



**CONSIGNMENT AGREEMENT**

4211 Saw Mill Run Blvd Pgh, PA 15227

412.881.1171

FULL NAME: (PLEASE PRINT) \_\_\_\_\_ DATE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_  
HOME \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_ BIRTHDAY: \_\_\_\_\_  
ACCOUNT #: \_\_\_\_\_ **UNSOLD ITEMS MUST BE PICKED UP WEEK OF:** \_\_\_\_\_ INITIAL \_\_\_\_\_

Thank you for partnering with Style Exchange Boutique ("SEB"). It is our goal to make you the most money from your pre-loved designer and luxury items. Please understand that our client's preferences and our current inventory must be our selection guidelines. We base prices on Brand, Condition, Style and Demand. We strive to get the best possible price for you and will price according to demand, brand and condition. SEB will showcase your items in-store and possibly online, and via our social media pages. SEB reserves the right to donate items found to be soiled, damaged or defective. Items are left at your own risk. SEB is not responsible for theft, damage due to fire, vandalism, accidental damage, or unavoidable causality.

**PROCEEDS AND TERMS OF SALE:** Our consignment period is 90 days. However if SEB determines a longer period may be necessary to get the best return on your items, we may offer an extension on your contract. This will be determined at the end of your consignment period and must be done in person and not by phone. All prices and deductions are done at the discretion of SEB. We reserve the right to run sales and promotions to drive sales. For any items sold under \$100, the Consigner will receive 40% of the selling price. For any items sold over \$100, the Consigner will receive 50%. For any items sold over \$600, the consigner will receive 60%. The consigner may use their account balance at any time as a store credit and get 15% extra on their balance or you may pick up a check at the boutique during business hours with a 24 hour notice. In the event that you are not able to come in the boutique to pick up a check and it must be mailed to you, a \$2.00 mailing fee will be assessed. You may call or stop in the boutique to check on the status of your account. Please keep in mind it is our #1 priority to SELL your items, so please follow the proper telephone prompts during normal business hours. All earnings must be collected within 6 months of the end of the consignment agreement or your earnings automatically turn into store credit that can be used at anytime. SEB will charge a One Time fee for the life of your consignment agreement of \$20 which can be paid up front or taken out of your first earnings. There will be a 10% early retrieval fee assessed by the consigner if they choose to retrieve any items on consignment prior to the end of the consignment period.

If you choose to pick up your unsold **LUXURY** items, you have a (1) week window to do so OR to stop in boutique to see if your account is eligible to be extended. It is the responsibility of the Consigner to keep track of their pick up date. SEB will not contact the Consignor about unsold, expired item. Items not picked up after the final pick up date on this agreement will become property of SEB: such items may be donated to a charity of SEB's choice or reintroduced into the inventory as store owned items. There are no exceptions to this policy!! Currently, we are working with Dress for Success and various local churches/shelters in the area for acceptance of donations. Giving back to our community is very important to us!

By agreeing to these terms and conditions, signing the contract agreement and placing items for sale at SEB, you guarantee to SEB that all items consigned are lawfully and entirely owned by you, or you are acting on behalf of a person(s) who has given you the authority to sell items on their behalf. You are also agreeing that the item(s) you are placing for sale are 100% authentic in accordance with their labeling.

I have read and I understand this agreement including the mandatory pick up OR extension date: \_\_\_\_\_

Please initial in one of the spaces below:

\_\_\_\_\_ I do not wish to pick up any unsold **luxury** items. I understand that these items will become property of SEB and may be donated to a charity of SEB's choice.

\_\_\_\_\_ I wish to pick up my unsold **LUXURY** items. The **only** items eligible for pickup or extension are luxury items priced @ \$75 or more such as High-End handbags, Special Occassion Gowns, and quality jewelry. I am aware that I have the week outlined above as my expiration date above to do so or i forfeit my items to the property of SEB to do as they see fit. I understand I am responsible for pulling my items off of the selling floor as I know them best and agree to check these items out with an SEB employee.

Signature \_\_\_\_\_ SEB Personnel \_\_\_\_\_ Date \_\_\_\_\_