

MAINTENANCE GUIDELINES FOR MCMILLAN HARD-WAX OILED

McMillan Hardwood Floors are durable and easy to maintain. The factory finish protects the wood and keeps the hardwood flooring looking beautiful with general and finish specific care and maintenance.

Daily Cleaning: For regular daily upkeep of your floor, a simple sweeping or vacuuming should be all that is required. A floor vacuum with a hardwood floor attachment or one in which the beater brush can be turned off should be used to avoid scratching or damaging the floor.

Weekly/Biweekly Cleaning: For a slightly deeper floor cleaning or to properly prepare your floor for oiling, WOCA Natural Soap Floor Cleaner is highly recommended. This concentrate requires dilution using two buckets and two mops (sponge or short napped only). One mop and bucket will be designated for warm water and cleaner, while the second mop and bucket is used for a warm water rinse. Remember, the diluted concentrate should never pool on the surface, nor should the mop be more than damp. **EXCESS MOISTURE CAN DAMAGE THE FLOOR.**

To begin:

1. Vacuum or sweep the floor prior to cleaning.
2. Shake the cleaner bottle well.
3. Mix two (2) caps per gallon to bucket of warm (not hot) water.
4. Apply soap mixture to floor using mop in a 15' X 15' area or smaller. Do NOT soak the floor with water, as this will cause black mold between the boards and the sides will "curl up."
5. Leave solution on the floor for a few minutes to bring dirt to the surface and dissolve any foreign residue.
6. Remove dirty soapy solution from floors using a second well-wrung mop or cloth and the clear warm water. This removes the dirt and evens out the oil in the cleaner for a streak-free finish. Be sure NOT to let the solution dry. Rinse mop thoroughly in clear warm water. Change the rinse bucket as needed about 4 to 5 times for each bucket of cleaner solution being used.
7. Proceed to the next area, and repeat steps 4, 5, & 6.
8. Once the entire floor has been cleaned, allow the floor to dry for one hour.

Persistent Stains or Marks: If WOCA Natural Soap does not remove individual marks or stains from the wood, WOCA Maintenance Oil can be used as a stain remover. Mix the WOCA Maintenance Oil and apply a very small amount to the stain and rub gently with a cloth. If the stain is not removed, gentle use of a non-abrasive scrub pad, such as a Scotch-Brite® scrub sponge, can be used in place of a cloth. Rub in the direction of the grain. Please note aggressive use of a scrub pad with white oiled floors may lift the white color from the floor.

Oil Finish - WOCA Worktop Oil

Over time, the hardwood floor oil finish may need treatment with WOCA Worktop Oil. There is no set time when you will need to do this kind of touch-up. Areas of your oil finished floors that

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experience heavier traffic than others may require touch-up sooner, while other areas may not need it until much later.

Do's & Don'ts for Oil Finish Floors

Only use hardwood floor cleaning products specifically formulated for oil finish hardwood flooring. The use of cleaning products not intended for oil finish hardwood flooring will damage the factory finish and void the manufacturer warranty!

