

ORDER # _____
S/N: _____
(Required for warranty)



3.5E/4.4E WHF INSTALLATION AND OPERATION GUIDE

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CONGRATULATIONS on your purchase of this AirScape Whole House Fan. This fan is designed to provide you with quiet, natural, energy-efficient cooling for many years.

Please take a few minutes to read over the sections below to make sure you are prepared for the installation. The building owner/occupant should read the "Where to locate" section below so that the 3.5e/4.4e WHF will be correctly located to maximize effectiveness and efficiency of operation.

If you (or your installer) have any questions regarding the installation, operation, or maintenance, please see AirScape technical support at www.airscapefans.com or call 1.866.448.4187.

WHAT'S IN THE BOX

Prior to beginning installation, please verify that you received all the accessories with the whole house fan. The packages should include:

- BOX 1 of 3: damper door enclosure with grille, IOM, metal and wood screws, S-hooks, eye bolts and hardware, dual speed switch and plate **or** LCF Wireless Remote Kit **or** DLX Controller
- BOX 2 of 3: fan assembly, chain, duct tape
- BOX 3 of 3: special insulated acoustical connection duct

WHAT YOU WILL NEED

- flat head screwdriver
- cordless screwdriver w/ Philips head bit
- lumber matching dimensions of the attic joists
- high quality latex caulk
- 3 wire cable 20g or larger (thermostat wire will work) and electrical box for mounting wall switch (only if no other controller has been ordered with unit)

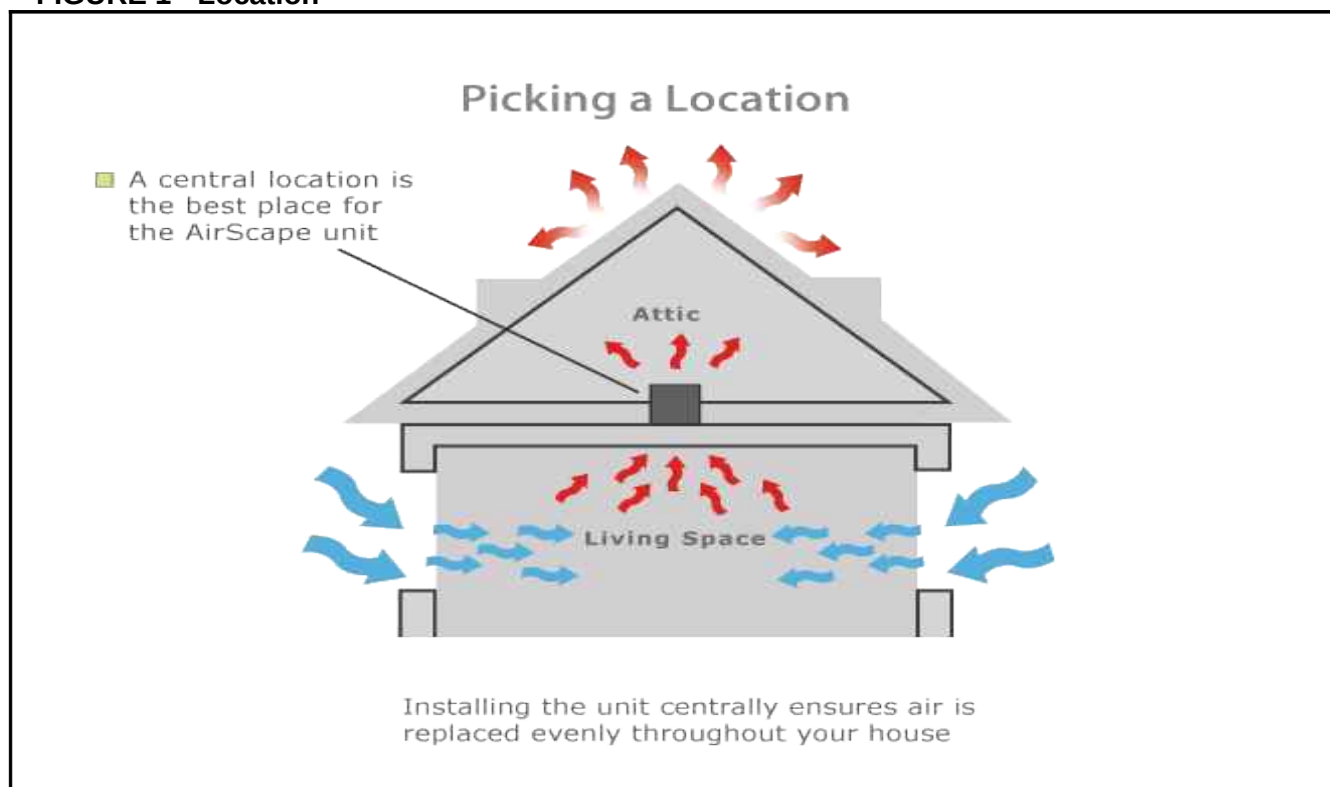
WHERE TO LOCATE

Let's start with a little theory of operation: As your house heats up during the summer day, a large amount of heat is retained in the building structure. Even though many summer evenings offer very comfortable outdoor conditions, we are forced to either endure the hot conditions of our houses or turn on the air conditioning and subject ourselves to the expense and possibly unhealthy air conditions.

The solution to this problem is certainly not new. Naturally ventilated house designs and whole house fans have been around for a long time and offer some solution to this problem. AirScape Whole House Fans have been designed to run quietly and efficiently all night long. Building materials give up their heat slowly (touch the brick on your house after sunset), and this method of slow cooling extracts as much heat as possible from your house structure. Since the AirScape is one of the quietest whole house fans on the market, it also allows you to get a good night's sleep.

The diagram below (**Figure 1**) illustrates how cool air enters an open window and replaces hot air that is exhausted by the fan into the attic.

FIGURE 1 - Location



Guidelines for locating your whole house fan

- AWAY from windows that will be opened so cool air is required to travel a long path to the fan
- At the highest point possible to exploit natural convective action
- Near an outlet or power supply to minimize electrical work
- Typically, the ideal location in a two-story home is in the open area at the top of the stairs
- Try avoid narrow spaces close to bedrooms, as this could amplify noise at night (when noise perception is strongest)

Ceiling or Wall?

The 3.5e/4.4e WHF intake box can be mounted in the horizontal or vertical orientation. Our recommended location is on a ceiling in the horizontal orientation -- keep in mind that it makes sense to place the unit as high as possible to eliminate the hottest air from the house.

