



Sponsorship Guidelines

Eligible Organizations/Businesses:

- **Local schools**
- **Local Chambers of Commerce**
- **Local government entities (e.g., rec leagues)**
- **Local hospitals**
- **Local non-profit organizations (proceeds must remain in Vermilion or Lafayette Parishes)**
- **Other local 501(c)(3) or (c)(6) organizations deemed eligible by Kaptel.**

Organizations/Business NOT eligible:

- **Political organizations, parties, candidates**

Qualifications:

- **Program/project must benefit requesting organization or entity as a whole.**
- **Contribution must be relative to Kaptel service area.**
- **Contribution must be requested in writing on official letterhead of requesting organization, accompanied by Kaptel Sponsorship Application.**
- **Kaptel Sponsorship Application must be completed in its entirety and submitted to**

**Kaptel
ATTN: Marketing Department
P.O. Box 369
Kaplan, LA 70548**

or emailed to kmilliman@kaptel.net at least two weeks prior to date needed to receive consideration.

Incomplete applications will not be considered.

- **Kaptel reserves the right to approve requests at its discretion.**



Sponsorship Application

Name of organization: _____

Program or event name: _____

Program or event date(s): _____

Address: _____

Contact Name: _____

Contact Number: _____

Amount being requested: _____

Has Kaptel sponsored your organization in the past? _____

Please give a brief description of your organization and program or event.

Please explain how the funds will be used and how that will benefit the people in the areas we serve.

Will Kaptel be recognized for the sponsorship? If yes, please explain how.

**** For KAPTEL Use Only ****

Approval of General Manager _____ Date _____

Amount Approved _____

Company _____

Special Instructions _____