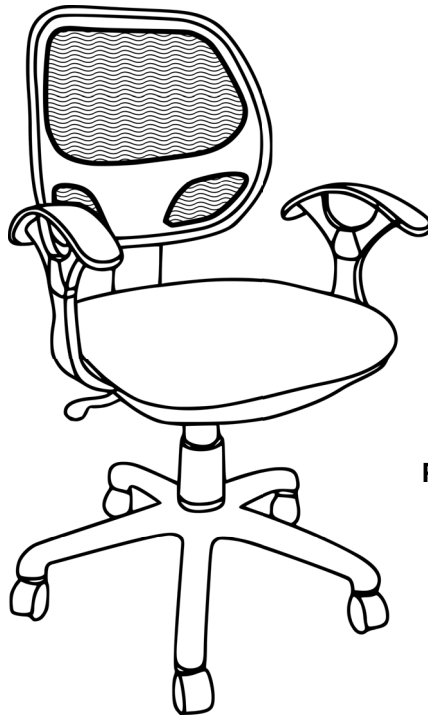


# MODEL RTA-0097M

## ASSEMBLY INSTRUCTIONS

Thank you for purchasing our product.

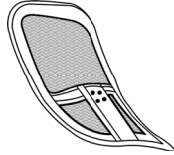
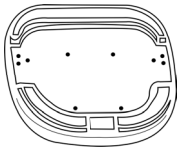
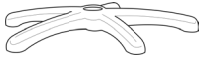
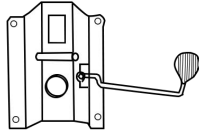


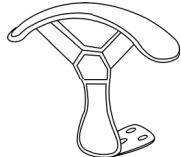

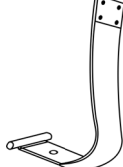
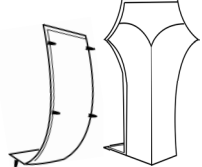


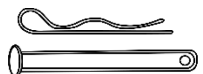
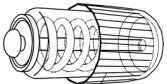
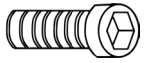
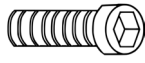
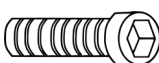
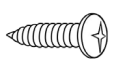

Please scan below QR Code  
to view the complete  
assembly video



REV.EK-6605-0322-6



MAIN PARTS LIST									
<b>A</b> x1	<b>Backrest</b> 	<b>B</b> x1	<b>Seat</b> 	<b>C</b> x1	<b>5-Leg star base</b> 	<b>D</b> x1	<b>Mechanism</b> 	<b>E</b> x1	<b>Pneumatic lift cylinder</b>   <div style="background-color: #cccccc; padding: 2px; font-size: 8px;"> <b>ATTENTION</b> The hardware comes packaged with this piece.         </div>
<b>F</b> x5	<b>Casters</b> 	<b>G</b> x2	<b>Armrest</b> 	<b>H</b> x1 Set	<b>Covers for gas lift</b> 	<b>I-S</b> x1	<b>Backrest support</b> 	<b>I-C</b> x1 Set	<b>Backrest covers</b> 

LIST OF HARDWARE				
PART	QTY	ITEM	USE FOR	
J	1 set	Locking pin	Step 3	
K	1 set	Spring knob	Steps 4, 5	
L	4	M6x25	Mechanism	
M	4	M6x30	Backrest	
N	6	M6x35	Armrests	
O	2	ST10mm	Backrest covers	
	1	Allen Wrench	Steps 2, 6, 7	

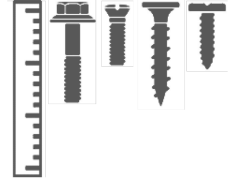
**ATTENTION:** Except for piece K (Spring knob), the hardware comes package together with the lift cylinder E.

**BEFORE YOU START THE ASSEMBLY, PLEASE READ THE FOLLOWING TIPS AND WARNINGS.**

**1** Do a quick inventory to make sure the package contains all the parts and hardware listed in the assembly instructions.



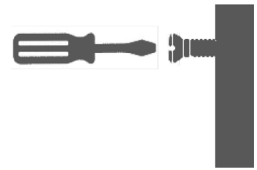
**6** Make sure you understand which hardware will be used on each step. Using the wrong size of screw, bolt or pin might strip the threads or cause damage to the part in which it is being used.