REQUIRED VENTING AREA

For proper operation of your AirScape unit, it is CRITICAL that your attic has sufficient venting area; otherwise the hot air cannot easily escape and creates back-pressure that can substantially reduce the performance of your new whole house fan.

The “net-free” area of a vent is the total vent opening minus the loss caused by the interference of the screen, louver or grille covering the vent.

For the AirScape 3.5e model, we recommend a **MINIMUM of 7** square feet of "net free" venting area. For the AirScape 4.4e model, we recommend a **MINIMUM of 9** square feet of "net free" venting area.

This means that the 4.4e requires the equivalent of a 3 ft by 3 ft unobstructed hole. Since most attics have multiple vents, often of different types, and since most vents are partially obstructed by grilles and/or bug/animal screens, you'll need to do some calculations to make sure your venting is sufficient. While it is our experience that most properly constructed houses have the required venting, not all do. And because this is so critical to the proper operation of your unit, it is important that you verify it.

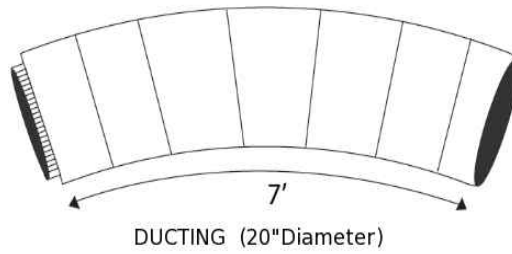
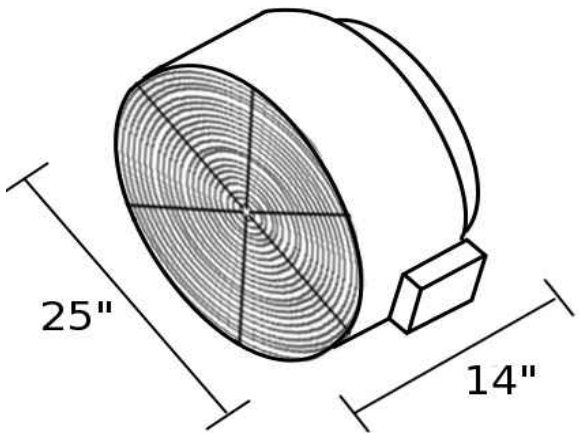
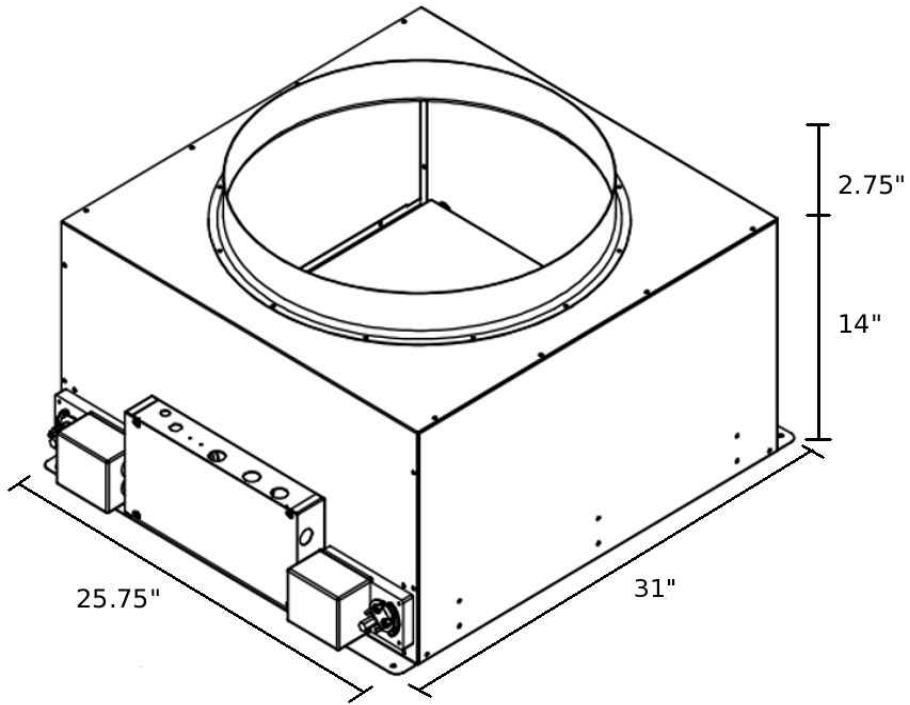
Different types of vent designs have different ratios of obstruction caused by grilles and screening and manufacturers typically publish these numbers. If this information is not available to you, a ratio of 50% is a good rule of thumb. For example a typical 24" x 24" louver, with a gross area of 4 sq ft would have a net free area of 2 sq ft.

Vent Type	Length	Width	Net Free Area (NFA%)	Calculation L x W x NFA / 144
Louver	16"	16"	50 %	= 16 x 16 x 0.5 / 144 = 0.89 sq ft
Ridge Vent	48"	not used	13 %	= 48 x 0.13 / 12 = 0.52 sq ft
Eave Vent	12"	4"	50 %	= 12 x 4 x 0.5 / 144 = 0.16 sq ft

- In practice, less net-free area than is recommended will decrease the airflow performance of the unit.
- If you are unsure as to how much net-free venting you have, please consult a roofing professional.
- Net-free venting area can be acquired by any combination of gable, eyebrow, soffit, or ridge vents, or any other means that provide ventilation to the attic space.

