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Los Angeles, CA 90038  
T 323-709-5996  
F 323-576-5308  
hello@popuphome.com

## **Pop Up Home Consignment Service Contract**

**Submitted to:**

**Submitted by:**

**Submitted On:**

## **SERVICE AGREEMENT TERMS AND CONDITIONS:**

This agreement confirms arrangements whereby you ("Seller") are consigning to Pop Up Home property ("Property") as indicated herein which Pop Up Home will sell privately to a buyer ("Buyer") under the conditions that Pop Up Home sets forth. Pop Up Home reserves the right to return the property to the seller at any time if we feel that we cannot sell it for any reason. All moving costs are the responsibility of the seller.

1. **DATE(S) OF SALE(S):** The Property will be sold privately at our showroom or at private sales. We, at our sole discretion shall determine the manner in which each sale is conducted.
2. **ASSESSMENT:** A complete photo inventory of consignment must be sent by the consignor to Pop Up Home prior to receiving the items. Upon receiving the items, we will evaluate and price them.
3. **SALES LOGISTICS:** Pop Up Home assumes full responsibility for selling of the listed items. We will appraise all items at market value after being evaluated by our knowledgeable staff. **We will provide you with our prices for all items in the consignment lot and will wait for your approval before selling them. If we cannot agree upon a price, you are free to take the item(s) back (at your expense).** We keep records of every single item sold with the date and price it sold for.
4. **ADVERTISING:** Pop Up Home will make arrangements for all public outreach and marketing to give your items maximum visibility.
5. **COMMISSIONS:** **Pop Up Home will collect 50% of the gross sales revenue.**
6. **SETTLEMENT:** The consignor will be paid within 7 business days of the month after the sale.
7. **UNSOLD AND UNCLAIMED PROPERTY:** Unsold property will be returned to you at your expense. The client is responsible for picking up items within 5 business days after receiving an item(s) return notification via email. If you cannot arrange pick up within 5 business days, you can contact us to hold items for a storage fee of \$25.00 a day. If we do not hear from you after 5 business days, we will dispose of it as we see fit.
8. **Packing and moving items to sale location will be the financial responsibility of the consignor** as is the cost for picking up any unsold items we would like to return.
9. Any items that the consignor should choose to take back/remove from the consignment lot (after items are received) before 90 days will be subject to paying Pop Up Home's 50% commission fee (of the first day price of that item).
10. No damaged or as/is merchandise can be accepted. If the item arrives damaged, it can be sent back at our discretion or will need to be picked up within 24 hours.
11. **Pop Up Home has the power to negotiate and accept offers up to a 20% off the first day price of all items in the consignment lot. Any offers above a 20% discount will be run by the consignor first for approval.**

## ACCEPTANCE

By signing below, you are providing authorization for Pop Up Home to begin work on your behalf. Upon acceptance, please sign and return via email at [hello@popuphome.com](mailto:hello@popuphome.com).

\_\_\_\_\_  
Print Name (*name to appear on the check*)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Date

Pop Up Home

\_\_\_\_\_  
Pop Up Home

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contact #

\_\_\_\_\_  
Email Address (*all notifications will be sent here*)

\_\_\_\_\_  
Mailing Address (*check will be mailed here*)