

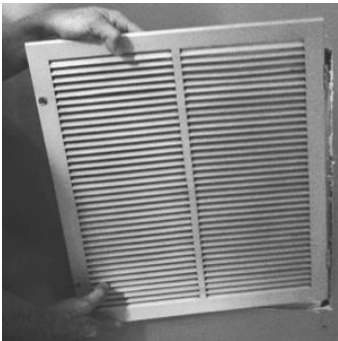


# THE DECORATORS SUPPLY CORPORATION

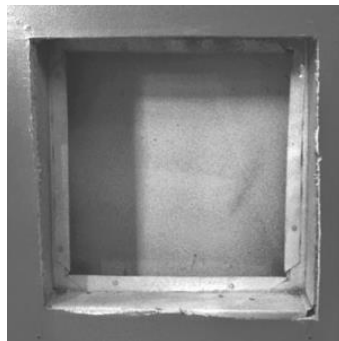
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MANUFACTURERS OF CUSTOM BUILT MANTELS, CAPITALS & BRACKETS, CAST PLASTER & COMPOSITON ORNAMENTS

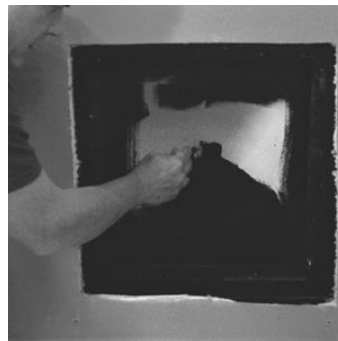
## HOW TO INSTALL YOUR DECORATORS SUPPLY VENT COVERS



Remove old grille



Clean dust from plenum



Paint duct flat black



Install grille with screws

Decorators Supply's Decorative Vent Covers can be installed with or without a damper. If you are installing vents without dampers we strongly recommend painting the ductwork directly behind the grille with flat black paint. Flat black paint does not reflect light, therefore making the duct disappear. If installing a vent cover with a damper, the damper is painted flat black and may not require any additional painting of your ductwork (see our instructions for installing dampers). If for any reason you still see ugly ductwork, paint it flat black, before installing the vent cover.

Our Vent Covers come with pre-drilled screw holes and all necessary hardware for easy installation. Vents 16" and under, come with four screw holes pre-drilled in the four corners. Larger Vent Covers come with six to eight screw holes in the four corners and in the middle of long sides. The screws provided are 1-5/8" flat head drywall type screws, since they do not require a pilot hole and can even cut through the sheet metal flange on the duct, directly behind the drywall.

We also try to match the color of the screws or tabs with the finish on the Vent Cover you ordered. For instance, if you purchase a bronze finished grille, we provide black drywall type screws and bronze colored tabs to cover the screw heads. Pewter and Nickel Vent Covers come with Pewter or Nickel tabs to cover the black screw heads. In the case of gold finished grilles, since no one makes gold tabs, we provide brass screws, plus black drywall type screws. Since brass screws are softer than the black steel screws, they tend to bend easily. So, we recommend first installing a gold finished grille with the stronger black screws, then one by one removing the black screw and replacing them with the brass screws. This way the stronger black screw cuts the hole for the softer brass screw. This is the only way, we know to prevent brass screws from bending.



**NOTE:**

**All Vent Covers mounted on ceilings need to be anchored securely.**

For ceiling mounted Vents, take care to find the wood or metal behind the drywall. If the screws miss wood or metal behind the drywall, anchors must be added. We recommend “EZ Anchors” which are a new type of self-drilling drywall anchor, available at both Home Depot or Lowes. Never rely on screws secured into drywall alone, for a good ceiling installation. Since it is difficult to know which screw hit good anchors, we recommend putting an arrow in pencil on the back of the grille pointing to the nearest wall. Then installing the grille with the black drywall screws. Once all the screws are in, try turning each one to see if it is easy to turn or not. Make a mental note of which screws turn easily and therefore need an E-Z Anchor. Then remove the grille and install E-Z anchors into just the screw holes that were easy to turn. Next make sure the arrow you marked on the back of the Vent faces the nearest wall to make sure all the screws go back in the original screw holes. That way you will have a perfect ceiling installation.

Never use nail guns, Velcro, double sided tape, magnets, Liquid-Nails or any unapproved method of installing Decorators Supply’s Decorative Vent Covers. Follow the above instructions for the best trouble free professional installation.