UNIT PARTS & DIMENSIONS

FIGURE 2 – Parts & Dimensions

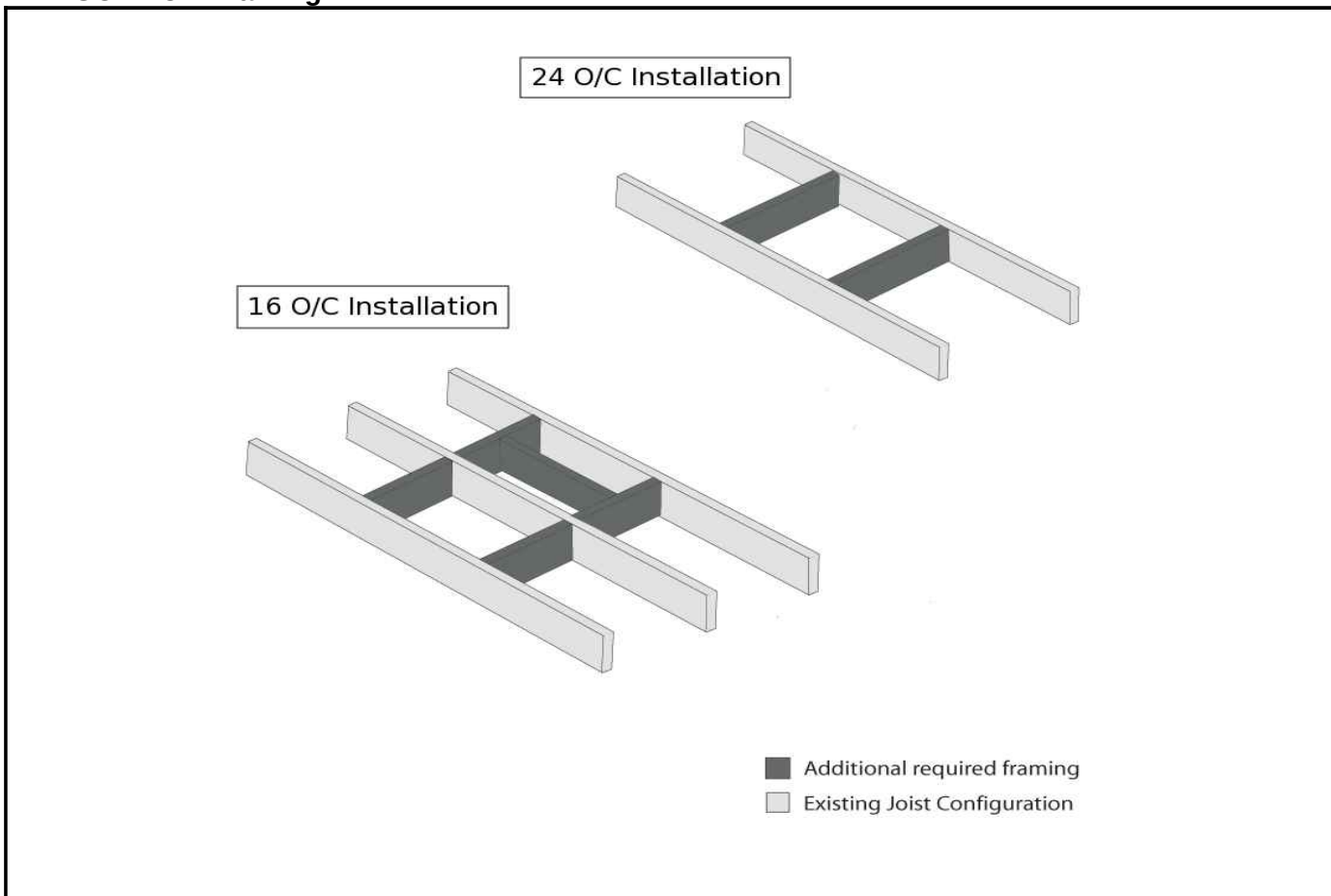


INSTALLATION - CARPENTRY

The 3.5e/4.4e WHF has been designed to fit a 22½" x 26½" wall or ceiling opening, which corresponds to 24" on-center (O/C) framing. With a few extra steps, the 3.5e/4.4e WHF can be installed in situations with 16" O/C framing.

The first step is to construct a simple "box" with inside dimensions of 22½" x 26½". The 3.5e/4.4e WHF damper enclosure can be mounted in any orientation, so the following directions can apply to both ceiling and wall mounting.

FIGURE 3 – Framing



For 24" on-center framing:

The first example in **Figure 3** shows the framing using 2x8 joists. The joists are 24" O/C and have a net space between them of 22½". Two 2x8's, 22½" long have been nailed in place to form the box. If your joists or trusses are 2x4, 2x6, 2x10, etc., please substitute the appropriate depth pieces.

For 16" on-center framing:

The second example in **Figure 3** shows the framing using 2x8 joists. The joists are 16" O/C and have a net space between them of 14½". 2x8's (4 qty @ 14½" long, 1 qty @ 26½" long) have been nailed in place to form the box. If your joists or trusses are 2x4, 2x6, 2x10, etc., please substitute the appropriate depth pieces. Note that you will end up with a box with inside dimensions of 22½" x 26½" with a joist running through it. The "extra" joist will not significantly disturb the airflow.

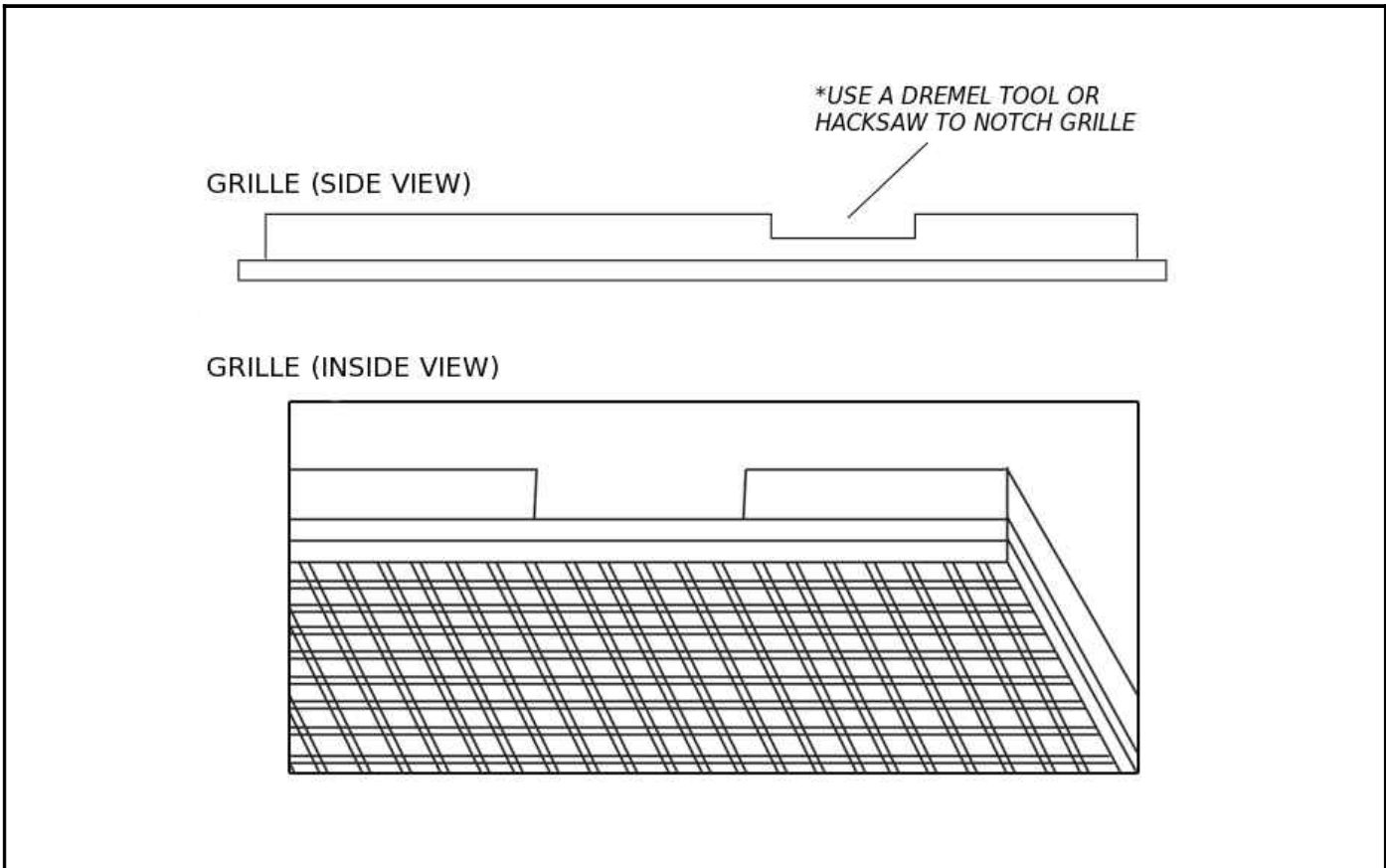
Use a stud finder to locate the studs from below or drill pilot holes from above to outline the grille opening in the drywall ceiling. Cut the opening with a drywall cutter. The opening should be 22½" x 26½".

