

MERCHANDISE RETURN FORM

Thank you for ordering from Bark Harbor. If you would like to return an item that you have purchased from us, *please include a printed copy of your order confirmation email along with this form.* Returns will be accepted up to 30 days from the date of purchase. Items being returned **MUST** be in new and re-sellable condition with the tags still attached. We cannot accept items that have been used, worn or laundered. Beds, mats, blankets, carseats and personalized items are not returnable.

- ♦ **DO NOT USE THIS FORM** if you have received damaged merchandise or merchandise in error. Instead, please email info@barkharbor.com or call 1-207-288-0404
- ♦ Please return your package insured, trackable and PREPAID. We encourage you to protect yourself from loss or theft by insuring the return shipment and saving the receipt for your records. We regret that we will not be able to issue credit or refund for any item that is lost or damaged in return shipping.
- ♦ To **return** items please complete the Returned Items portion of this form.
- ♦ To **exchange** items please complete the Returned Items and Replacement Items portion of this form.
- ♦ Gift items may be exchanged; however, credit can only be applied to the credit card used on the original order.
- ♦ If your order requires additional payment, please complete the Payment Information portion of this form.
- ♦ Reimbursement for returned items is made by original method of payment only and original shipping charges are not refundable.

(Please circle one) **CREDIT/REFUND** or **EXCHANGE**

Order #: _____ **Last name and Zip Code on original order:** _____

Returned Items

Item#	Qty	Description	Size	Return Code

Return Codes: *please select one only* **A.** Wrong Size **D.** Not as Pictured/Described **E.** Changed Mind

Replacement Items

Item#	Qty	Description	Size	Price

Payment Information: Please complete this portion for exchanged items. Shipping charges may apply. Replacement orders will not be re-shipped if the following payment information is missing.

___ **Check/Money Order** (Payable to **Bark Harbor**)
___ **MasterCard** ___ **Visa** ___ **Discover** (*Check one*)

Card # _____ **Exp. Date** _____ **Signature** _____

If the item requested is **out of stock** should we: ___ **Backorder the item** ___ **Issue refund** (*Check one*)

Shipping Information: please complete if different from original order

Ship Returns To:

Bark Harbor 150 Main St. Bar Harbor, ME 04609
