



# CLARA WILLIAMS

## Custom Conversion Form

Date \_\_\_\_\_

We will contact you once we receive your repair. Preferred method of contact (circle): EMAIL PHONE

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Upon contact, we will give you a quote. Payment is due upon completion, before shipping.

Type of Conversion:

- Pin Adapter – Mechanism that allows you to wear a pin as a magnetic Centerpiece
- Centerpiece Conversion – Add clasps to create a magnetic Centerpiece
- Necklace/Bracelet Conversion – Add clasps to create a magnetic Necklace or Bracelet
- Earring Conversion – Add a Shepard's Hook to your earrings to wear with Clara Williams Drops
- Earring Drop Conversion – Convert your pieces into Earring Drops
- Other – Option not listed above. Please provide a description of your Special Order:

Please provide a description of the piece you are sending in to convert (example: 14k gold pin) and any additional information \_\_\_\_\_

Type of Clasp/Metal for Special Order:

Please select one of the following:

Design Sketch (if applicable):

- 14k Gold Plated
- Sterling Silver
- Rhodium Plated
- Gunmetal Plated
- 14k Solid Gold
- 18k Solid Gold

Please include this form in the package with your items and keep a copy for your records. We recommend insuring your package, requiring a signature and emailing [info@clarawilliams.com](mailto:info@clarawilliams.com) the tracking information for your shipment. Clara Williams is not responsible for items lost or damaged in transit. While we take the utmost care of your jewelry while it's in our possession, accidents (though rare) can happen. Please be aware that pieces can be damaged during the conversion process. Standard Ground return shipping is \$20.