Position the 3.5e/4.4e WHF damper enclosure on top of the joists. Rotate the enclosure as required so that there is easy access to the electrical box and so that the damper doors are centered over the opening (this can be checked from below by using the depressing the yellow clutch releases located on the side of the actuators and opening the damper doors manually). The actuator end of the damper box has two keyholes which are used to attach the damper box to the joists. Mark the location of the keyholes on the joists by placing the damper box over the rough opening. Remove the damper box and fasten two of the provided wood screws so that the screw head is slightly above the joist. Position damper box over the keyholes and slide to lock into position. Use the remaining wood screws to finish attaching the damper box to the joists.

From the living area use a good quality latex caulk to seal all wood-to-wood and wood-to-metal joints to create an airtight enclosure. This is important to ensure that all air drawn in by the fan will be from inside the house.

Next, attach the interior grille to the joists with the included white head screws. If you have 16" O/C framing, you may need to trim or cut a small section of the grille flange to accommodate the middle stud (**Figure 4**).

FIGURE 4 – Grille Notch – ONLY 16" O/C Installations.



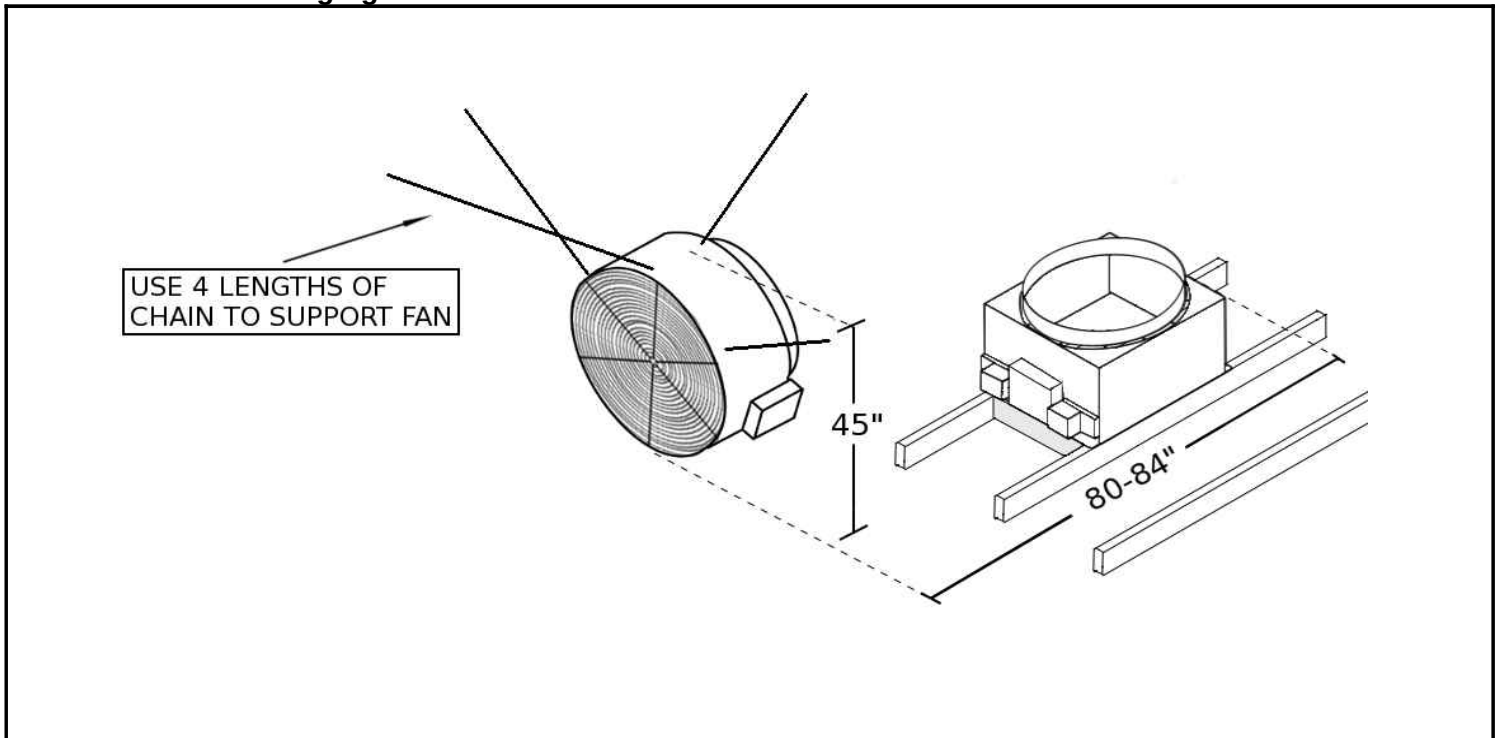
FAN AND DUCT INSTALLATION

Begin by removing the two screws that hold the damper collar in place for shipping. Flip the collar over and reattach to damper using the provided screws (including the two screws removed previously). The damper collar should now extend up from the top of the damper box assembly.

