



## HEURICH HOUSE MUSEUM

THE BREWMASTER'S CASTLE

### **Museum Education Coordinator (Part-Time, Temporary, Salaried)**

#### **Position Summary**

The Museum Education Coordinator will help develop and implement the museum's new self-guided tour project. Working closely with museum staff, they will pull together, sift through, and select research materials then write self-guided tour content for a public audience. The Coordinator will collaborate with museum staff on digital and physical designs, execute beta tests of the self-guided tour and survey visitors, and organize language translation and voice acting with external contractors. The Coordinator will report to the Director of Education and the Business Manager.

The museum's vision is to be a place that more people feel is meant for them. The self-guided tour project helps fulfill this vision by making our new empathy-focused research more accessible to visitors in the physical space. Due to the nature of this role, the Coordinator will be expected to work primarily onsite at the Heurich House Museum (1307 New Hampshire, Washington, DC 20036), with some intermittent opportunity for remote work.

#### **Qualifications**

The preferred Museum Education Coordinator candidate will have:

- An M.A. in Public History, Museum Studies, or related field
- 2+ years' experience in museum education and/or museum programming
- Excellent organization and communication skills
- Strong attention to detail
- Creative and resourceful problem-solving skills
- Experience with Microsoft Office Suite and Google Drive
- Experience with Squarespace web hosting platform and Adobe Suite a plus
- Strong written and spoken German and/or Spanish a plus

**Time Commitment:** This is a temporary salaried role. This will be 15 hours of work per week for one calendar year OR 30 hours per week for six months. By the end of their term, the Coordinator must have completed the agreed upon deliverables.

**Compensation:** This temporary salaried role will receive \$26,000, which will be paid in bi-weekly installments. This position is funded through an IMLS grant and is not negotiable.

**To apply:** Email resume and cover letter to [hr@heurichhouse.org](mailto:hr@heurichhouse.org). No phone calls.

### **About the Museum**

The Heurich House Museum's mission is to explore the American Experience through the legacy of German immigrant Christian Heurich and his Washington, DC brewery, and to create a just path to success for local small-scale manufacturers. The museum works to reinvent the traditional historic house museum model by bridging Heurich's world with modern DC. We explore the city's unique history and connect it to today's local small businesses, artisans, and craft beer makers through innovative programming that cannot be found anywhere else in the community.

Our dual mission of public history education and public service relates directly to our core philosophy: that house museums should be dynamic places that are relevant to our modern communities. For many years, Heurich's story was the museum's focal point, with other voices left out of the narrative. Our mission today: (1) expands our historic interpretation to include people whose voices had been muted, and (2) extends the service we provide our community by giving business support to modern small-scale manufacturers.

### **About the Site**

The Heurich mansion was built in 1892-4 for German-American immigrant Christian Heurich (1842-1945), whose brewery was the largest in DC and a household name. It is the city's best-preserved example of Richardsonian Romanesque residential architecture and one of the most landmarked interiors in DC. The mansion incorporated many technological advancements, including metal speaking tubes, electric lighting, burglar alarms, and "fireproofing." The interior decoration and furnishings were made by numerous German-American craftspeople. The house remained in the Heurich family until 1956, when it was bequeathed to DC's Historical Society. In 2003, a family-created non-profit purchased the house and turned it into a museum.

*The Heurich House Museum values diversity of culture and thought and seeks talented, qualified employees in all its operations regardless of race, gender, national origin, religion, sexual orientation, disability, age or any other protected classification under country or local law.*