



"The Heart of Our Communities"

FUNDING APPLICATION FORM

The Whistler Blackcomb Foundation is dedicated to the financial support of registered non-profit organizations whose activities will provide benefit to the residents of the Sea to Sky Corridor and are qualified donees under the Canada Income Tax Act (see below). Programs are supported in the areas of health, human services, education, recreation, arts, culture and the environment, with an emphasis on children, youth and family programs.

Support from the Whistler Blackcomb Foundation is given in the form of cash grants. We do **NOT** provide funding for operational costs or salaries. The Foundation typically supports funding for capital and legacy assets like construction, furnishings, equipment and supplies, although this does not preclude funding of programs well suited to our mandate. Successful Recipients are required to sign a Grant Recipient Letter of Agreement and Follow up Reports must be forwarded to the Foundation upon completion of the project. A reporting guideline will be provided at time of approval. The Whistler Blackcomb Foundation will consider funding of an ongoing program for a **maximum** of 2 years only.

Please complete this application form & submit along with any additional information you deem necessary to Mei Madden, Executive Director by **APRIL 1, 2019**. **Applications must NOT be handwritten.** Please do not exceed 10 pages. The Executive Director will review all applications and will make recommendations. Final decisions will be made at our next Board Meeting. Applicants should be notified approximately 8 weeks after the deadline on the success of their application.

1. Organization Information

Organization Name: _____

Registered Tax Charity BN#: _____ Year Established: _____

Mailing address: _____

City: _____ Province: _____ Postal Code: _____

Contact Name: _____ Title: _____

Phone: _____ Fax: _____ E-mail: _____

2. Identify your legal status as a qualified donee under the Canada Income Tax Act. Note: under the tax act, qualified recipients must be one of the following:

- A registered Canadian charity;
- U.N. or its agencies;
- A registered Canadian Amateur Athletic Association;
- A Canadian municipality (local gov'ts);
- Federal and provincial government or their agents (schools/hospitals)

If none of the above, you must have a sponsoring organization with a similar mandate to your organization (only required if you are successful in receiving a grant). Sponsoring organization must provide a letter to the WBF confirming their willingness to sponsor and follow all of the guidelines as indicated on the Grant Recipient Letter of Agreement.

Sponsoring Organization Name: _____

Sponsoring Organization Charitable Tax #: _____

3. **Grant Summary** – Name of project and description of your funding request and how grant funds will be used.

4. **Total financial assistance requested:** \$_____
 - Include a single page outline of your project budget, what will be purchased and its cost.
 - Provide **official** quotes for the project (in some instances, more than one quote will be required).
 - If you require funds for more than one item, please list the programs/items in priority order including a cost breakdown.

5. Describe the program/project and identify how it will **specifically** benefit residents of the Sea to Sky Corridor.

6. Describe the revenues you receive from all sources and indicate how they are used to support your program.

7. Summarize why your organization was established and identify its key goals.

8. Describe your Society's organizational structure (include organizational chart if relevant), i.e. number of full time staff/part time staff, volunteers and names and positions of your board members

9. Describe how funds are managed within your organization

10. What would it mean to your program if funding is not provided by the Whistler Blackcomb Foundation? What other options would you pursue?

11. Identify whether the Whistler Blackcomb Foundation has offered support in the past and, if so, how much and for what? Please list all donations since 1993.

12. Identify if you have applied for funding by another organization for this same request and, if so, for how much. Also, indicate when you expect to know the outcome of that funding request (please keep us updated as you are informed).

13. Please attach evidence of your charitable status.

14. Please attach your Society's most recent financial income statement (not more than 2 pages please).

15. Please identify how you would recognize or promote the Whistler Blackcomb Foundation's support of your program.

Application should not be more than 10 pages. Please do not bind your application. Simply return form via e-mail by **APRIL 1, 2019**

Mei Madden, Executive Director
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