Attach provided eye bolts to four locations on attic rafters. The eye bolts should be attached as close to the center of width of the rafter as possible.

Attach 4 S-hooks to 4 D-hooks on the fan housing. Hang the fan from the eye bolts placed on the attic rafters using 4 lengths of the supplied chain (**Figure 5**). The 4 lengths of chain are used to support the weight of the fan and to eliminate any swaying motion. Once the fan is balanced and secure, close all S-hooks to ensure stability. Tape down any unused D-hooks to avoid excess rattling.

FIGURE 5 – Hanging the fan



Slide one end of the flexible duct over the damper box collar and fasten with 4 sheet metal screws (**Figure 6**). Seal the joint with the included duct tape to make the seam airtight.

Attach the other end of the flexible duct to the fan collar using the remaining sheet metal screws (**Figure 6**). Finish by wrapping the joint with the provided tape to make the seam airtight.

The duct should be gently bent 90 degrees for maximum sound attenuation and airflow (**Figure 7**).

Avoid sharp bends in the duct or contact with metal fixtures, pipes, or conduits. The duct section immediately before the fan should be as straight as possible to ensure smooth airflow to the fan.

FIGURE 6 – Duct to Damper and Duct to Fan Connections

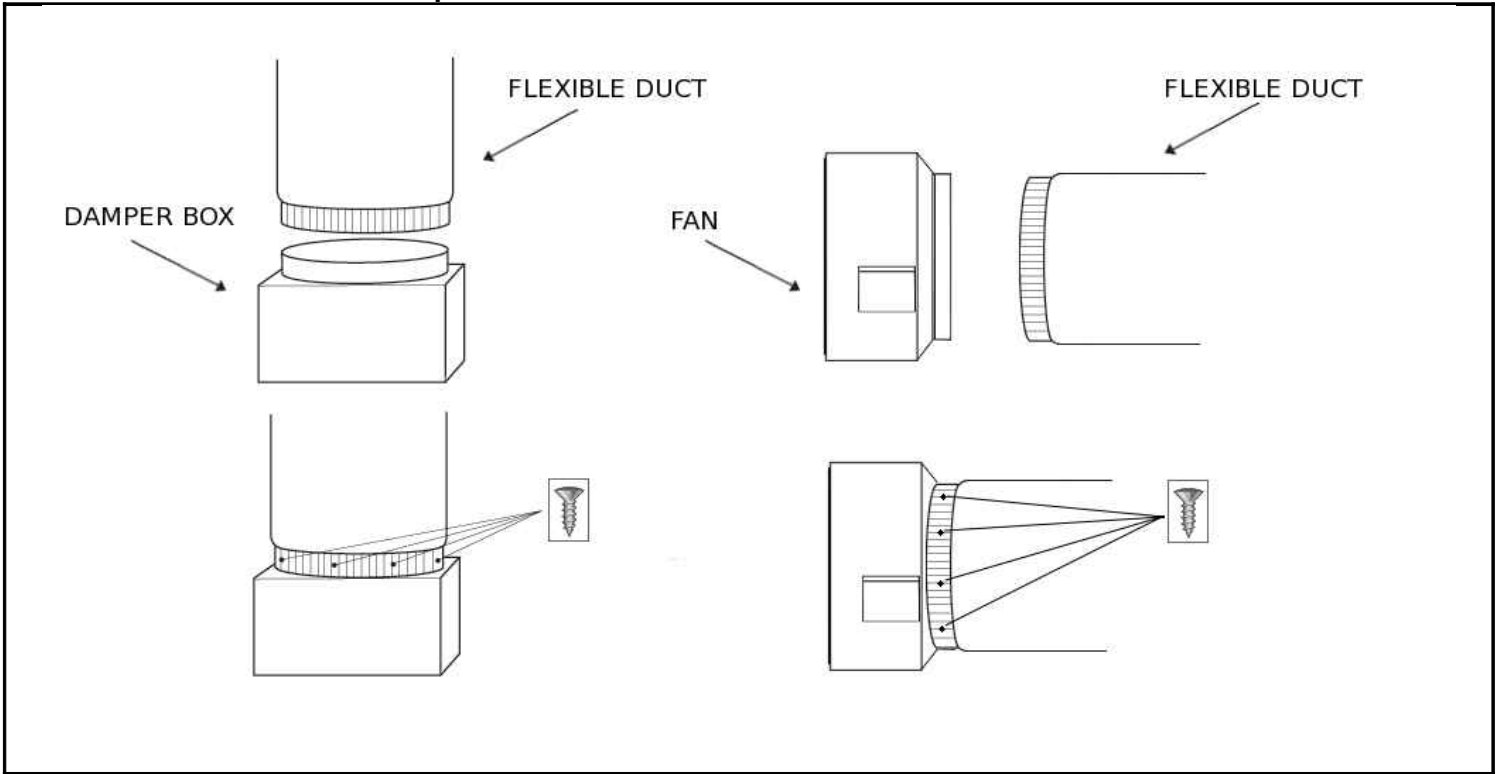
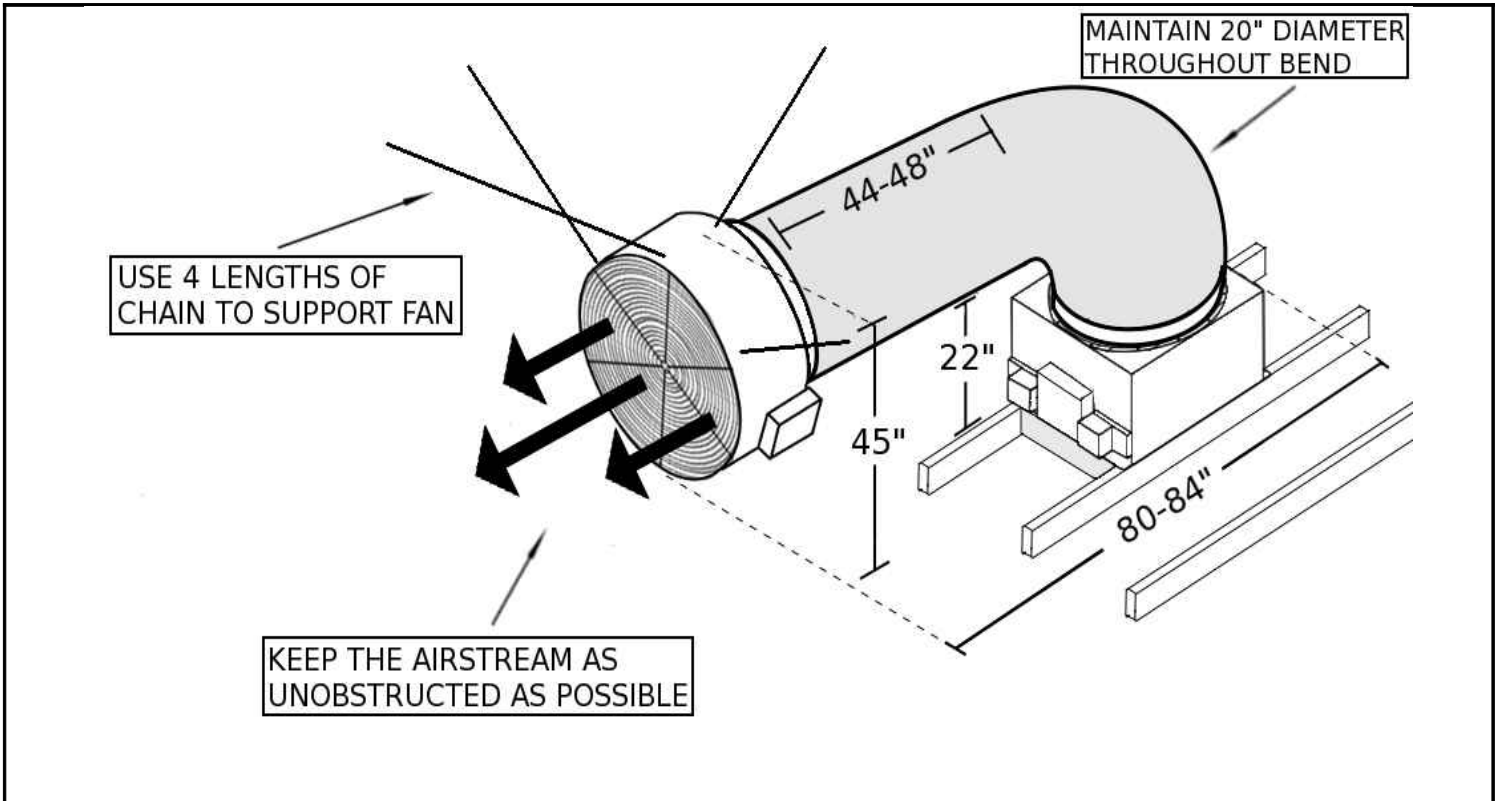


