



AVONLEA TRADITIONS INC.
P.O BOX 93157, 1111 DAVIS DR.,
NEWMARKET, ON, L3Y 9K3, CANADA
T 905 953 8131 F 905 853 1763

DONATION REQUEST FORM

Maplelea Charitable Donations Program

Donation request guidelines

1. Organization must be a charity, non-profit organization or school located in Canada.
2. Preference is given to organizations that serve children age 12 and under.
3. We do not donate to:
 - a) for-profit organizations
 - b) second generation requests (individuals or organizations raising money for another group)
 - c) gifts or rewards for staff or volunteers (of any type of organization)
4. Requests should be received 60 days prior to the event.
5. Only one request from an organization will be considered per calendar year.
6. All requests will be evaluated on an individual basis and Maplelea reserves the right to deem what in-kind donation is appropriate for each request.
7. Only donations-in-kind (donations of product) will be considered.
8. If you do not receive a reply after 3 weeks, please consider that we cannot accommodate your request at this time. We are unable to respond to follow-up phone calls or emails.
9. Submission of a donation request form does not guarantee that a donation will be provided. Maplelea is able to assist a limited number of organizations each year.

Requestor's Information:

| | | | |
|----------------|--|-------------------|--|
| Name | | | |
| Title/Position | | Company | |
| Daytime Phone | | Alternative Phone | |
| Email Address | | | |

Organization information:

| | |
|------------------------------------|---------------------------|
| Full Legal name of organization | |
| | |
| Organization URL (website address) | Charitable number/status: |
| | |



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| | | | | |
|--|------|--------------|------|---------------|
| Address of organization | | | | |
| | | | | |
| Ship to address (if different) | | | | |
| | | | | |
| Does your organization serve children age 12 and under? | | | | |
| Yes | | No | | |
| Describe the organization's mission/purpose: | | | | |
| | | | | |
| Has the organization received a donation from Maplelea in the past? | | | | |
| Yes | | No | | |
| If yes, check all that apply: | | | | |
| 2017 | 2016 | 2015 | 2014 | Prior to 2014 |
| How will you use the donated item(s)? | | | | |
| Silent Auction | | Live Auction | | |
| Raffle | | Door Prize | | |
| Other | | | | |



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Event Information:

If there is an event involved, please provide the following:

| | |
|--------------------|--|
| Event name: | |
| Event Date: | |
| Event Location: | |
| Event Description: | |

Audience size/expected attendance:

| | |
|------------------|--|
| Adults: | |
| Age 13-19: | |
| Age 6-12: | |
| Age 5 and under: | |

| | |
|--|----|
| Describe the kind of recognition (if any) that will be provided to Maplelea by contributing to this event. | |
| | |
| Would you be able to make Maplelea catalogues available to attendees? | |
| Yes | No |



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If so, what would be a reasonable number of catalogues for Maplelea to provide?

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What would you like us to donate?

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