**2** Missing, damaged and defective parts can be replaced at no cost to you. Please refer to the last page in this manual.



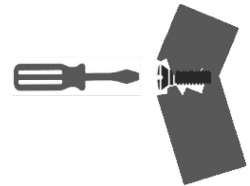
**7** To avoid misalignments, always leave the screws loose and tighten them until all pieces are positioned correctly.



**3** The replacement parts service is limited to the 48 contiguous United States. If you reside in Alaska, Hawaii, Puerto Rico, U.S. territories or other countries, please contact the supplier from where the unit was purchased.



**8** Do not overtighten or force the screws as they might break, strip, damage the threads of the holes or get stuck inside the part.



**4** If during assembly you find an issue or need clarification, please contact our Customer Service for assistance. Please refer to the last page in this manual.



**9** If the hole seems too big or too small for the screw, first make sure you are using the correct size of screw and that it's been installed in the correct hole. Test another of the same screw into the same hole, as well as test the screw onto different holes for the same part. If the hole still appears to be too small, do not force it, it needs replacing.

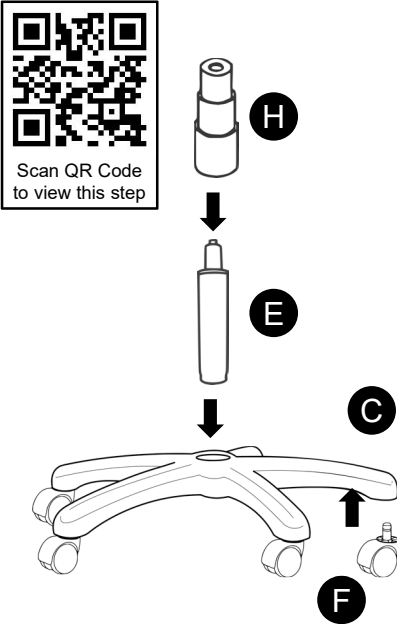
**5** On each step read the instructions and analyze the illustrations thoroughly before proceeding to do the assembly.



ASSEMBLY STEPS



STEP 1

Insert the casters **F** into the legs of the base **C** using pressure, then place the gas lift **E** in the middle of the base and cover it with **H**.



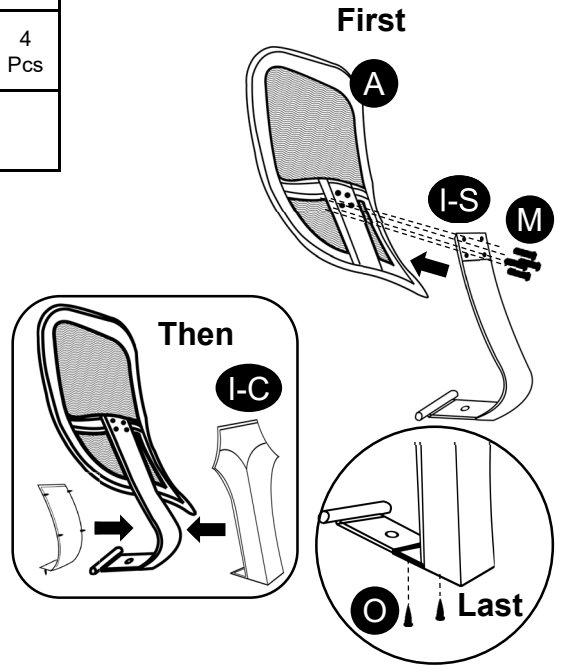
STEP 2

Hardware

M		4 Pcs
O		4 Pcs




Assemble the support **I-S** to the backrest **A** with screws **M**, then attach the covers **I-C** to the support and secure them with screws **O** from underneath.

