



DESIGN YOUR HOME | DESIGN YOUR LIFESTYLE | DESIGN YOUR NEXT SPECIAL EVENT

Dalmazio Design is celebrating 40 years of creating and collaborating, and with years of event-planning, event design and decor creation, we would love to make your next celebration magnificent! Let us help you enjoy the process and feel like a guest at your own **spectacular event**.

Let's talk details!

- Theme Coordination
- Venue Sourcing & Coordination
- Vendor Relations
- Guest Wrangling
- Timeline Creation
- Invitation/Gift Design
- Entertainment Review/Booking
- Decor & Styling Creation and Management
- Aesthetics Advice
- RSVP Management
- Venue Visiting and Walkthroughs
- Delivery Overseeing
- Menu/Bar Design
- Setup/Teardown Staffing
- Lighting/AV Rentals
- Sound Production/Entertainment Management
- Floral Design & Execution
- Food Tastings



DALMAZIO DESIGN EVENT PLANNING PACKAGES:

PARTIES/CELEBRATIONS

WEDDING SHOWER

Whether it's for the bride, groom or "Jack & Jill", it's time to shower the happy couple with love & good wishes at this gift giving celebration.

BABY SHOWER

There's a new addition coming to your family, what a time to celebrate! The baby shower is made to bring your friends and family together to celebrate the gift that is a new baby.

ENGAGEMENT PARTY

The road down the aisle has begun! The engagement party is for the lucky couple to have their first big celebration with friends and family.

ANNIVERSARY

Anniversaries are special milestones that prove just how much love grows and continues to strengthen over time. Whether it's crystal, silver, golden or diamond jubilee, these moments deserve to be celebrated!

SWEET 16/QUINCEAÑERA

Certain birthdays are extra special, and in a young girl's life there is none more important than the Sweet 16 and Quinceañera! The transition from childhood to adulthood deserves to be celebrated with all of their friends and family.

BIRTHDAY

Young or old, a birthday is a cause for celebration! Whether it's your child's first birthday or your own 80th birthday, milestones were meant to be celebrated with friends and family.

PACKAGE 1.....\$1,700

- 2 hour initial consultation
- Theme coordination & aesthetics and advice on etiquette & trends
- Full design proposal with vision board and budgeting plan
- Venue visit
- Sourcing & coordinating vendors, including but not limited to Dalmazio Design branded decor, stationery, games & activities, as well as caterers, florists and entertainment
- RSVP management
- Overseeing floor planning and table seating
- Final venue walkthrough
- Unlimited message/ texting communication

Extras.....\$850

- Complete day-of coordination by our experienced team to ensure event runs smoothly when every moment is planned and coordinated including:
 - Event timeline creation
 - Overseeing all deliveries
 - Overseeing decor & styling
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CEREMONIAL EVENTS

WEDDING

Finally the big day is coming, the beginning of the rest of your life as a married couple. Your big day should be as special and unique as your new union. Let us make your event perfect and take away all of the stresses of planning and executing your wedding.

CHRISTENING/BAPTISM & COMMUNION/CONFIRMATION

Your young child will go through many significant times in their young life, but none as spiritually important as their Christening & Baptism. These holy ceremonies are for bringing your child to the church and allowing your friends and family to celebrate their coming spiritual journey.

BAR/BAT MITZVAH

Your child has finally made it to their age of spiritual maturity, a momentous time to bring all of their friends and family together to celebrate! The Bar & Bat Mitzvah are important, religious coming of age ceremonies meant to be commemorated.

PACKAGE 2.....\$2,500
1 month in advance

- Reviewing of all vendors, mediating, resolving issues and concerns
 - RSVP finalization
 - Coordinating and attending rehearsal dinner
 - Overseeing floor planning and table seating
 - Final venue walk-through
 - Unlimited message/ texting communication
 - Day-of coordination including:
 - Event timeline creation, overseeing all deliveries, decor & styling
 - Ensuring entire ceremony proceeds accurately and timely
 - Ensuring guests are seated correctly and in a timely fashion
 - Directing members of the wedding/ceremony party to their rightful places
 - Ensuring entrances are timed with music
 - Confirming that all music is played on cue and all props are in the proper place
 - Keeping ceremony running on allotted schedule
 - Directing guests and members to the location of the reception
 - Arranging for proper placement of any gifts brought and creation of gift list
 - Managing dinner, toasts, special dances, thank-you announcements and any additional ceremonial activities
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PACKAGE 3.....\$3,500

3 - 5 months in advance

- 2 hour initial consultation
- Theme coordination & aesthetics and advice on etiquette & trends
- Full design proposal with vision board and budgeting plan
- Venue visit
- Sourcing & coordinating vendors, including but not limited to Dalmazio Design branded decor, stationery, games & activities, as well as caterers and florists
- Keeping of appointments & visits to all vendors including, but not limited to entertainment company, cake tasting, dress choosing and fitting
- RSVP management
- Overseeing floor planning and table seating
- Final venue walkthrough
- Unlimited message/texting communication

