

400 CO.

EXCHANGE / REFUND REQUEST FORM

Thank you for shopping at 400 Co. If you are not completely satisfied with your item, we are happy to exchange that item for another item or an Online Gift Voucher within 14 days of the purchase date on the invoice. If the item has a fault, we are happy to offer you a refund within 14 days of your receiving the items.

Simply complete this form and follow the steps outlined in our Returns Policy.

CUSTOMER DETAILS (PLEASE PRINT CLEARLY)

FIRST NAME		LAST NAME	
PHONE NO.		EMAIL	
STREET ADDRESS			
SUBURB		STATE	POSTCODE

RETURN ITEMS

ITEM NAME	COLOUR	SIZE	QTY	PRICE

EXCHANGE FOR CHANGE OF MIND

I would like to (please tick):

Exchange for another item

Please specify new item name, colour and size

Exchange item for online gift voucher

REASON FOR EXCHANGE (PLEASE TICK)	
Colour is different to image on site	
Does not fit properly	
Does not suit me	
Additional comments:	
FAULTY ITEMS	
I would like to (please tick):	
Exchange item for another item	
Please specify new item name, colour and size	
Receive a refund	
Please outline the description of the fault	
RETURNS CHECKLIST (PLEASE TICK)	
The items are in original condition with the tags attached	
A copy of the invoice is included	
400 Co. will receive the items within 14 days of my receiving the items	
This is not a sale item (except if item contains a manufacturers fault)	
<p>If you ticked all of the above boxes, please return your item to the Return Address below for processing. Please note if you do not tick all of the above boxes, your return will be rejected.</p> <p>Return shipping costs are at the expense of the customer.</p> <p>If you feel that your return deserves special consideration, please contact 400 Co. Head Quarters for prior approval before sending at hello@400co.com.au.</p>	
CUSTOMER SIGNATURE	DATE POSTED
RETURN ADDRESS: Customer Returns, 400 Co, 4 Mark Street, New Farm QLD 4005	