5945 Daley St, Goleta CA 93117 www.cmtopline.com info@cmtopline.com 1.800.827.1333



## Dear Sir/Madam:

Recently, California taken action in the form of Executive Orders to restrict travel of residents and operation of non-essential businesses within its borders as part of efforts to contain the COVID-19 pandemic and slow the spread of the disease.

C&M Topline is authorized to continue its operations in each state in which its operations are located while these various Executive Orders are in effect. C&M Topline provides necessary supplies and support to a myriad of businesses operating within the categories identified in the U.S. Department of Homeland Security, Cybersecurity and Infrastructure Security Agency's (CISA) March 19, 2020 "Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response", most notably Critical Manufacturing and the Defense Industrial Base. Moreover, the Transportation and Logistics industries, including product distributors, are also considered Critical Infrastructure in that Memorandum. As such, absent further government regulation, C&M Topline will continue to produce and ship its products to customers located in the United States of America and abroad.

C&M Topline has implemented policies and procedures as part of its efforts to maintain a safe and healthy environment for its employees and customers while operating during the COVID-19 pandemic. While operating, C&M Topline will continue to abide by the Social Distancing and Cleanliness guidelines promulgated by regional health authorities, the Centers for Disease Control, and federal, state, and local governments with authority over C&M Topline.

C&M Topline will continue to monitor new developments as the COVID-19 situation evolves and will alert its customers as to any changes in C&M Topline's operations that may affect supply chain continuity. We are proud to support all of our customers during this trying and uncertain time. If you have any questions, please feel free to reach out to us via the contact information located at <a href="https://www.cmtopline.com">www.cmtopline.com</a>.

Sincerely,

**C&M Topline** 

Signed:

Daniel Ochoa

President/Owner