FIGURE 7 – Installation View



INSTALLATION - WIRING (LOW VOLTAGE HARDWIRED SWITCH)



Please make sure that local codes and standards are followed when performing the following steps. Make sure that the appropriate circuit breakers are turned off and that the unit is unplugged when performing these steps.

*Note: If you purchased your unit with an optional DLX Controller see Controller IOM for installation instructions. If a Wireless Remote was purchased, it has already been installed on your unit. Skip to the **START UP AND OPERATION** section.*

Step 1: Run a 3-wire cable 20 gauge or thicker for the 24v low-voltage wiring from the damper enclosure to the provided wall-mounted double switch. This 3-wire cable is NOT supplied with the unit but is widely available (doorbell or thermostat cable is acceptable).

Step 2: Connect the control wiring to the three wire leads wired in the back of the wall switch – red, black, and blue/white. Secure the face plate once the connections are made (**Figure 8**).

Step 3: Connect the wires to the 24v wall switch terminal block on the circuit board (**Figure 9**).

Step 4: Make sure the switch is in the OFF position. When ready, plug in the two power cords (from the fan module and from the damper unit) into 120-volt outlets with uninterrupted power.

The wall switch must be mounted in an approved electrical box large enough to accommodate the entering wires. Use approved methods such as wire nuts to connect wire ends.

