



**Home
Management**



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Management**

The _____ Family

Home Maintenance

Monthly

TASK	J	F	M	A	M	J	J	A	S	O	N	D
Check HVAC filters												
Inspect fire extinguishers												
Clean sink & garbage disposal												

Quarterly

TASK	Q1	Q2	Q3	Q4
Test smoke & CO detectors				
Check water softener				
Test water heater pressure				
Vacuum refrigerator coils & dryer vent				

Seasonally

TASK	COMPLETED
Clean out gutters	
Service AC system	
Replace damaged window & door screens	
Inspect plumbing for leaks	
Re-stain/reseal deck or porch	

Contacts

CONTACT	NAME	PHONE #
Grandma		
Grandpa		
Plumber		
Electric Company		
Cable Company		
Internet Company		
Water Company		
Gas Company		
Babysitter		
Pet sitter		
Veterinarian		
Pediatrician		
Family Doctor		
Neighbor		
Teacher		
School Admin		
Insurance Company		
Bank		

Weekly Meal Prep

Week of:				
MON	TUE	WED	THU	FRI

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Week of:				
MON	TUE	WED	THU	FRI

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MON	TUE	WED	THU	FRI

Week of:				
MON	TUE	WED	THU	FRI