



ALCOHOL MANAGEMENT POLICY

AIM: This policy aims to provide a basis for the responsible management of alcohol by the Burnie Surf Life Saving Club (SLSC) in accordance with the Liquor Licensing Act 1990.

The Burnie SLSC recognises the importance in holding a liquor license, in the value it adds to the club in enabling it to generate income and conduct social functions. In doing so the club also accepts the responsibilities and expectations of the community in strictly adhering to the liquor licensing laws and responsible serving of alcohol.

Serving Alcohol

Alcohol will be served according to the requirements of the club's liquor license and in accordance with the safety and wellbeing of patrons.

- The club will maintain a current liquor licence.
- No alcohol will be served or sold outside of these hours unless a special permit has been applied for and granted:

Fridays 5pm – Saturday 12am

Saturdays 5pm – Sunday 1am

- The liquor licence will be displayed at the bar.
- A person under the age of 18, who holds a RSA Certificate, is permitted to serve alcohol if deemed appropriate by a committee member.
- The club does not encourage excessive or rapid consumption of alcohol.
- When serving non pre-packaged alcohol, standard drink measures will be served at all times.
- All drink containers must be served opened with lids discarded.
- The club will display posters on liquor licence regulations and education in the bar area, including standard drink measures.

Intoxicated Patrons

- Alcohol will not be served to any person who is intoxicated.
- Servers will follow procedures, provided in RSA training, for dealing with refusing alcohol to intoxicated patrons. If necessary, servers will follow the lead of bar manager or committee members in implementing these procedures.
- Intoxicated patrons will be asked to leave the club.
- Intoxicated persons will be refused entry into the club.



Underage Drinking

- Alcohol will not be served to persons aged under 18.
- Servers, bar manger and committee members will ask for proof of age whenever necessary or whenever in doubt. Only photo ID's will be accepted as 'proof of age'.

Safe Transport

- Bar staff/bar manager and/or committee members shall encourage members and visitors to make alternate safe transport arrangements if they are considered to exceed .05 blood alcohol concentration.
- Contact telephone numbers for taxi services will be displayed at the bar.

Promoting the responsible use of alcohol

- The club will actively demonstrate its commitment and pro-active attitude relating to the responsible use of alcohol.
- The club will educate club members and supporters about this Alcohol Management Policy.
- Alcohol advertising will only be displayed at the bar.
- The club will not promote alcohol through 'cheap drinks' strategies, such as happy hours.
- The club or club members will never bring alcohol onto the grounds of another SLSC at which they are guests and will always purchase its alcoholic drinks from the bar or designated 'wet area' of the SLSC that is hosting an event or function.
- The club will not allow other SLSC members or members of the public to bring alcohol onto the grounds of the Burnie SLSC. Patrons will always purchase alcoholic drinks from the bar or designated 'wet area' of the Burnie SLSC.

Unacceptable Behaviour

Unacceptable behaviour at Burnie SLSC includes pushing excessively, fighting, wrestling, causing distress to other patrons, mistreating club furniture or taking part in undesirable and inappropriate acts.

Whether a person/people are intoxicated or not, if a person or people take part in unacceptable behaviour a Burnie SLSC committee member/RSA/bar manager will follow the process outlined below in order to address the situation and avoid/defuse any escalation of the situation:



The offending person/people will be asked to stop the unacceptable behaviour.

2nd Breach

The offending person/people will be refused service of alcohol. If it is considered that the offender may be intoxicated, they will be offered water, food and transport home via a ride from a taxi (free call) or with a friend/club person.

3rd Breach

They will be asked to leave the premises and offered a free call to a taxi service or a ride home from the committee member/RSA/friend.

4th Breach

Should the offender fail to leave the Burnie SLSC premises when asked:

1. They will be **warned** that the Police will be called if they do not leave in a taxi or with the ride offered or arranged;
2. If the offender still does not leave then the Police **will** be called to remove the persons from the Burnie SLSC premises;
3. The offender will be barred from the Burnie SLSC for a period of time at the discretion of the Burnie SLSC Executive Committee.

NOTE: All incidents that violate the 2nd, 3rd or 4th Breach will be recorded in the Club Incident register.

Bar Management

- Names of Responsible Serving of Alcohol (RSA) trained bar staff will be kept in the bar. The list will also highlight RSA trained committee members.
- An incident register shall be maintained to record any incident that may occur in relation to non-compliance with this policy and the operation of the club bar.
- Bar staff will not be intoxicated or drink excessively while serving behind the bar.
- Tap water will always be provided free of charge.
- At least 4 non-alcoholic drinks, in addition to bottled water, 1 low-alcoholic beer and 1 low-alcoholic wine are always available and are at least 10% cheaper than full strength drinks.
- Food is available when the bar is open for more than 90 minutes or more than 15 people are present.



Club Committee Responsibilities

The presence of committee members or the approved bar manager or delegate is essential to ensure the operation of the bar and policy compliance. A RSA trained person is required to be present at all club functions when the bar is open. Key responsibilities of the duty committee members are:

- ✓ Meet visiting police, cooperate and assist with any inquiries
- ✓ Ensure the admission of members and their guests
- ✓ Compliance in respect of persons under 18 age on premises
- ✓ Ensuring intoxicated people are refused service and are asked to leave the premises
- ✓ Ensuring strict compliance with club policy in accordance with the key provisions of the Liquor License
- ✓ Recording any incidents in the incident register

Non-compliance

All club committee members and bar manager will enforce the Alcohol Management Policy and any non-compliance will be handled accordingly:

- Explanation of the club policy to the person/people concerned, including identification of the section of the policy not being complied with.
- Continued non-compliance with the policy should be handled by committee members or bar manager who will use their discretion as to the action to be taken, which may include asking the person/people concerned to leave the club facilities/function or calling the police.

Links to other Policies

Sources:

Liquor Licensing Act 1990

Version	Action	Date
Policy V.1.00	Approved	13 th October 2015
Policy V.1.01	Minor Change	10 th December 2015