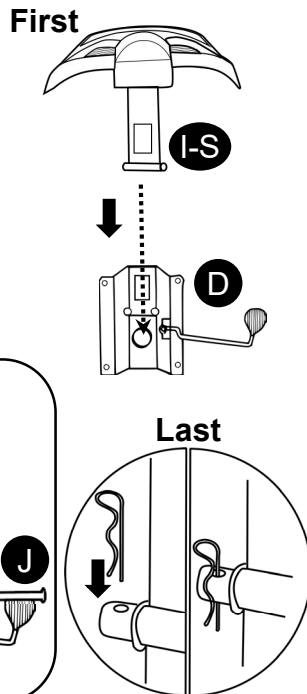


STEP 3

Attach the support **I-S** to the mechanism **D** and secure it with the locking pin **J**.

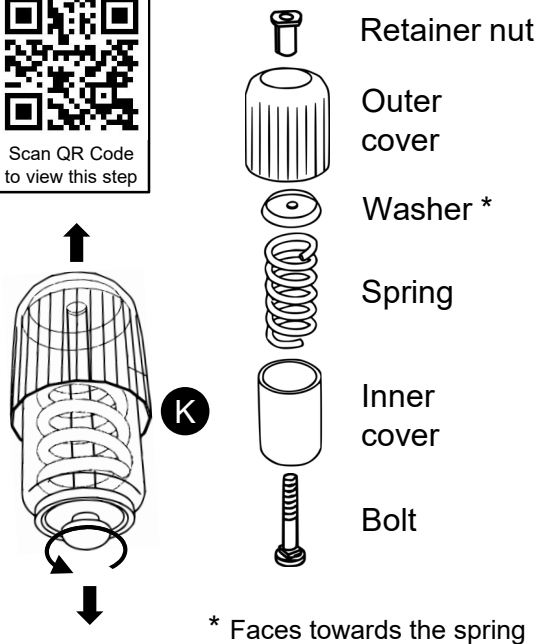
Hardware

J		1 Set
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STEP 4

Disassemble the spring knob **K**, paying attention to the order of the pieces for the next step.



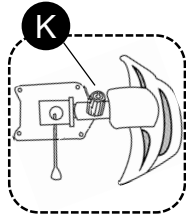
\* Faces towards the spring

**STEP 5**

Assemble all the pieces of the spring knob **K** to the mechanism **D** and the support **I-S** by attaching the bolt from underneath and the other pieces from above in the **EXACT** order shown.

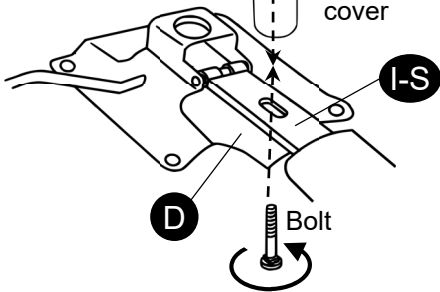
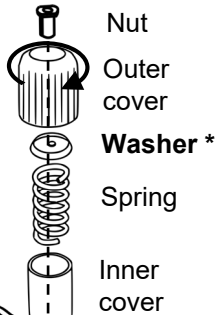


Scan QR Code to view this step



**\* VERY IMPORTANT:**

The washer must go **ABOVE** the spring before the outer cover. The washer prevents the spring from popping out if the outer cover breaks, keeping you secure in your chair.



**STEP 6**

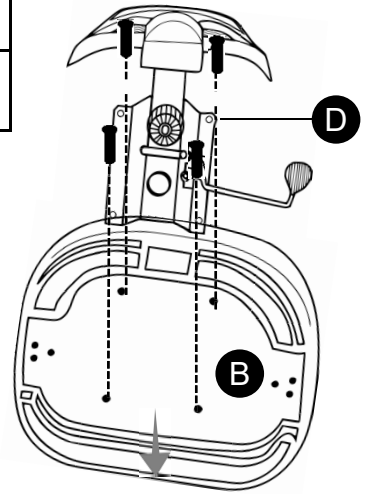
**Hardware**

L		4 Pcs
	M6x25	

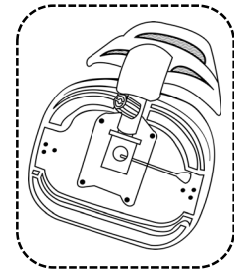


Scan QR Code to view this step

Assemble the mechanism **D** to the seat **B** with screws **L**.