- Sweep or vacuum regularly since built-up grit can damage the surface of the wood. The vacuum head must be a brush or felt type. Do not use a vacuum with a beater bar head. Be certain the wheels of the vacuum are clean and do not damage the finish.
- Always vacuum the floors prior to using cleaning solutions. Do not allow excess cleaner to remain on the floor's surface as this may permanently damage the wood fiber.
- NEVER wet-mop, damp-mop, or clean your floor with water or other cleaning products. This can severely damage the flooring, and damage resulting from these actions may not be covered under warranty. (See warranty exclusions under Improper Maintenance.)
- Do not use hardwood floor cleaning machines or steam cleaners.
- Do not use oil-based wax, oil soap, mineral oil, polish or other household cleaners or dusting products on oil finished hardwood floors.
- Do not use oil soaps, liquid or paste wax products, or other household cleaners that contain citrus oils, lemon oil, tung oil, silicon, or ammonia. In addition to potentially voiding your warranty, use of these and similar products will harm the long-term performance of your floor and may also affect its re-coat ability.
- Do not use 2-in-1 cleaners with polish that may contain acrylics or urethane polish to restore gloss. In addition to potentially voiding your warranty, these may produce unsatisfactory results when not applied properly.
- Remove spills promptly using a soft cloth and cleaning products such as those listed above.
- NEVER use tape on your floors, even those tapes with low adhesion properties.
- Use area rugs in high-traffic areas and pivot points (e.g., stair landings, room entries, etc.), especially if you have a large family or indoor pets.
- Keep pets' nails trimmed and paws clean and free of dirt, gravel, grease, oil, and stains.
- Remove shoes with spiked or damaged heels before walking on floor.
- Use a dolly and protective sheets of plywood when moving heavy objects, furniture, or appliances.
- Place protective felt pads beneath furniture legs and feet to reduce scratches and dents. Replace pads as needed.
- Make certain furniture casters are clean and operate properly (a minimum 1"-wide vinyl surface where it comes in contact with wood is recommended). Clean wheels periodically to remove dirt and debris.

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- Do not use a wet cloth to remove dry wall dust from the oil finish hardwood flooring as doing so will result in a pasty residue that will damage the flooring finish and void the manufacturer warranty.
- Place high-quality floor mats or area rugs with a soft felt backing near entrances and high traffic areas to prevent loose dirt, debris and other abrasive substances from being tracked directly onto flooring surface. Do not use rubber backed mats as these will damage the factory finish and void the manufacturer warranty.
- Hardwood flooring that is installed in the kitchen should be protected in areas subject to cooking splatter, spills and water splashes. High quality throw rugs with a soft felt backing should be placed in front of the cooktop, oven, sink and dishwasher to protect the flooring finish.
- Do not use Acrylic or Polyurethane wood cleaning products on McMillan oil finish flooring as doing so will damage the factory finish and void the manufacturer warranty.
- Do not use harsh cleaning products, including but not limited to, ammonia, acetone, alcohol, bleach, STP, abrasive cleaners or furniture cleaners on McMillan hardwood floors.
- Only use hardwood floor cleaning products specifically formulated for oil finish hardwood flooring. The use of cleaning products not intended for oil finish hardwood flooring will damage the factory finish and void the manufacturer warranty!
- Exposure to the sun and its UV rays accelerates the oxidation and aging of wood. This can cause the wood stain and/or wood to fade and/or to change color. We recommend that you rearrange rugs and furniture periodically so the floor ages evenly. Exotic species such as Brazilian Cherry are more susceptible to color change during the aging process. These warranties do not cover damage from the sun and its UV rays.
- Maintain the proper relative humidity in your home between 35% – 55% at all times during the year. Use of a humidification system may be required to maintain proper humidity levels to avoid excessive drying of the wood flooring. Seasonal gapping should be expected. Surface checking can be expected if the humidity level is not properly maintained between 35 – 55% R. H. or if the floor's surface temperature exceeds 82°.

IMPORTANT! Adhesive glue or tape that is used or left on the surface of an oil finished floor will damage the factory finish and void the manufacturer warranty. The use of any adhesive glue or tape removal product to remove adhesive glue or tape residue left on the surface of an oil finished floor, including but not limited to, acetone and paint thinner, will damage the factory finish and void the manufacturer warranty. McMillan Hardwood. will not be liable for damage caused by the use of adhesive glue or tape on its oil finish hardwood flooring, and/or adhesive glue or tape removing products used to remove their residue.

IMPORTANT! Water spills, splashes, hot oil or food debris that lands on an unprotected area of the hardwood flooring must be cleaned up immediately! Damage to the factory finish from a failure to protect it from, including but not limited to, water spills, hot oil and food debris is not covered by the manufacturer warranty!

IMPORTANT! Required room temperature and humidity levels must be maintained at all times, even when the home or building is not occupied.