FIGURE 8 – Wall Switch Wiring

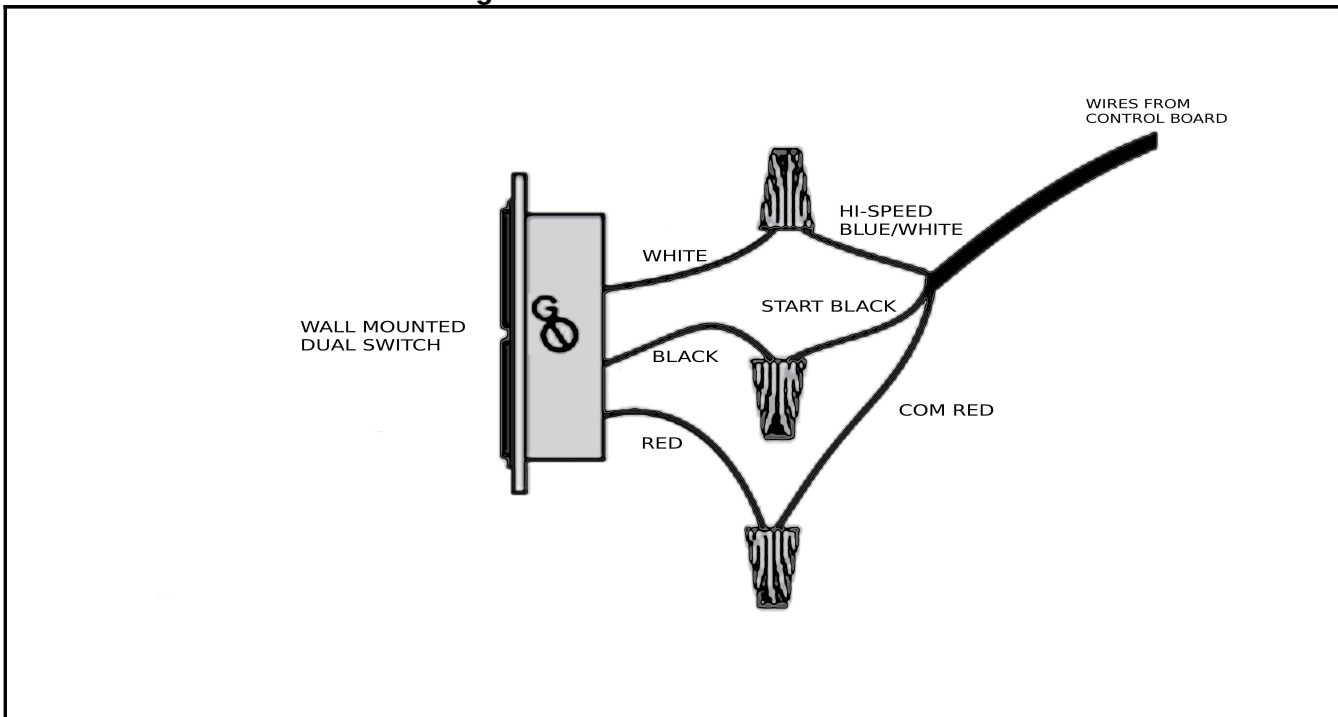
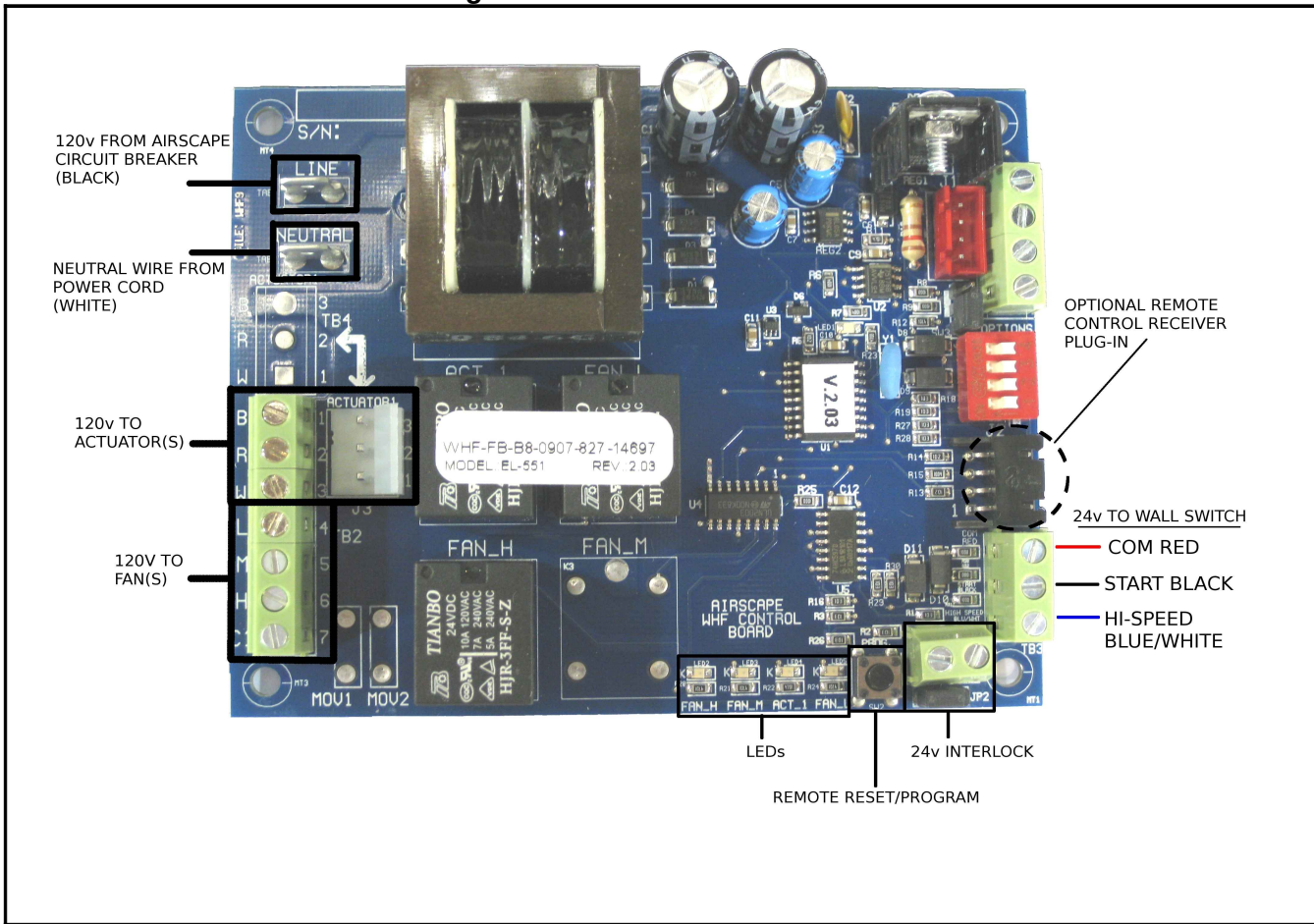


FIGURE 9– Control Board Diagram



STARTUP & OPERATION

- A dedicated circuit is highly recommended. The power requirements of **120 volts, 9 amps** must be taken into account if allocating power from existing electrical circuits.
- Verify that there are two (2) plugs from the unit connected to uninterrupted 120v power. One from the fan module and one from the damper unit.
- Make sure that all wiring and connections have been made per this manual and acceptable wiring standards.
- Make sure that no tools or construction debris have been left in the 3.5e/4.4e WHF.
- Verify that the 3.5e/4.4e WHF power switch is in the OFF position and turn on electrical power at the circuit breaker.
- Turn the unit ON in LOW speed. The damper doors will open and there will be a slight delay before the fan turns on. Once the fan starts running, switch the unit to HIGH to verify that the unit runs in both high and low speed. Allow for a slight delay when changing speeds for the fan to adjust torque. When the fan is turned off the doors will shut tightly within 60 seconds.

IMPORTANT OPERATING TIPS

- Only use it when the outdoor air is cooler than your indoor air.
- Make sure your A/C is off when you run the fan or you'll be blowing expensive conditioned air right out of your house!
- We recommend running your AirScape all night long.
Here's why: The goal is to cool your entire house down, not just the air. It takes time to pull the heat out of the structure and contents of a house. By ventilating all through the night, the house starts the next day cooler so you can delay or eliminate running air conditioning the next day. AirScape Whole House Fans are very energy efficient so running on low speed through the night will only cost pennies.
- Use high speed to quickly cool down the house and low speed to run quietly through the night.
- Never operate the unit without opening a window – this can create negative pressure in the house and cause dangerous backdrafting with gas appliances.
- You can control where the cooling effect is focused by which windows you open. Just visualize the path the air will take between the open windows and the unit. Generally, the longer the path, the more cooling effect.
- If your home has a basement, extra cooling effect can be achieved by drawing air in through the basement windows.