(Front)



**STEP 7**

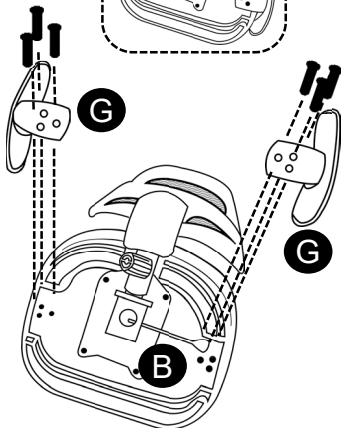
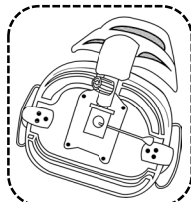
**Hardware**

N		6 Pcs
	M6x35	



Scan QR Code to view this step

Assemble the armrests **G** to the seat **B** with screws **N**.

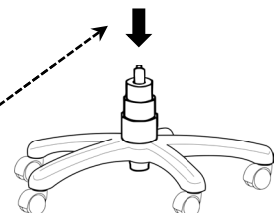
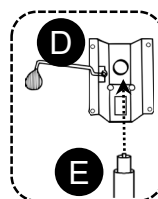


**STEP 8**

Put the seat over the base parts making sure the tip of the gas lift **E** enters into the hole of the mechanism **D**.



Scan QR Code to view this step

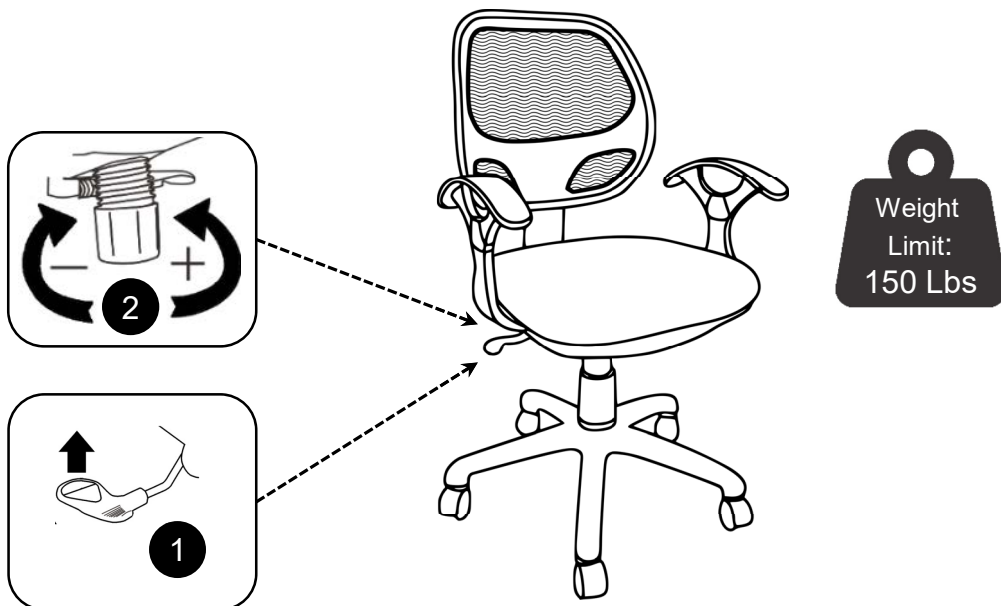


**ALL DONE!** Give yourself a nice pat on the back. You did a great job!

## CHAIR'S FUNCTIONS

- ① To raise or lower the chair's height, pull UP the lever that is under the seat. The chair goes down while sitting on it, or up if you lift your body.
- ② The backrest tilts freely, however, you can adjust the tension by turning the mechanism's spring knob in either direction to apply more or less tension. With less tension, the tilting will feel easier.

**IMPORTANT:** When adjusting the spring knob to less tension (-), be careful not to loosen up the knob too much as you might go beyond the point in which the spring knob can come off and the backrest can detach from the mechanism.



## WARNINGS

- Do not exceed the indicated weight limit.
- Do not stand up on the chair or use it as ladder.
- Only one person at a time can sit on the chair.
- Do not use the chair if parts are damaged or if screws are loose or missing.
- Do not sit near the edge of the seat to avoid going beyond your balance point and falling off the chair, and always sit properly.
- If small children are sitting on the chair, please keep close observation on them.
- Do not allow small children to play with the chair.
- Not paying attention to these warnings could result in injuries.

