

We're looking for a

Senior Retail / Retail Lead

(New Store Opening in Central Location)

You're a people person. You find joy in interacting with others and have a knack for remembering faces and names. You love helping someone pick out the perfect gift for their loved one and you're also a goal-oriented team-leader with grit. You're good with numbers and systems, and your multi-tasking skills are the envy of your colleagues.

Job Highlights

- Competitive salary, performance bonus and employee discounts
- Career growth advancement
- Beautiful working environment, awesome team with lots of positive vibes

Job Description

- Oversee daily management of store and key store activities under management's directives
- Provide excellent customer service and maintains a positive shopping environment consistent with our brand image
- Establish regular contacts with existing and potential customers, maintaining healthy customer relationships
- Mentor retail team and oversee scheduling and proper SOPs
- Assign tasks, support retail team, and offer constructive feedback where needed to help improve the team and overall productivity
- Lead stock-takes for store inventory and receive stock transfers
- Ensures store is stocked efficiently and adequately
- Maintains excellent store environment and make improvements where needed
- Works closely with managers on sales activities and customer feedback
- Other duties as assigned

Job

Requirements

- 5 days work week including both weekends
- Singaporean or PR welcome
- Minimum 1-2 years experience in retail roles
- Excellent communication and customer handling skills
- Fluent in English. Fluency in Mandarin is a plus
- Passion for home & lifestyle products and social media is a plus
- Good team player, pleasant personality, service oriented, positive attitude to learning new skill sets

To apply, write to: priscilla@sojao.shop jan@sojao.shop

Only shortlisted candidates will be notified.

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