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## RETURN MATERIAL AUTHORIZATION FORM

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Online Order Number: \_\_\_\_\_ Invoice: \_\_\_\_\_

Qty	Catalog Number	Notes

Reason for Return: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Normal stock items are refundable, subject to a 25% restock surcharge within 30 days of receipt of any purchase. No returns will be accepted past 30 days from the date of shipment.

### **RETURNS WILL NOT BE ACCEPTED WITHOUT A VALID RMA NUMBER.**

Return tracking information must be provided to Houston Breakers within 14 days of receipt of RMA authorization.

#### Return Procedure:

1. For returns, begin by submitting a HoustonBreakers RMA Request Form to receive a valid RMA number.
2. Upon approval, an RMA number will be issued. Please include it with your return shipment for identification purposes.
3. All new items must be returned in their original packaging.
4. Package material properly. Credit will not be issued for any damaged materials received.
5. Once successfully returned, a credit will post back to your financial statement within 5 business days.