## CARE AND MAINTENANCE

- To clean the chair it is recommended to use a soft cloth lightly dampened in a solution of smooth soap and water, then dry with a clean towel.
- Do not use solvents or abrasive materials to clean any part of the chair.
- Before applying a cleaning agent, test on a small hidden area of the chair, like underneath the seat.
- Do not expose the product to direct sunlight or to extreme environmental conditions.
- Every 4 months, inspect the chair completely and make sure that all screws are tightened.

**TECHNI MOBILI CHAIR WARRANTY**  
**TASK/KID'S CHAIR: 1-YEAR WARRANTY**  
**EXECUTIVE/MANAGER CHAIR: 2-YEAR WARRANTY**

1. RTA Products, LLC has warranted the Techni Mobili office chairs to the original purchaser who acquired a new product from RTA Products or its authorized resellers of the product against defects in material or workmanship.
2. This warranty is expressly limited to the repair or replacement (at its option) of defective chair components or materials that fails under normal use as a result of a defect in materials or workmanship. This warranty is limited to merchandise purchased in the Continental United States, excludes AK, HI and PR. No assembly labor is included. The word "defects" as used in this warranty, is defined as imperfections that impair the utility of the product.
3. This warranty applies under conditions of normal use, but does not apply to defects that result from intentional damage, negligence, unreasonable use or exposure.
4. Liability for consequential damages is excluded to the extent exclusion is permitted by law. This warranty gives you specific legal rights, and you may have other rights that vary from State to State.
5. RTA Products does not warrant: a) natural variations in character marks b) changes in surface finishes due to aging or exposure to light c) marks, scars, or wrinkles occurring naturally in leather d) failure resulting from normal wear and tear e) the matching of colors, grains, or textures of natural materials f) the colorfastness or the matching of textiles, including an exact match to cuttings or to swatch cards g) damage, marking, or staining of veneer surfaces due to contact with rubber or similar compounds, damage from sharp objects or imprinting from writing instruments, or prolonged exposure to direct sunlight h) we do not warrant products that are exposed to extreme environmental conditions or that have been subject to improper storage.
6. RTA Products shall not be liable for loss of time, inconvenience, commercial loss, or incidental or consequential damages.
7. Any modification to the original product voids the warranty. We do not warrant the performance of the product when used in combination with other than original products.
8. This product has been designed for and is intended for office and home-office use only. This warranty is Original Purchaser's sole remedy for product defects, and this warranty does not extend to any product, or damage to any product, caused by or attributed to abuse or misuse, products used for commercial or rental purposes, use modifications of, or attachments to the product, and products or parts not used, maintained, or extended hereunder is in lieu of any and all other warranties, express or implied, including without limitations any implied warranty or merchantability or of fitness for a particular purpose.
9. Report any defects to RTA Products, LLC together with your sales receipt or other proof of purchase. If the chair is defective within the terms of the warranty, RTA Products, LLC will furnish a replacement chair (at its option) at no cost of equal or similar value and design.
10. RTA Products will advise you of the procedure to follow in making warranty claims. The following are the procedures for warranty claims:
  11. a) Call us Monday – Friday, from 9am-5pm (Eastern Time) at (866) 782-5520 to explain the defect and give your name, address and phone number. Please have ready the model number of our product, date and place of purchase. You can also write to us by e-mail to [warranty@rtaproducts.com](mailto:warranty@rtaproducts.com) and include the same information.
  12. b) If we determine that replacement will remedy the situation, and in order to determine the extent or the cause of the defect, purchaser will need to send the part in question at purchaser's expense. Once we receive the part, we will examine it and determine whether the claim is valid (or not), and then proceed to send the replacement. We will ship the replacement at our expense.

# FOR SEVERAL HELP OPTIONS INCLUDING REPLACEMENT PARTS ORDERS

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VISIT: [WWW.TECHNIMOBILI.COM](http://WWW.TECHNIMOBILI.COM)



CLICK ON SUPPORT TAB



Scan QR Code to order replacement parts

OR EMAIL US: [SUPPORT@RTAPRODUCTS.COM](mailto:SUPPORT@RTAPRODUCTS.COM)