TIMECLOCKS - AUTOMATED CONTROLS

Please contact AirScape at 866.448.4187 or by email at experts@airscapefans.com for information on using a timeclock or other automated device with an AirScape Whole House Fan.

SAFETY INFORMATION



Not So Obvious - Please Read:

- Never operate your whole house fan without a window or door open.
- This fan is meant for general ventilation. It has **NOT** been designed to vent particle laden and/or explosive mixtures of air.
- Not for use in kitchens.
- Never force open the damper doors. Always use yellow clutch releases located on actuators before attempting to manually open or close damper doors.

MAINTENANCE

- There is no routine maintenance required for the 3.5e/4.4e WHF other than to make sure that the fan blades and damper are kept clean of any possible build up of lint or other debris.
- Blocking the fan discharge during operation could cause premature fan failure if internal temperatures rise to a very high level. Ensure that no items are placed within 2 feet of the fan discharge path.
- A resettable circuit breaker is located on the control box to protect the control board from power surges. To reset, simply push the button back in.

TROUBLESHOOTING



Before servicing the unit, switch power off at the electrical panel to reduce the risk of electrical shock, fire, or injury.

The 3.5e/4.4e WHF has been factory tested. If you have problems with the unit please take a few minutes to run through the following troubleshooting procedures before calling for assistance.

- **Symptom: Unit does not start**
Possible causes: No power to unit.
Suggestion 1: Check power to the unit and wiring at both the switch and at the control board.
Suggestion 2: Check the re-settable circuit breaker on damper enclosure electrical box.
Suggestion 3: If power is verified at the unit, remove all control wiring from the low voltage control side. Jumper COM (RED) terminal to START (BLK) terminal. The fan should start and the damper door should open. When the jumper is removed the fan should stop and the damper should close. If the start/stop sequence checks out then there is an issue with field wiring to the switch or remote.
- **Symptom: Damper does not open**
Possible causes: No power to damper actuator or damper shaft loose.
Suggestion: Check power to unit and wiring. The actuator (actuator mounted terminal block, not circuit board) should always have power to terminal 3, and terminal 2 when the fan is running (open damper). Terminal 1 should be the neutral. Verify that the actuator jaws are closed tight on the damper shaft.
- **Symptom: Unit does not run on low speed**
Possible causes: Wiring issue.
Suggestion 1: Verify wiring connections to the wall switch.
Suggestion 2: Verify wiring connections at the control board.
- **Symptom: Unit does not run on high speed**
Possible causes: Wiring issue.
Suggestion: Verify wiring connections to the control board & wall switch.
- **Symptom: Damper door opens but fan does not start**
Possible causes: Wiring issue between fan and damper enclosure.
Suggestion: Verify wiring connections between fan and damper enclosure electrical box. Make sure that the fan is connected and plugged into 120v power.

If you continue to have issues with the unit, or have questions about the installation and wiring, please contact AirScape technical support by email at experts@airscapefans.com or call 1-866-448-4187.

LIMITED WARRANTY

Hardware

AirScape warrants the original end user (“Customer”) that new AirScape Whole House fan products, including all moving parts, motors, dampers, and damper actuators will be free from defects in workmanship and materials, under normal use, for three (3) years from the original purchase date.

Software

AirScape warrants to Customer that the AirScape Whole House Fan software will perform in substantial conformance to its program specifications for a period of three (3) years from the date of the original purchase.

Exclusions

This warranty excludes (1) physical damage to the surface of the product, including cracks or scratches on the outside casing; (2) damage caused by misuse, neglect, improper installation, unauthorized attempts to open, repair, or modify the product, or any other cause beyond the range of intended use; (3) damage, caused by accident, fire, power changes, other hazard, or Acts of God; or (4) use of the product with any unauthorized device if such device causes the problem.

Exclusive Remedies

Should a covered defect occur during the warranty period and Customer notifies AirScape, Customer's sole and exclusive remedy will be, at AirScape's sole option and expense, to repair or replace the product. Replacement products or parts may be new or reconditioned or a comparable version of the defective item. AirScape warrants any replaced product or part for a period of ninety (90) days from shipment, or through the end of the original warranty, whichever is longer.

Obtaining Warranty Service

Customer must contact and return product to AirScape, Product dealer or Installer within the applicable warranty period to obtain warranty service. Dated proof of original purchase will be required. AirScape will not be responsible for Customer's memory data contained in, stored on, or integrated with any products returned to AirScape for repair, whether under warranty or not.

Warranty Exclusive

The forgoing warranties and remedies are exclusive and in lieu of all other Warranties, express or implied, including warranties of merchantability, Fitness for a particular purpose, correspondence with description, and Non-infringement, all of which are expressly disclaimed by AirScape and its suppliers.

Disclaimer

Neither AirScape nor its suppliers shall be liable for incidental, consequential, indirect, special, or punitive damages of any kind, or financial loss arising out of or in connection with the sale or use of this product, whether based in contract, Tort (including negligence) or any other theory, even if AirScape has been advised of the possibility of such damages AirScape's entire liability shall be limited to replacement or repair of the product.

UNIT SPECIFICATIONS

Damper Box Size:	28.75" x 25.75" x 16.75" -- L x W x H
Duct Length:	7 feet
Duct Diameter:	20"
Rough Opening:	22.5" x 26.5"
Grille Outer Dimensions:	24.5" x 28.5"
Grille Build:	Aluminum with cube core center - powder coated white
Electrical:	115 VAC, 60 Hz
Installation:	Installs easily on 24" O/C joists. Can be installed on 16" O/C joists by straddling joist.
Operation:	Dual SPST switch (Decora style). Supplied with unit. (Unless Wireless Remote Kit or DLX Controller ordered)
Insulation:	R10 insulated damper doors
Warranty:	3 years

3.5e WHF

Fan Energy Consumption:	382 watts high speed, 102 watts low speed
Airflow - High Speed:	3491 CFM
Airflow - Low Speed:	2132 CFM
Acoustical:	45 dBA high / 32.5 dBA low

4.4e WHF

Fan Energy Consumption:	699 watts high speed, 102 watts low speed
Airflow - High Speed:	4410 CFM
Airflow - Low Speed:	2132 CFM
Acoustical:	50 dBA high / 32.5 dBA low