, unwashed, and undamaged with its tags intact, in the original SOURCE COLLECTIONS delivery bag/box.

Any items that are returned to us in an unsuitable condition, we may have to send them back to you.

Simply follow the steps to make a return.

1. Fill in all the details required in this form below.
2. Pack all the item(s) which you would like to return, together with this form.
3. Send your parcel using a traceable mode of delivery to:-

**Source Studio Pte Ltd**  
**10 Ubi Crescent, 03-81 Ubi Techpark**  
**Singapore 408564**

Source Collections will not be responsible for any lost items that were returned using non-traceable mode of delivery.

<b>Order Number:</b>	
<b>Order Date:</b>	

Item Name/SKU No	Qty	Return Reason(s)

1. Size Does Not Fit – Too Large
2. Size Does Not Fit – Too Small
3. Item is Different from Website – Style
4. Item is Different from Website – Colour
5. Item Does Not Suit Me – Style/Colour
6. Defective Item
7. Wrong Item Sent
8. Change My Mind

\*\* For more information on our return policy, please visit [sourcecollections.com](http://sourcecollections.com).