Extras.....\$2,000

- Coordinating & attending rehearsal dinner/ henna party/ mehdi party/ mangi/ sagan/ kabbalat panim
- Complete day-of coordination including:
 - Event timeline creation, overseeing all deliveries, decor & styling
 - Ensuring entire ceremony proceeds accurately and timely
 - Ensuring guests are seated correctly and in a timely fashion
 - Directing members of the wedding/ceremony party to their rightful places
 - Ensuring entrances are timed with music
 - Confirming that all music is played on cue and all props are in the proper place
 - Keeping ceremony running on allotted schedule
 - Directing guests and members to the location of the reception
 - Arranging for proper placement of any gifts brought and creation of gift list
 - Managing dinner, toasts, special dances, thank-you announcements and any additional ceremonial activities

PACKAGE 4.....\$6,500

1 year - 6 months in advance

- 2 hour initial consultation
- Theme coordination & aesthetics and advice on etiquette & trends
- Full design proposal with vision board and budgeting plan
- Venue visit
- Sourcing & coordinating vendors, including but not limited to Dalmazio Design branded decor, stationery, games & activities, as well as caterers and florists
- Keeping in constant communication, scheduling and attending appointments and visits to all vendors including, but not limited to entertainment company, cake tasting, dress choosing and fitting
- Monthly meetings to review detail, anticipate & resolve any issue/concerns
- RSVP management
- Invitation stuffing, stamping, and mailing
- Overseeing floor planning and table seating
- Final venue walkthrough
- Unlimited message/ texting communication
- Our signature enjoy the process keepsake album

Extras.....\$2,000

- Coordinating & attending rehearsal dinner
- Complete day-of coordination including:
 - Event timeline creation, overseeing all deliveries, decor & styling
 - Ensuring entire ceremony proceeds accurately and timely
 - Ensuring guests are seated correctly and in a timely fashion
 - Directing members of the wedding/ceremony party to their rightful places
 - Ensuring entrances are timed with music
 - Confirming that all music is played on cue and all props are in the proper place
 - Keeping ceremony running on allotted schedule
 - Directing guests and members to the location of the reception
 - Arranging for proper placement of any gifts brought and creation of gift list
 - Managing dinner, toasts, special dances, thank-you announcements and any additional ceremonial activities

MICRO EVENTS

MARRIAGE PROPOSAL

Asking someone to marry you will be one of the biggest questions you ever ask. From the idea to the execution, asking your significant other to spend the rest of their life with you is one of the most exciting moments deserving of a celebration! Dalmazio Design will collaborate with you to create a magical moment based on your significant other's personality & style.

GENDER REVEAL

You're bringing a new life into the world and you are ready to discover if you're having a baby girl or boy!

Bring all of your family and friends together for a gorgeously planned reveal so you can all find out together! Though we know you will be ecstatic no matter what is revealed, it's an exciting way to celebrate the beginning of a new life!

PACKAGE 5\$1000

- Brainstorming consultation
- Booking the event location
- Contacting family, designing & mass email/texting of e-vite
- Contracting decorator whether it is designed by us or a separate vendor
- Collaborating with vendors including photographers, bakers, rentals, and any others requested
- Helping to keep all secrets until that special moment
- Ordering or creating signage and stationery
- Unlimited message/texting communication
- Overseeing execution

CORPORATE EVENTS

PRODUCT LAUNCHING

You've got the product, gone through R&D and now it's time to build the buzz. The right event, professionally planned, will get your buyers intrigued, excited and ready to passionately spread the word!

HOLIDAY PARTY

With the right planning designed just for your company, your holiday party can be a great opportunity to bring your employees on all levels together, create an experience that boosts company morale and increase employee satisfaction and retention levels.

STORE OPENING

Whether it's brand new or newly updated, your store opening is the first step to bringing in new buzz. With the right planning and execution your event will be a reflection of your business and keep clients buzzing about your new business.

PACKAGE 6\$1,400

- 2 hour initial consultation
- Theme coordination & aesthetics advice pertaining to your event's goal, message and target audience
- Full design proposal with vision board and budgeting plan
- Venue visit
- Sourcing & coordinating vendors, including but not limited to Dalmazio Design branded decor, stationery, games & activities, as well as caterers, florists, and entertainment
- Ordering or creating signage and stationery
- Final venue walkthrough
- Unlimited message/texting communication
- Day of coordination
- Timeline creation
- Overseeing all deliveries
- Overseeing decor and styling

DALMAZIO DESIGN

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